

HAUGHLEY PARISH COUNCIL MEETING

Minutes of the Parish Council Meeting held on Tuesday 17th October 2023 the Ron Crascall Pavilion

Present	M Bloom, G Brown (Chairman), Mrs. J Day, A Flint, Mrs. A Pepper, T Sparkes, Mrs. T Shaw (arrived at item 5), Mrs. Y Tricker, District Councillor Rachel Eburne, District Councillor Janet Pearson, County, Mrs. C Pizzey (Clerk) and 1 member of the public.									
1.	Apologies for Absence Apologies for absence were received from Mrs. S Swinge. The members accepted the apologies.									
2.	Declarations of Interest There were no Declarations of Interest received.									
3.	Dispensations There were no requests for Dispensations received.									
4.	Minutes All Councillors confirmed receipt of the minutes. A Flint proposed to accept the minutes of 19 th September 2023 as a true record of the meeting and decisions made. Mrs. A Pepper seconded with all in favour.									
5.	Action log The Councillors noted the action log, and no comments were made. <table border="1" style="width: 100%; margin-top: 10px;"> <thead> <tr> <th style="width: 50%;">ACTION</th> <th style="width: 50%;">COMMENT</th> </tr> </thead> <tbody> <tr> <td>Junior Football Pitch</td> <td>Meeting arranged with Bloor Homes on 16th October and a report will be available at the November meeting.</td> </tr> <tr> <td>SCC PROW Officer - upgrade of footpath and new footpath</td> <td>Email sent to Oliver Wastell requesting update on 04.0.23 no response to date</td> </tr> <tr> <td>Land adj. to The Cricket - register with Land Registry</td> <td>Ongoing</td> </tr> </tbody> </table>		ACTION	COMMENT	Junior Football Pitch	Meeting arranged with Bloor Homes on 16 th October and a report will be available at the November meeting.	SCC PROW Officer - upgrade of footpath and new footpath	Email sent to Oliver Wastell requesting update on 04.0.23 no response to date	Land adj. to The Cricket - register with Land Registry	Ongoing
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Posts Project (Consultation)	Consultation to be written
Quote for Signs for The Cricket	Request to be made to the Maintenance Officer to look at the signs and advise
Consultation SCC Haughley Green traffic calming	Awaiting report from SCC Community officer
Contact Bellway and start legal procedure for Wildflower meadow	On going
Greens Policy - second draft	Ongoing
Application made to SCC for installation of EV Charge Points at the Pavilion Car Park	Application in progress
Registers pockets of land in the Parish	Ongoing
Request letter from ANPR Officer regarding the location of the post	Ongoing
Proposal Email group residents	On going
Proposal for public event community broadband	On going
Report on WG for 4g pitch	Ongoing
Haughley Green - Slow horse signs	Email sent to Andrew Stringer
Gateway Haughley New Street	Agenda Item
Application to move Solor post HNS	Application submitted
No Mow May Management	
The Folly Consultation	Consultation delivered
Landscape Appraisal	Meeting has been held meeting with be arranged with NP Working Group
Allotments – Quote for replacement gate	Awaiting quote
Allotment – Purchase chain and lock	
Allotment – Rabbit fencing	Contractor looked at rabbit fencing and it looks adequate
Upload Reserve Policy	Completed
Agree date with adjoining parishes for meeting	Several parishes have agreed and a date to be set

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	Moat – obtain quote for cutting verges	Maintenance Officer has started to clear the verge by the moat	
	Contact Diaper Poultry	Permission has been granted and a site meeting to be arranged.	
6.	<p>Public Forum</p> <p>A resident reported on the state of the overgrown footpath from Tothill to Narey from overgrown foliage and on the condition of the footpaths around the village where weeds are coming through the tarmac. District Councillor Rachel Eburne suggested that residents should report the issues on the Suffolk County Council portal.</p>		
7.	<p>To receive written reports from County Councillor Andrew Stringer</p> <p>No report had been received.</p>		
8.	<p>To receive written reports for information only from District Councillors Rachel Eburne & Janet Pearson</p> <p>The members confirmed receipt of the report prior to the meeting. District Council Rachel Eburne highlighted:</p> <ul style="list-style-type: none"> • Your Community Your Say: MSDC has launched a consultation process to get residents' feedback on the planned priorities for the District. We are hoping to engage with as wide a section of the district as possible, including some groups which seldom get involved, as well as businesses and Town and Parish Councils. Please have your say via our online survey: https://baberghandmidsuffolk.citizenlab.co/en-GB/projects/setting-the-future-direction-of-your-councils • Insulation Project: Mid Suffolk District Council will be rolling out this project and a full update will be made at the November meeting. The scheme has been put together and is available to help those where insulation is needed in their homes. There will be a cap on income for the allegeable of the scheme. 		
9.	<p>Planning</p> <p>1. Councillors to review and approve a response to the following planning applications: DC/23/04303 - Full Planning Application - Change of use of building to form farm shop including external cladding and insertion of window. Location: Diaper Poultry Ltd, Haughley New Street, Haughley, Stowmarket Suffolk IP14 3JL. The Chairman proposed that the Parish Council supports the application. Mrs. J Daye seconded with all in favour.</p>		

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	<p>2. Councillors noted that no decisions had been issued by Mid Suffolk District Council</p>
10.	<p>Village Green Working Group</p> <p>Councillors noted the report from the meeting of the 12th September 2023. Mrs J Day highlighted that an additional meeting had been held and the report will be made available at the November meeting. The Working Group now have a definitive map on the registered areas of the Village Green and they have identified what areas are owned by Suffolk Highways as a licence will be needed for any work needed to be carried out. It had been agreed that for the public consultation, a large map will have labelled areas that has previous been agreed and the map will be accompanied by photographs of each area in order that it is easily identifiable. The event to work alongside the Neighbourhood Plan Review consultation.</p>
11.	<p>Haughley New Street</p> <ol style="list-style-type: none"> 1. The Chairman proposed that the Parish Councillors to agree the quote of £4,908.12 for the installation of 2 gateways at Haughley New Street. Mrs. J Day seconded with all in favour. 2. The Chairman proposed that the Parish Council used Parish CIL to fund the project. Mrs. T Shaw seconded with all in favour. <p>The Chairman reported on correspondence that had been received in relation to the temporary reduction of speed limits during the concrete works. Within the schedule of reductions reducing to 40mph Haughley New Street to Wetherden is included but Haughley New Street to Stowmarket is not. Mrs. Y Tricker advised that Highways England had confirmed at the latest event that this had been missed off the schedule and will be included. It was agreed that the Clerk emails Highways England for confirmation.</p>
12.	<p>Xmas Tree Event</p> <p>Councillors noted the report. A Flint updated that the Parish Council are still in need of a Father Christmas and volunteers to help with the grotto and road closure. The Primary School are still to respond to confirm their attendance. The Clerk advised that 4 cases of the Chocolate Santas had been reserved at a cost of £140. It was agreed that another box should be purchased. It was agreed to nominate Carly Banthorpe for turning on the lights and she will be approached prior to the event.</p>
13.	<p>Vertas Taxi-Bus Pilot for a Thursday service from Haughley/Old Newton/Bacton into</p>

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	<p>Stowmarket</p> <p>Councillors noted the minutes from the meeting. This service would be for residents who do not have access to local bus transport and is intended for return trips and not for single one-way journey trips. Route; Thursday, Wyverstone, Bacton, Old Newton, Haughley, Stowmarket. Anyone using this service will have to book a seat on the vehicle (at least 2 days before the day) and the maximum number of passengers is 8 unless a wheelchair is onboard which reduces the number of seats by up to 3. The cost of the return trip is £72.00 per vehicle and is payable however many passengers' travel (This is £60.00 + VAT) 8 passengers - £9.00 per passenger. VAT is payable on this type of service.</p> <p>The Chairman reported that a bus service is available through the village by Dans Coaches every Monday and Thursday. The Clerk also reported that Suffolk on Board had sent through an updated bus timetable for Haughley that included a bus every week day. It was agreed to contact Dans Coaches and confirm what services are available for Haughley and consult with the Parish at the next Neighbourhood Plan event on the need for the Taxi-bus piolet.</p>																
14.	<p>Parish CIL</p> <p>Mrs J Day proposed that the Parish Council agrees the Parish CIL application from the Haughley Football Club of £1,500.00 to fund replacement roller/spiker for use on King Geore V Playing Field. M Bloom seconded with all in favour.</p>																
15.	<p>Budget & Grant Applications 2024-25</p> <p>Councillors noted that all budget requests and grant applications from Committees, Working Groups and Village Organisations need to be submitted to The Clerk by Friday 10th November 2023</p>																
16.	<p>Finance:</p> <ol style="list-style-type: none"> The Council confirmed receipt of the finance report for September 2023 prior to the meeting including, Bank Reconciliation, Budget to Actual, Reserves, since the last meeting. No questions or comments were made. Councillors noted the receipts received since last meeting: <table border="1" data-bbox="443 1800 1345 2018"> <thead> <tr> <th>Receipts</th> <th colspan="2">Cheque / BACS / SO</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Precept</td> <td>BACS</td> <td>MSDC</td> <td>£ 29,278.50</td> </tr> <tr> <td>Grant</td> <td>BACS</td> <td>MSDC</td> <td>£ 64,085.42</td> </tr> <tr> <td>Misc.</td> <td>BACS</td> <td>Playing Field Committee</td> <td>£ 258.56</td> </tr> </tbody> </table> 	Receipts	Cheque / BACS / SO		Total	Precept	BACS	MSDC	£ 29,278.50	Grant	BACS	MSDC	£ 64,085.42	Misc.	BACS	Playing Field Committee	£ 258.56
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Gallowsfield Wood	BACS	Wild Play	£	80.00
Interest	INT	Barclays	£	689.32
			£	94,391.80

3. Councillors confirmed the October payments:

Expenditure		Net	VAT	Total
General Exp.	Claire Pizzey	£ 34.85		£ 34.85
CIL	Suffolk County Council	£ 150.00		£ 150.00
Village Maintenance	P Garrord	£ 10.00		£ 10.00
Village Maintenance	Lawes of Bacton	£ 2.00		£ 2.00
The Cricket Play Park	Proludic	£ 2,228.40	£ 371.40	£ 1,857.00
The Cricket Play Park	Proludic	£110,400.01	£18,400.01	£92,000.00
Bin Emptying	MSDC	£ 88.56	£ 17.71	£ 106.27
Donation	RBL	£ 50.00		£ 50.00
Castle Event	Dante Ferrara	£ 350.00		£ 350.00
Castle Event	Rolfes of Walsham	£ 1,850.00		£ 1,850.00
Wages	Claire Pizzey	£ 722.60		£ 722.60
Wages	Katie Power	£ 364.70		£ 364.70
		£116,251.12	£18,789.12	£97,497.42

The Clerk advised that a 10% retention of £11,040.01 is being held back from the Proludic invoice until the works have been completed to repair the issue with the surface.

Mrs. T Shaw proposed that the Parish Council accepts the payments. Mrs. J Day seconded with all in favour.

17. Clerks Report

The members confirmed receipt of the report and no comments were made.

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18.	<p>Councillors Issues</p> <p>M Bloom reported that the footpath/bridle path from Quarries Cross towards Haughley New St, is becoming so overgrown that in places there is only enough for a single person to walk and half-way along this footpath towards Haughley New Street where you can turn right onto another footpath. Just before the bridge over the stream a tree has fallen blocking the path. The Clerk will report these on the portal. He also reported on fly tipping that was found at Quarries Cross that included personal details. District Councillor Rachel Eburne advised that this needs to be reported to MSDC.</p> <p>Mrs. A Pepper reported on overgrown verges, hedges and footpaths at Haughley New Street. A working party has been set up to maintain these but they do not have the resources to do the work. The Clerk agreed to contact Luke Merton, Engagement Officer from Suffolk Highways Community Self Help Team and arrange a meeting at Haughley New Street.</p> <p>Mrs. Y Tricker reported on the change of name to Haughley Parish in Bloom for the Working Group and an article will be put in the next edition of the Parish Magazine to thank and update the Parish. Residents had approached her about the state of the flower Meadow at Bellway Homes and their concerns over no mow May.</p> <p>Mrs. T Shaw reported that the Maintenance Officer has started work on clearing the verges at the Moat.</p> <p>The Chairman reported that the Medieval Event was a success and a report will be written for the November meeting. Residents had approached him about trailers parking close to the carriage way at Taylors Commercials. It was agreed to write to the owner of the business and report the concerns of the residents and ask them to advise what they are doing to keep the vehicles off the highway. The Scouts have asked if they can have some fireworks at Gallowsfield and this has been agreed by the Working Group.</p>
19.	<p>Correspondence</p> <p>Councillors noted the correspondence already circulated and considered the following action:</p> <ol style="list-style-type: none"> 1. Resident - Power Supply copy of letter sent to Jo Churchill MP: Information only. 2. MSDC - Review of Polling Districts, Polling places and Stations: Information only. 3. Resident - Speeding traffic on Fishponds Way: It was agreed to respond to the resident to advise that a speed device is to be sited at Fishponds Way once a volunteer is found to look after the device for the Parish Council. 4. MSDC - Briefing notes for Town and Parish Councils: Information only.

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	<p>5. Resident - Telephone Change Over and Emergency: It was agreed to respond to the resident to advise that this is a government issue and the Parish Council would be happy to support any appropriate proposals but not anything we can do at the moment.</p> <p>6. Flagship Homes - Public Consultation: Information only.</p> <p>7. Resident - D-Day 80 plan: The Chairman reported that he had contacted the Royal British Legion to advise that the Parish Council will support them should an event be arranged for 2024.</p>
27.	<p>Date of next meeting:</p> <ol style="list-style-type: none"> 1. Biodiversity and Wildlife Conservation Working Group on Monday 6th November 2023 at Maxwell Charnley Room at 7.00pm 2. Haughley Parish Council Meeting scheduled on Tuesday 21st November 2023 at Ron Crascall Pavilion at 7.00pm
	<p>There being no further business, the meeting was closed at 20.23</p>
<p>A copy of any reports or correspondence cited in the minutes can be made available from the clerk on receipt of written application</p> <p style="text-align: center;">clerk@haughleypc.co.uk</p>	

Signed Chairman:

Date: