

HAUGHLEY PARISH COUNCIL MEETING

Minutes of the Parish Council Meeting held on Tuesday 16th January 2024 the Ron Crascall Pavilion

Present	M Bloom, G Brown (Chairman), Mrs. J Day, A Flint, Mrs. A Pepper, T Sparkes, Mrs. T Shaw, Mrs. Y Tricker, County Councillor Andrew Stringer, District Councillors Rachel Eburne and Janet Pearson and Mrs. C Pizzey (Clerk).						
1.	<p>Apologies for Absence</p> <p>The Chairman reported that Mrs. S Swinge had written to the Council to advise that she would be unable to attend a meeting of the Parish Council until April 2024 due to ill health. The members agreed that they would approve the absence and Mrs. S Swinge would continue to be a member of Haughley Parish Council during this period.</p> <ol style="list-style-type: none"> 1. Apologies for absence were received from Mrs. S Swinge. 2. The members accepted the apologies. 						
2.	<p>Declarations of Interest</p> <p>There were no declarations of interest received.</p>						
3.	<p>Dispensations</p> <p>There were no requests for Dispensations received.</p>						
4.	<p>Minutes</p> <p>All Councillors confirmed receipt of the minutes. M Bloom proposed to accept the minutes of 19th December 2023 as a true record of the meeting and decisions made. Mrs Y Tricker seconded with all in favour.</p>						
5.	<p>Action log</p> <p>The Councillors noted the action log, and no comments were made.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;">ACTION</th> <th>COMMENT</th> </tr> </thead> <tbody> <tr> <td>Junior Football Pitch</td> <td>On going</td> </tr> <tr> <td>SCC PROW Officer - upgrade of footpath and new footpath</td> <td>On going</td> </tr> </tbody> </table>	ACTION	COMMENT	Junior Football Pitch	On going	SCC PROW Officer - upgrade of footpath and new footpath	On going
ACTION	COMMENT						
Junior Football Pitch	On going						
SCC PROW Officer - upgrade of footpath and new footpath	On going						

Signed Chairman:

Date:

Land adj. to The Cricket - register with Land Registry	Ongoing
Posts Project (Consultation)	Consultation to be written
Quote for Signs for The Cricket	Request to be made to the Maintenance Officer to look at the signs and advise
Consultation SCC Haughley Green traffic calming	Awaiting report from SCC Community officer
Contact Bellway and start legal procedure for Wildflower meadow	On going
Greens Policy - second draft	On going
Application made to SCC for installation of EV Charge Points at the Pavilion Car Park	Application in progress
Registers pockets of land in the Parish	On going
Proposal Email group residents	On going
Proposal for public event community broadband	On going
Report on WG for 4g pitch	Ongoing
Haughley Green - Slow horse signs	Email sent to Andrew Stringer
Gateway Haughley New Street	Signs received meeting arranged with contractor for January 2024 to discuss location
Application to move Solor post HNS	Application is in the list of schemes to be ordered.
Allotment – Purchase chain and lock	
Agree date with adjoining parishes for meeting	Meeting arranged for 23 rd January 2024
Contact Diaper Poultry	The cost for the storage has been sent to Sisks to agree before this can proceed
Arrange meeting with Suffolk Highways Community Self Help Officer for HNS	Meeting was held 12 th January update at the February PC meeting
Arrange Litter pick for Haughley Green	January agenda

Signed Chairman:

Date:

	Repair shed roof	Handyman has agreed to carry out the work
	Tidy allotment carpark	John Sisks have been approached for help
	Letter to Co-op regarding lorries parking on verge of village green	Letter sent
	Meeting with Promotor of Land at Fishponds Way	Meeting arranged for 23 rd January 2024
6.	Public Forum Nothing.	
7.	<p>To receive written reports from County Councillor Andrew Stringer</p> <p>The members confirmed receipt of the report prior to the meeting. County Councillor Andrew Stringer highlighted:</p> <ul style="list-style-type: none"> • Budget setting: The draft budget papers for 2024/2025 were made public on the 3.1.2024, The settlement this year from central government has been disappointing, and has lead the administration to draft a budget with a series of cuts, on top of a proposed maximum increase in council tax. The Budget scrutiny papers agree that despite the increased overall funding for adult social care, that complaints will rise, while we are proposing doing less for those not in education training etc (needs) other than collect data on their number, finding apprenticeships, helping finding work etc will no longer be budgeted for. <p>The draft budget also proposes Suffolk County Council closing two records offices, one in Bury St Edmunds one in Lowestoft, centralising all Suffolks records in The Hold in Ipswich.</p> <p>The draft budget also includes the withdrawal of £500,000.00 from the Arts,</p> <ul style="list-style-type: none"> • Flooding: Recent high rainfall has led to many Suffolk residents' homes being flooded, and flooding more generally on roads. At Council on 7 December, a motion was passed for the council to review the frequency of drain and gully clearance in areas at risk of flooding, and to work closely with districts and boroughs, Anglian Water and the Environment Agency to help prevent future flooding. My group had hoped to introduce further measures on regularity of maintenance, but this was not supported by the Conservative administration. The motion that was passed was preceded by an 	

Signed Chairman:

Date:

	<p>announcement by the council of £1m in extra funding to investigate flooding incidents in the county.</p> <p>Details of a government-funded scheme from DEFRA whereby Suffolk residents can apply for up to £5,000 to help protect their property from future flooding can be found at this link, with applications from January 2024: https://www.suffolk.gov.uk/about/flood-recovery-information-for-suffolk</p>
8.	<p>To receive written reports for information only from District Councillors Rachel Eburne & Janet Pearson</p> <p>The members confirmed receipt of the report prior to the meeting. District Councillor Rachel Eburne highlighted:</p> <ul style="list-style-type: none"> • Budget 2024-25: MSDC are still working on setting the budget for the coming year. An article has been sent to the Parish News to report on how Council Tax is split and explaining MSDC role in collecting and distributing the money. • Empty homes and Council Tax: To incentivise bringing more homes back into use, MSDC is proposing to increase the amount of Council Tax payable on long-term empty homes. Currently these attract a levy of 50% on the Council Tax payable. The new policy will be levies of 100% for empty homes being left for one (to five) year, 200% for five (to ten) years and 300% for ten years or more. Exceptions will apply – such as property under probate or properties undergoing major repairs. If approved, this will be from April 2024. Additionally, it is proposed that second homes attract a 100% levy. • Locality Award: A reminder that this year’s locality awards are still open for applications. Any group or organisation can apply for amounts of £250 or more. Please contact one of us for an application form.
9.	<p>Planning</p> <ol style="list-style-type: none"> 1. Councillors to review and approve a response to the following planning applications: APPLICATION FOR PLANNING PERMISSION WITHOUT COMPLIANCE OF CONDITION(S) - DC/24/00117 Proposal: Application under S73 for the Removal or Variation of a Condition following grant of DC/22/04479 dated 21/11/2022 Town and Country Planning Act 1990 (as amended) Erection of 1No Class E(g) commercial building (revised application following planning permission granted under reference DC/22/00638) Revised position and size (Permission DC/22/00638 will not be constructed) To vary Condition 1 (Approved Plans and Documents) to introduce revised design. Location: Land At Stag Cafe,

Signed Chairman:

Date:

	<p>Old A45, Woolpit, Suffolk. The Chairman proposed that the Parish Council <u>OBJECTS</u> to the application:</p> <ul style="list-style-type: none"> • This is an overdevelopment of the site • Car Parking is a major issue. General car parking on site is heavily used. The main car park is associated to the restaurant where there are lots of vehicle movements. Where are the vehicles for this application going to park? • The access to the building is through car parks that are serving the 7 units • Much of the traffic leaving the site to access the A14 will travel through the villages of Woolpit, Elmswell and Haughley New Street. HGVs use the totally unsuitable rural lanes which causes a danger to other road users and residents along Warren Lane, Wood Road, Borley Green, and Heath Road in Woolpit • There are no details of EV charging point on this application <p>Mrs. Y Tricker seconded with all in favour.</p> <p>2. Councillors noted the decisions had been issued by Mid Suffolk District Council.</p> <p>DC/23/04859 - Proposal & Location of Development: Householder Application - Erection of two storey side and rear extension. The Cottage, Haughley New Street, Haughley, Stowmarket Suffolk IP14 3JJ. Planning permission has been GRANTED.</p>
<p>10.</p>	<p>Neighbourhood Plan Review</p> <p>Councillors noted the update on the Neighbourhood Plan Review and no comments were made.</p>
<p>11.</p>	<p>Litter Picks 2024</p> <p>It was agreed to arrange 3 litter picks for 2024. Four areas of Haughley to be targeted. Haughley New Street, Haughley Green, The Green and Tothill (top of Fishponds Way). Litter pick dates arranged for:</p> <ul style="list-style-type: none"> • 16th March • 11th May • 12th October <p>Start time 10.00am meeting at the following sites:</p> <ul style="list-style-type: none"> • Haughley New Street at former White horse car park • Haughley Green, Fir Tree Lane at the air raid shelter • Tothill, Fishponds Way (carpark) • The Green outside the Coal House

Signed Chairman:

Date:

	The Clerk to advertise the dates and the meeting points.																																																																					
12.	<p>Complying with the biodiversity duty</p> <p>Councillors agreed that the Parish Council develops a complying with biodiversity duty document.</p>																																																																					
13.	<p>Precept 2024-25</p> <p>Following the acceptance of the budget at the December meeting. Mrs T Shaw proposed that the Chairman and Clerk signs the precept form for 2024-25 to be submitted to MSDC. Mrs. Y Tricker seconded with all in favour.</p>																																																																					
14.	<p>Finance:</p> <ol style="list-style-type: none"> The Council confirmed receipt of the finance report for December 2023 prior to the meeting including, Bank Reconciliation, Budget to Actual, Reserves, since the last meeting. No questions or comments were made. Councillors noted the receipts received since last meeting: <table border="1" data-bbox="459 999 1331 1330"> <thead> <tr> <th>Receipts</th> <th colspan="2">Cheque / BACS / SO</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Gallowsfield Wood</td> <td>BACS</td> <td>Wildplay</td> <td>£ 100.00</td> </tr> <tr> <td>Allotment</td> <td>BACS</td> <td>Tenant</td> <td>£ 30.00</td> </tr> <tr> <td>Gallowsfield Wood</td> <td>BACS</td> <td>Wildplay</td> <td>£ 20.00</td> </tr> <tr> <td>INT</td> <td>BACS</td> <td>40739952</td> <td>£ 898.23</td> </tr> <tr> <td></td> <td></td> <td></td> <td>£ 1,048.23</td> </tr> </tbody> </table> Councillors confirmed the January payments: <table border="1" data-bbox="363 1435 1426 1980"> <thead> <tr> <th>Expenditure</th> <th></th> <th>Net</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>General Exp.</td> <td>Claire Pizze</td> <td>£ 36.20</td> <td></td> <td>£ 36.20</td> </tr> <tr> <td>Village Maintenance</td> <td>P Garrord</td> <td>£ 253.50</td> <td></td> <td>£ 253.50</td> </tr> <tr> <td>Village Maintenance</td> <td>J Lawes</td> <td>£ 20.85</td> <td>£ 4.17</td> <td>£ 25.02</td> </tr> <tr> <td>Traffic Count</td> <td>Beaver and Macaw Consulting</td> <td>£ 294.48</td> <td></td> <td>£ 294.48</td> </tr> <tr> <td>Grant</td> <td>PFC</td> <td>£ 2,000.00</td> <td></td> <td>£ 2,000.00</td> </tr> <tr> <td>Village Maintenance</td> <td>J Lawes</td> <td>£ 7.01</td> <td>£ 1.39</td> <td>£ 8.40</td> </tr> <tr> <td>Village Maintenance</td> <td>J Lawes</td> <td>£ 20.66</td> <td>£ 4.14</td> <td>£ 24.80</td> </tr> <tr> <td>Village Maintenance</td> <td>J Lawes</td> <td>£ 15.74</td> <td>£ 0.16</td> <td>£ 15.90</td> </tr> </tbody> </table> 	Receipts	Cheque / BACS / SO		Total	Gallowsfield Wood	BACS	Wildplay	£ 100.00	Allotment	BACS	Tenant	£ 30.00	Gallowsfield Wood	BACS	Wildplay	£ 20.00	INT	BACS	40739952	£ 898.23				£ 1,048.23	Expenditure		Net	VAT	Total	General Exp.	Claire Pizze	£ 36.20		£ 36.20	Village Maintenance	P Garrord	£ 253.50		£ 253.50	Village Maintenance	J Lawes	£ 20.85	£ 4.17	£ 25.02	Traffic Count	Beaver and Macaw Consulting	£ 294.48		£ 294.48	Grant	PFC	£ 2,000.00		£ 2,000.00	Village Maintenance	J Lawes	£ 7.01	£ 1.39	£ 8.40	Village Maintenance	J Lawes	£ 20.66	£ 4.14	£ 24.80	Village Maintenance	J Lawes	£ 15.74	£ 0.16	£ 15.90
Receipts	Cheque / BACS / SO		Total																																																																			
Gallowsfield Wood	BACS	Wildplay	£ 100.00																																																																			
Allotment	BACS	Tenant	£ 30.00																																																																			
Gallowsfield Wood	BACS	Wildplay	£ 20.00																																																																			
INT	BACS	40739952	£ 898.23																																																																			
			£ 1,048.23																																																																			
Expenditure		Net	VAT	Total																																																																		
General Exp.	Claire Pizze	£ 36.20		£ 36.20																																																																		
Village Maintenance	P Garrord	£ 253.50		£ 253.50																																																																		
Village Maintenance	J Lawes	£ 20.85	£ 4.17	£ 25.02																																																																		
Traffic Count	Beaver and Macaw Consulting	£ 294.48		£ 294.48																																																																		
Grant	PFC	£ 2,000.00		£ 2,000.00																																																																		
Village Maintenance	J Lawes	£ 7.01	£ 1.39	£ 8.40																																																																		
Village Maintenance	J Lawes	£ 20.66	£ 4.14	£ 24.80																																																																		
Village Maintenance	J Lawes	£ 15.74	£ 0.16	£ 15.90																																																																		

Signed Chairman:

Date:

	Wages	Claire Pizey	£ 713.92		£ 713.92
	Wages	Katie Power	£ 364.70		£ 364.70
			£ 3,727.06	£ 9.86	£ 3,736.92
	<p>Mrs T Shaw proposed that the Parish Council accepts the payments. Mrs. A Pepper seconded with all in favour</p> <p>4. A Flint proposed that the Parish Council agrees to purchase an external charger for the Solar SiDs at a cost of £100 + VAT and to purchase 2 new Strident GP12-34 batteries for the standard Sid at a cost of £175.50 + VAT Mr T Shaw seconded with all in favour</p>				
16.	<p>Clerks Report</p> <p>The members confirmed receipt of the report and no comments were made.</p>				
17.	<p>Councillors Issues</p> <p>A Flint enquired if the Parish Council had thought about running an event for the parish in 2024. It was agreed to leave it for 2024 and consider this again in 2025. Mrs A Pepper reported that herself, Mrs. Y Tricker, and The Clerk had met with Luke Merton the Community Help Officer at Suffolk County Council in relation to Haughley New Street carrying out work as volunteers to clean traffic signs, hedge cutting etc. A full report will be available at the February meeting. Mrs. Y Tricker reported that the Twinning's Association are holding a fundraiser at the community café in March. Mrs J Day suggested the Parish Council runs a new recruitment campaign. It was agreed to put posters in the Parish magazine, Facebook, and village noticeboards. Mrs. T Shaw reported that the Bowls Club and PFC are holding a greyhound race night and cabaret fundraising event on the 27th April 2024. G Brown requested that the data is collected from the SID solar devices that have been installed. A Flint to download the data and the Clerk to formulate the documents.</p>				
18.	<p>Correspondence</p> <p>Councillors noted the correspondence already circulated and considered the following action:</p> <ol style="list-style-type: none"> 1. MSDC: Babergh and Mid Suffolk Call for sites 2024. Information. 2. Citizen Advice: Letter of thanks for donation. For Information. 3. MSDC: Briefing notes for town and Parish Councils. For information. 4. Resident: Planning application at Portable Space Bacton. It was agreed that the Parish Council responds to the residents to advise that the Parish is unable to make a response 				

Signed Chairman:

Date:

	as the consultation has closed and contact would be made with MSDC Planning Department to request that the Parish Council is consulted if further planning applications come forward.
19.	<p>Date of next meeting:</p> <ol style="list-style-type: none"> 1. Haughley Parish Council Meeting scheduled on Tuesday 20th February 2024 at Ron Crascall Pavilion at 7.00pm 2. Biodiversity Working Group scheduled for Monday 4th March 2024 at Maxwell Charnley Room
	There being no further business, the meeting was closed at 20.35
<p>A copy of any reports or correspondence cited in the minutes can be made available from the clerk on receipt of written application</p> <p style="text-align: center;">clerk@haughleypc.co.uk</p>	

Signed Chairman:

Date: