

**HAUGHLEY PARISH COUNCIL  
GALLOWSFIELD WOOD COMMITTEE**

Wednesday 14<sup>th</sup> July 2021

ITEM		ACTION
	<p><b>Attendance</b> Gerald Brown (Chairman), David Evans, Heidi Franklin, Jo Ling, Judy Thomson and Denise Winder</p>	
1	<p><b>Apologies for absence.</b> Lyndsey Harvey, Terry Stopher, Richard Stacey</p>	
2	<p><b>Declarations of Interest in any item on the Agenda</b> None</p>	
3	<p><b>Written requests for any dispensations relating to disclosable interest.</b> Not applicable</p>	
4	<p><b>Minutes of the Gallowsfield Wood meeting of 5<sup>th</sup> May 2021</b> Having been previously circulated, the minutes were approved.</p>	
5	<p><b>Changes to the committee</b> Bill Green, Geoffrey Kay had both resigned from the committee; the Chairman confirmed thanked them both for their service to the committee.</p>	
6	<p><b>Meeting with G Battell (Suffolk County Council Woodland Advisor) on Saturday 12<sup>th</sup> June 2021</b> The committee confirmed receipt of a report on the meeting which was interesting and useful.</p>	
7	<p><b>Commissioning a specialist person or company to advise on updating the Gallowsfield Wood management plan, including identifying area for thinning, removed of dead or diseased trees and an application for a Felling Licence</b> Not yet in a position to commission the person. JL and GB to consider specification to quote on. Needs to include manage vegetation and shrubs back from the paths, perhaps including coppicing.</p>	JL and GB
8	<p><b>Grass cutting arrangements</b> DE met two members of the grass cutting team at GFW to explain targets. Inform Wild Play of grass cutting day, especially if cutting to be on one of their usual days. Areas cut. MSDC conservation cutter could be used to enable seed collection (e.g. Yellow Rattle). Sections especially narrow rides to low branches impeding grass cutting. Anticipate next cut as recently undertaken plus extra strip wider to side of car park. <u>Working party target.</u></p>	

9	<p><b>Management arrangements for the earth closet</b></p> <ol style="list-style-type: none"> <li>1. Bucket emptied and disinfected.</li> <li>2. Saw supply reduced. JT agreed to obtain further supply</li> <li>3. It was agreed to acquire new lock and hasp – <u>working party target</u>.</li> <li>4. Considered possibility of different arrangement with a “long drop”; would need to be able to move shed to next long drop. JL seen such an arrangement in Devon.</li> </ol>	JT JT
10	<p><b>Arrangements for a working party</b> Saturday 14<sup>th</sup> August and 9<sup>th</sup> October – 10am.</p> <ul style="list-style-type: none"> <li>- Improve footbridge – wire becoming unsatisfactory and widening would be beneficial</li> <li>- Sleeper bridge near fire pit – cover with wire</li> <li>- Parking area – weeding</li> <li>- Cut foliage by gate and access into field</li> <li>- Tie back rose by gate – JT has undertaken</li> <li>- Notice boards – repairs.</li> </ul>	
11	<p><b>Basic tree assessment course</b> Date to be arranged.</p>	
12	<p><b>Other matters for the management of the Wood</b> Suggestion for Sign at gate requesting visitors to pick up their dog poo and keep dogs on leads especially when near children. Additional areas with long may be encouraging people with dogs to ignore or miss their dog poo.</p>	
13	<p><b>Date for the next committee meeting Wednesday 1<sup>st</sup> September 2021 at 7.00pm</b> (The first Wednesday of the month, bi-monthly)</p>	