

HAUGHLEY PARISH COUNCIL GALLOWSFIELD WOOD COMMITTEE MEETING

Minutes of the Virtual Meeting of the Gallowsfield Wood Committee
held on Tuesday 10th November 2020 via VIDEOCONFERENCING

Present (by Video):	Gerald Brown (Chairman), David Evans, Heidi Franklin, Bill Green, Lindsey Harvey, Geoffrey Kay, Jo Ling, Richard Stacy, Judy Thomson and Denise Winder
1.	To receive and consider apologies for absence: Richard Stacey expected to arrive late. Terry Stopher. It was noted that although having moved, TS wished to remain involved with the committee. The members noted these apologies.
2.	To receive members' Declarations of Interest: None received.
3.	To receive any written requests for dispensations: None received.
4.	To consider and approve the minutes of the Gallowsfield Wood meeting of 29th September 2020 (as circulated) and to agree that delegated authority be given to the Chair to sign the minutes outside of the meeting: All Committee members confirmed receipt of the minutes. The Committee unanimously accepted the minutes of 29 September 2020 as a true record and decisions made and that delegated authority is given to the Chairman to sign the minutes outside of the meeting.
5.	To consider progress made at a working party held Saturday 17th October 12 volunteers in attendance, spread throughout the Wood <ol style="list-style-type: none"> 1. Tree and flower planting carried out as expected; some tree maintenance carried out, but limited opportunity for coppicing work. Litter picking undertaken. Proposed another working party to concentrate on coppicing and clearing some rides over head to improve light to ground level on rides; too much overhead vegetation will inhibit flowering in rides. 2. Maintenance – Furniture. Thanks to Richard Coe for overhauling a bench and other associated work <p>Richard Stacy arrived</p> <p>Working party proposed for 16 January 2021 at 10am. RS offered use of pole chain saw and trailer to gain height.</p> <p>Blue Bells to be planted (lead - JT)</p> <p>Wildflower meadow – path and sections adjoining cut but not the main area as in previous years. Cutting and clearance would have been beneficial to reduce fertility. Can MSDC undertake?</p>
6.	To receive a report on the progress of the shelter building Report from J Wheeler – materials on order from Clarkes of Walsham. HF report James had been there for several days and expected to complete the shelter within the next few days.
7.	To receive a report on the progress of the pond

Signed Chairman:

Date:

	In the absence of TS, no report was available and further consideration would be deferred to the next meeting. It to be constructed, location critical, not least to ensure adequate light; pond likely to need liner, such as clay depending on substrate.
8.	To discuss and agree the reinstatement of the owl box BG put up the owl originally; difficult to access area. Project for January working party. RS reported that it was broken and required repair.
9.	To discuss and agree any action relating the grass cutting Grass areas are normally cut three times per – twice only this year Discussion on wildflower meadow earlier in meeting.
10.	To discuss and agree any action relating to unwanted visitors and anti-social behaviour All being quiet in this regard, with plenty of people visiting the woods, including with children and dogs.
11.	To receive an update on mapping GB to follow up.
12.	To discuss and agree the use of premises by commercial undertakers To be considered at PC.
13.	To agree a budget for April 2021-March 2022 GB to consider. Budget update requested for next meeting. Need to consider ways to increase income. Sale of wood materials from cropping of wood to be considered
14.	To discuss the proposal for a management plan and consider any action: <ol style="list-style-type: none"> 1. LH, DW and HF have provided information about their education activities. RS agreed to write a piece for tree management 2. Agree specific responsibilities by committee members BG requested copy of draft first draft management plan Recommended recirculating “table” to invite volunteers to come forward.
15.	Any other business <ol style="list-style-type: none"> 1. JT seeking a map holder (perhaps 2) – previously provided by SCC. 2. GK – broken furniture in attenuation pond near entrance remains - SCC denied responsibility; advising MSDC clearance required 3. Damaged Perspex to notice board remains and needs attention 4. DE suggested members/volunteers Facebook page; can be powerful; JL agreed to follow up. Need to consider purpose of page and perhaps could encompass other wildlife activity in Haughley area, such as a Nature Watch page. Needs regular engagement; consider a link with website 5. 2020 been a difficult year; previous event on fungi was very successful and proposed similar/repeat event for October/November 2021. DE agreed to contact SWT for speaker/leader
16.	Future meetings Working party Saturday 16 January 2021 10am to 12noon
	The meeting closed at 20.23

Signed Chairman:

Date: