

Haughley Parish Council

APPLICATION FOR CIL FUNDING

BEFORE COMPLETING THIS FORM please read Haughley CIL Awarding Policy: [https:// haughleypc.co.uk](https://haughleypc.co.uk)

THE MORE INFORMATION YOU CAN PROVIDE, THE EASIER IT WILL BE FOR YOUR APPLICATION TO BE CONSIDERED.

However, if necessary, you may respond to questions with **not applicable; not available; not known**

To discuss a potential project, or further guidance, contact the Parish Clerk by email: clerk@haughleypc.co.uk or Telephone: 07871 692117

Haughley Parish Council (HPC) Neighbourhood CIL Funding Application Form		
1. Organisation(s) proposing project		
2. Name and position of main contact		
3. Main contact's email, address and phone number	Name	
	Email	
	Address	
	Phone	
4. Type of organisation. (Charities MUST provide registration number)		
5. Is the organisation able to reclaim VAT?	YES / NO	

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6. Describe location of proposed project		
7. Provide summary of project proposal Continue on separate sheet if necessary		
8. Provide proposed project costs		£
		£
		£
		£
	TOTAL Project cost	£
9. List additional funding sources considered or available Continue on separate sheet if necessary		

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10. State total Project Funding request	£	
11. Provide details of CIL, or other funding from HPC, or MSDC received by you within the last 12 months Continue on separate sheet if more than one grant received	Council	
	Type of grant	
	Amount received	
	When received	
	Funding used to:	
12. Describe how project helps to address the impact of development in Haughley Continue on separate sheet if necessary		
13. Provide evidence of community support for the project Continue on separate sheet if necessary		

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14. How many residents benefit from project?		
15. Proposed timeframe for the project	Months needed to complete	
	Proposed start date	
	Proposed finish date	
	Other key milestones:	
16. List related revenue spend (day-to- day running costs) associated with project		£
		£
		£
	TOTAL revenue cost	£
17. How will you address revenue spend? Continue on separate sheet if necessary		
18. Is planning permission needed?	YES / NO Complete question 19 ONLY if you answer "yes"	
19. Provide progress details of your planning application	Have you made a planning application?	YES / NO
	If "no" when will you make application?	

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	If yes", provide application number	
	Has planning approval been given?	YES / NO / AWAITED
20. Provide any other information which may help us better consider your application Use separate sheet if necessary		
NOW COMPLETE THE DECLARATION on the next page		
NOTE: IF multiple organisations are involved in this application, each organisation MUST complete a separate declaration.		

DECLARATION

By signing this declaration, you agree to HPC checking all the information you have provided, to assist decision making. You also agree to the storage of that information in HPC's filing system and to it being summarised in HPC's accounts.

Privacy Notice:

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Information about the project may be publicised on HPC's website and in public material for publicity purposes. Personal data will not be disclosed without prior agreement of those concerned, unless required by law. For further information on the Council's privacy policy, please visit: [https:// haughleypc.co.uk](https://haughleypc.co.uk)

To the best of my knowledge the information I have provided on this application form is correct.

If Haughley Parish Council (HPC) agree to release a Neighbourhood CIL Grant for the specified project, these funds will be used exclusively for the purposes described.

I will inform HPC of any material changes to the proposals set out above, BEFORE any changes are actioned.

When requested, I will provide HPC with all necessary information required for the purposes of reporting on the progress or otherwise of the identified project.

I am aware of HPC's statutory rights as the designated provider of Neighbourhood CIL funds, which includes provisions to reclaim unspent or misappropriated funds.

Main Contact's signature:	
On behalf of (Organisation) :	
Date:	