HAUGHLEY PARISH COUNCIL MEETINGO

Minutes of the Parish Council Meeting held on Tuesday 19th September 2023 the Ron Crascall Pavilion

Present	M Bloom, G Brown (Chairman), Mrs. J Day, A Flint, Mrs. A Pepper, T Sparkes, Mrs. Y Tricker, Dis-		is-			
	trict Councillor Rachel Eburne, County Councillor Andrew Stringer and Mrs. C Pizzey (Clerk)					
1.	Apologies for Absence					
	Apologies for absence were received from Mrs. S Swinge and District Councillor Janet Pearson.					
	The members accepted the apologies.					
	The Chairman reported that Mrs. S Swinge had written to the Council to advise that she would be					
	over the next few months. The members					
	agreed that they would approve the absence and Mrs. S Swinge would continue to be a mer					
	of Haughley Parish Council during this period.					
2.	Declarations of Interest					
	There were no Declarations of Interest received.					
3.	Dispensations					
3.	There were no requests for Dispensations receive	Ч				
	There were no requests for Dispensations receive	u.				
4.	Minutes					
	All Councillors confirmed receipt of the minutes. Mrs. Y Tricker proposed to accept the minutes.		tes			
	of 18 th July 2023 as a true record of the meeting and decisions made. Mrs. A Pepper seconded with all in favour.					
5.	Action log					
	The Councillors noted the action log, and no comments were made.					
	ACTION	COMMENT				
		No further update. Site has been				
		rolled and seeded. Verges still full of				
	Junior Football Pitch	thistles. Residents on development				
		frustrated and concerned by the lack				
		of action to undertake the agreed				

	landscaping work and maintenance
	which would include replacement of
	trees that have died.
SCC PROW Officer - upgrade of footpath and	Clerk report
new footpath	Clerk report
Land adj. to The Cricket - register with Land	Ongoing
Registry	Ongoing
Posts Project (Consultation)	Consultation to be written
	Request to be made to the Mainte-
Quote for Signs for The Cricket	nance Officer to look at the signs and
	advise
Consultation SCC Haughley Green traffic calm-	Awaiting report from SCC Communit
ing	officer
Contact Bellway and start legal procedure for	
Wildflower meadow	On going
Greens Policy - second draft	Ongoing
Application made to SCC for installation of EV	A P P P
Charge Points at the Pavilion Car Park	Application in progress
Solar post for VAS sign for Haughley (S106 con-	
tribution Bloor)	Completed
Registers pockets of land in the Parish	Ongoing
Request letter from ANPR Officer regarding the	Ongoing
location of the post	
Proposal Email group residents	On going
Proposal for public event community broad-	
band	On going
Report on WG for 4g pitch	Ongoing
Sign at Folly	Completed
Bus service 384 & 385	On going
Dog and Litter bin Proposal	Completed
Arrange meeting with contractor A14 Concrete	
works	Clerk report
Haughley Green - Slow horse signs	Email sent to Andrew Stringer

Signed Chairman:

Arrange meeting with Haughley New Street Residents	Agenda item	
Refer Straw issue to Andrew Stringer	Email sent	
Gateway Haughley New Street	Agenda Item	
Application to move Solor post HNS	Application submitted	

6. Public Forum

None.

7. To receive written reports from County Councillor Andrew Stringer

The members confirmed receipt of the report prior to the meeting. County Councillor Andrew Stringer highlighted:

- Pylon plan not supported by SCC: Suffolk County Council is objecting the latest
 proposals by the National Grid to install 114 miles of electricity pylons across the county
 as part of the "Norwich to Tilbury" project. Several objections have been raised about
 the 33-mile stretch of the new works which would run through Suffolk, which includes
 installing a stretch of cabling under the Dedham Vale Area of Outstanding Natural
 Beauty. The council is continuing to press for an offshore solution to be fully researched
 and considered.
- New Fire and Rescue Service Training Centre: The Suffolk Fire and Rescue Training
 Centre at Wattisham has had a £1.3m upgrade and was formally opened on 24 August.
 This includes a new tactical firefighting facility to simulate incidents firefighters may be faced with and help them prepare for the dangerous work they undertake in the community.
- R.A.A.C: In the last few days we have all become familiar with Reinforced Autoclaved
 Aerated Concrete, R.A.A.C. In Suffolk, 4 schools are confirmed as being affected (East
 Bergholt High, Hadleigh High, and Claydon High and Stowupland High) remedial works
 had already taken place in 3 other affected schools, with Bacton Middle School already
 demolished. The affected structures in Stowupland High School are limited in number, so
 the High school remains open and able to fully function on site.
- Support for Ukrainian refugees moving to private rented accommodation: In May,
 Suffolk County Council announced a one-off £2,000 support grant for Ukrainian refugees
 moving on from their host into their own accommodation.

 The Independent Living Payment is available to any Ukrainian refugees moving into
 private rented accommodation after 1 April 2023. Guests must have been living in Suffolk

for a minimum of two months and be registered on the Suffolk Homes for Ukraine scheme to be eligible for the payment. This funding can be used for any associated housing costs, including furniture, moving costs or travel to work. The support can be used towards accommodation which is furnished or unfurnished, and accommodation can be in Suffolk or out of county.

Ukrainian guests can apply for the Independent Living Payment and completing the application form on the Suffolk County Council website.

8. To receive written reports for information only from District Councillors Rachel Eburne & Janet Pearson

The members confirmed receipt of the report prior to the meeting. District Council Rachel Eburne highlighted:

- **Pride in Place Grant:** Haughley is eligible for up to £400 in funding and an application can be made by the Parish Council or a community group.
- Free trees, hedging and wildflower seeds: Mid Suffolk is offering free trees, hedging and wildflower seeds to any community group, including Parish Councils. This is part of our commitment to biodiversity and our plans to increase tree cover across the district.
- Climate Action Day: This is being held on Saturdays 21st October 2023 at the Scout Hall in Stowmarket. More details to follow.
- Bridge Field Paddock: MSDC Enforcement are still looking at the application for the lawful Development Certificate.

9. Planning

1. Councillors to review and approve a response to the following planning applications: APPLICATION FOR LAWFUL DEVELOPMENT CERTIFICATE (EXISTING) - DC/23/04157 - Proposal: Application for a Lawful Development Certificate for an Existing Use or Operation or Activity, including those in breach of a planning condition. Town and Country Planning Act 1990 (as amended) - Retention of access, hardstanding, dayroom, garden shed and caravan on the land. Location: Bridge Field Paddock, Green Road, Haughley, Suffolk. The Chairman proposed that the Parish Council OBJECTS on the following grounds:

 The proposed use of the property is contrary to the Haughley Neighbourhood Plan (2019)

2) Haughley Parish Council Neighbourhood Plan Policy HAU1 refers to Housing Settlement Boundaries and includes:

"Outside Settlement Boundaries, only development for agriculture, horticulture, forestry, outdoor recreation and other uses which need to be located in the countryside or were supported by other policies in this Plan will be permitted."

- 3) The Parish Council can confirm that the case was reviewed during December 2019. Meetings were held with the Suffolk County Council Gypsy liaison Officer during this time in relation to another site within the Parish. The applicants were not living at Bridge Field Paddock at this time.
- 4) The Parish Council have knowledge of them using other areas of the Parish during those four years.
- 5) The property is OUTSIDE the housing settlement boundary and is designated as being in the Countryside.
- 6) No case has been submitted with this application to suggest that the use of the land is for agricultural, horticulture, forestry, outdoor recreation, and any other use which needs to be in the countryside
- 7) This site has been the subject of enforcement action over a period several years commencing pre-covid.
- 8) The area been used for one/two caravans and other structures since pre-covid time. We were advised that enforcement action was being held due the Covid pandemic.
- 9) The Enforcement Team has confirmed that the site remains subject to enforcement action.
- 10) Access used to be a field entrance and was widened without approval.
- 11) It is believed that the existing access is significantly larger than as shown on the plan included with the planning application.
- 12) The Parish Council consider the access is too close to a hump-back bridge for safety.

 Mrs. T Shaw seconded with all in favour.
- Councillors note the decisions issued by Mid Suffolk District Council
 DC/23/03039 Proposal & Location of Development: Planning Application Erection of
 4No dwellings and garaging (following demolition of barn) (amended scheme, re-submission of DC/23/00383) Woodside Farm, Shepherds Lane, Haughley, IP14 3QE. Planning
 Permission has been GRANTED.

DC/23/03443 - Proposal: Application for a Lawful Development Certificate for an Existing Use or Operation or Activity, including those in breach of a planning condition. Town and

	Country Planning Act 1990 (as amended)- Retention of access, hardstanding, dayroom,				
	garden shed and caravan on the land Location: Bridge Field Paddock, Green Road,				
	Haughley, Suffolk. Application has been WITHDRAWN.				
10.	Bio-Diversity and Wildlife Conservation Working Group				
	Councillors confirmed receipt of the notes from the meeting held on 10 th July 2023 and no com-				
	ments were made.				
	1. A Flint proposed that the Parish Council agrees the amendments to the No Mow May				
	Management 2024.				
	 Following the principles of "meadow management" (MSDC term) rather than re- 				
	wilding and allowing for mowing dates not known in advance, aim for spring cut				
	(April to first week in May), no cutting remainder May and much of June for area be-				
	tween 14 – 22 Old Street (entrance to Auction Yard to Sally Green's drive)				
	 The edging to the above area, two footpaths through the area and "recess" cutting 				
	to leave the flower tubs exposed to be cut as per cutting schedule elsewhere to The				
	Green and Old Street				
	 Relocate the flower tubs in the above area towards the road. 				
	 Rake off and remove cut grass from the above area 				
	Mrs J Daye seconded with all in favour.				
	2. Mrs. T Shaw proposed that the Parish Council agrees the budget of £50 to purchase				
	bulbs for St Mary's Avenue. Mrs J Day seconded with all in favour.				
	3. Mrs Y. Tricker proposed that the Parish Councils agrees the consultation for The Folly				
	(appendix 1) and a budget of £300 for the work. Mrs. J Day seconded with all in favour.				
11.	Gallowsfield Wood				
	Councillors noted the report from the Working Group meeting and from the Suffolk Tree Warden				
	visit and no comments were made.				
12.	Neighbourhood Plan Review Working Group				
	Councillors to note the report from the meeting of 23 rd July 2023				
	1. A Flint proposed that the Parish Council agrees the quote from Lucy Batchelor-Wylam of				
	£6,150.00 to carry out a Landscape Appraisal for the Review of the Neighbourhood Plan.				
	Mrs. T Shaw seconded with all in favour.				

2. Mrs. T Shaw proposed that the Parish Council agrees that a Parish CIL application is made for the Landscape Appraisal. Mrs. A Pepper seconded with all in favour. 13. **Emergency Plan** The Chairman proposed that the Parish Council adopts V5.0 of the Emergency Plan for Haughley Parish. M Bloom seconded with all in favour. 14. Allotment Councillors noted the report from the meeting of July 2023 1. Mrs. T Shaw proposed that the Parish Council agrees to seek a quote to replace the rotting gate. M Bloom seconded with all in favour. 2. Mrs. T Shaw proposed that the Parish Council agrees that the Clerk can purchase a chain and lock for the new gate installed by the entrance to Green Road. M Bloom seconded with all in favour. 3. Mrs. T Shaw proposed that the Parish Council agrees to seek a quote to complete the rabbit fencing. M Bloom seconded with all in favour. **15**. **Haughley New Street** Councillors noted the report from the meeting with the residents of Haughley New Street. 1. It was agreed to obtain a quote for a standard gateway from Glasdon and resubmit the application to Suffolk Highways for the licence. 16. **Traffic Count** Councillors noted the results of the July traffic Count and no comments were made. **17**. Audit 1. Councillors accepted the completion of the limited assurance review for the year ended 31 March 2022 for Haughley Parish Council and noted the following matters arising: The AGAR was not accurately completed before submission for review. The smaller authority has not restated the 2021/22 figure in Section 2, Box 9 to include assets identified in the year as missing from the asset register but which were held as at 31 March 2023. 2. As the audit had been concluded the Clerk reported that she had advertised the conclusion of the audit on the Parish Council Website.

18.	Xmas Tree Event				
	A Flint, Mrs. T Shaw, Mrs. J Day and Mı	rs. A Pepp	per agreed to w	ork on	the Xmas
.9.	Insurance				
	The Chairman proposed that the Parish	n Council	enters in to a L	ong-Te	erm Agreen
	Insurance to reduce the price of the po	licy over	the life of the a	green	nent in retu
	cil's commitment to stay with them for	3 years	at a cost of £2,7	723.84	a year. N
	conded with all in favour.				
20.	Governance and Policy				
	The Chairman proposed that the Parish	n Council	adopts the Res	erve P	olicy V1.0.
	seconded with all in favour.				
21.	Parish CIL				
	Mrs. T Shaw proposed that the Parish (Council a	ccepts the Paris	h CIL a	application
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	Mrs. T Shaw proposed that the Parish of field Committee of £3,315.76 to fund rowith all in favour.		•		• •
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3. Councillors confirmed the August and September payments:

Expenditure		Net	VAT	Total
General Exp.	Claire Pizzey	£ 77.15		£ 77.15
Various	P Garrod	£ 257.40		£ 247.40
HIB	Y Hannan	£ 110.41		£ 110.41
Coronation	Stowmarket Con- cert	£ 250.00		£ 250.00
	Capital Road			
Traffic Count	Safety	£ 1,050.00	£ 210.00	£ 1,260.00
Traffic Count	Beaver & Macaw	£ 294.48		£ 294.48
Asset	Glasdon	£ 1,399.22	£ 279.84	£ 1,679.06
Wages	Claire Pizzey	£ 722.40		£ 722.40
Wages	Katie Power	£ 338.65		£ 338.65
		£ 4,499.71	£ 489.84	£ 4,979.55

Expenditure		Net	VAT	Total
General Exp.	Claire Pizzey	£ 41.15		£ 41.15
Various	P Garrod	£ 264.60		£ 264.60
Kings Coronation	Lawes of Bacton	£ 84.98	£ 4.39	£ 87.37
Village Maintenance	Lawes of Bacton	£ 26.95	£ 5.38	£ 32.33
Village Maintenance	Lawes of Bacton	£ 27.46	£ 5.49	£ 32.95
Village Maintenance	Lawes of Bacton	£ 81.07	£ 15.66	£ 96.73
Village Maintenance	Lawes of Bacton	£ 46.95	£ 9.39	£ 56.34
Village Maintenance	Lawes of Bacton	£ 56.53	£ 11.31	£ 67.84
Village Maintenance	Lawes of Bacton	£ 10.74	£ 2.15	£ 12.89
Audit	PKF Little John	£ 630.00	£ 126.00	£ 756.00
Election	MSDC	£ 180.94		£ 180.94
	Second life			
HIB	Products	£ 830.00	£ 166.00	£ 996.00
PAYE	HMRC	£ 703.05		£ 703.05
Wages	Claire Pizzey	£ 915.91		£ 915.91
Wages	Katie Power	£ 338.65		£ 338.65

£4,238.98 £ 345.77 £ 4,582.75

Mrs. T Shaw proposed that the Parish Council accepts the payments. Mrs. A Pepper seconded with all in favour.

23. Chairman Report

Councillors noted the Chairmans Report and make any comments

- The Chairman proposed that the Parish Council agrees that the Chairman hosts an inaugural meeting between representatives from adjoining and nearby Parish Councils to consider matters of mutual interest. M Bloom seconded with all in favour.
- 2. The Chairman proposed that the Parish Council agrees the date of Tuesday 31st October 2023 to hold a briefing session for Haughley Parish Councillors. Mrs. T Shaw seconded with all in favour.
- 3. The Chairman proposed that the Parish Council arranges to have the verge adjoining the main moat and roadway of Duke Street cut approximately monthly during the growing season, depending on weather and growing conditions, subject to an annual review.
 Mrs. T Shaw seconded with all in favour. It was agreed to arrange a meeting with the Maintenance Officer to obtain a quote for the work.

24. Clerks Report

The members confirmed receipt of the report.

The Chairman proposed that the Parish Council approaches Diaper Poultry to ask permission to install a defibrillator on their site. Mrs. A Pepper seconded with all in favour.
 Mrs. A Pepper and Mrs. Y Tricker agreed to contact Diapers Poultry.

25. Councillors Issues

Mrs. A Pepper reported that herself and Mrs Y. Tricker had held a meeting with Yvonne Hannan and they have taken over the management of the Haughley in Bloom Working Group. Contact will be made with all the volunteers who look after planters for the village and they will work with the Clerk to look at the budget ready for the November meeting. Mrs. Y Tricker reported that the verges along HNS need cutting back A report had been made on the Suffolk County Council portal but they deemed that the work was not needed as this time. The Clerk to escalate with Andrew Stringer.

26. Correspondence

Councillors noted the correspondence already circulated and considered the following action:

- 1. Resident Bellway Development: It was agreed that a response will be made to advise that Bellway Homes are still responsible for the site and the wildflower meadow will remain their responsibility for the coming year. Unfortunately, the Parish Council are unable to help with this matter.
- 2. Resident The Folly Green wilding complaint: It was agreed to make a response to advise that their comments have been noted and that as a resident of The Folley a consultation around the wilding will be received over the next few weeks, where they will have the opportunity to put their comments across.
- 3. Residents Moles on The Cricket: It was agreed to contact RSA Pest Management and ask them if they have visited The Cricket lately.
- 4. MSDC Free trees, hedgerows, and wildflower scheme: Information.
- 5. Resident Eve Balfour House change of use: It was agreed to respond to the resident to advise that the property is currently empty and it is under review with MSDC with regards to the next occupants.
- 6. National Grid electricity System Operator update on study of electricity network infrastructure in East Anglia: Information.
- 7. MSDC Invitation to discuss the potential for Vertas taxi-bus pilot/transport provision onto Stowmarket on Thursday's: A meeting is scheduled for Tuesday 26th September 2023.
- 8. Resident Haughley Moat: A response had been made prior to the meeting.
- 9. Resident Speed Indicator Devices: It was agreed that once the new solar post is installed at HNS the old device could be used at Fishponds Way. A volunteer is needed to look after the device. It was agreed to put an article in the Parish magazine and on the Parish Facebook page.
- 10. MSDC Taxi fare consultation: Information
- 11. SCC Grit bins: Mrs. T Shaw and Mrs. J Day had agreed to check the parish grit bins to make sure they were ready to be re-filled.
- 12. Stefan Henriksen Posting to Halesworth: Information.
- 13. Resident Bonfires: Response had been made prior to the meeting.
- 14. Resident Request CCTV in King George Playing Field: It was agreed to responded to the resident to advise that the Parish Council will not be considering CCTV at this time.

15. Resident - Copy letter sent to EADT regarding sinking road: Information. 16. MSDC - Pride in your Place Funding: The Clerk to make the application. 17. Resident - Grass cutting: A response had been made prior to the meeting. 18. 20's Plenty Suffolk Campaign Volunteer - 20's Plenty Suffolk Campaign: Information. 19. Flagship Homes – Station Road Haughley invitation to share thoughts on development: It was agreed to share this on the Parish Facebook page. 27. Date of next meeting: 1. Biodiversity and Wildlife Conservation Working Group on Monday 6th November 2023 at Maxwell Charnley Room at 7.00pm 2. Haughley Parish Council Meeting scheduled on Tuesday 17th October 2023 at Ron Crascall Pavilion at 7.00pm 28. Councillors agreed to resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting due to the confidential nature of the business to be discussed Community Litter Picker increase in hours. There being no further business, the meeting was closed at 21.00 A copy of any reports or correspondence cited in the minutes can be made available from the clerk on receipt of written application clerk@haughleypc.co.uk

Appendix 1

The Folly Wildflower Project

The Folly Wildflower Project was initiated to enhance bio-diversity in Haughley. The dominant trees on Folly Green posed a challenge but after consulting with you we proposed adding two additional areas to the original "Haughley in Bloom" flower planter. We used a commercial selection of wildflower seeds but had no control over the exact mix of seeds or their likely germination success. New wildflower areas are always an experiment and this year our efforts have not been as successful as we hoped, partly because of the unusually wet weather.

In short, what we got was not what we imagined or hoped for and the result was disappointing. After a colourful start, these beds were not a success and the grass, weeds and especially the cornflowers became

Signed Chairman:	Date

ungainly giants.

Next year we propose to enhance the existing "woodland" aspect of the area. Some early spring flowers, snowdrops and daffodils are already getting established from previous plantings and we suggest that we add additional bulb plantings of some later flowering bulbs. The advantage of planting bulbs is that "you get what it says on the tin" and we will have more control over what is planted and where.

The attached list of potential plantings gives a flavour of the alternatives that could be included in a customised bulb mix for the Folly. We could plant all or some of the list below.

What do you think? Please let Claire Pizzey, Haughley Parish Clerk know your views at clerk@haughleypc.co.uk.

Potential Wildflower Bulbs for the Folly Green

<u>Winter Aconite</u>; bright yellow flowers in the depths of winter followed by attractive green foliage. It is one of the earliest flowering plants (January/February). Height: 10cm

<u>Wild Daffodil</u> - also known as the 'Tenby Daffodil' is the main daffodil species native to Britain and is smaller than typical commercial varieties. It usually flowers around March. Height: 25cm

<u>Wood Anemone</u>; star-like white flowers can be seen carpeting woodland floors before the trees burst into leaf. Flowers; February – April. Height: 20cm

Grape Hyacinth; has spikes of blackish-blue flowers from March – April. Height: 15cm

<u>Nodding Star of Bethlehem</u>; a pretty, perennial bulbous flowering plant that thrives in grasslands and flowers mid to late spring, blossoming into white star-shaped flowers with vivid green leaves; flowers April – May.

Height: 15-30cm

<u>Common Star of Bethlehem</u>; a perennial bulbous flowering plant that produces groups of 6-20 white flowers, that have a green stripe on the outside. May – June. Height: 15cm

Bluebell; the English variety - non-scripta; flowers April – June. Height: 30-40cm

<u>Summer Snowflake</u>; has bright green leaves and large, pure white flowers that appear in late spring. The petals have green spots on the tips; flowers: April-June. Height: 30cm

<u>Wild Cyclamen</u>; is pink with red eyes and silver spot leaves that flowers: September – November. Height: 15cm

Signed Chairman:	Date: