

HAUGHLEY PARISH COUNCIL MEETING

Minutes of the Annual Council Meeting held on Tuesday 21st June 2022 at the Ron Crascall Pavilion

Present	G Brown, A Flint, A Hannan (Chairman), Mrs. Y Hannan, T Monaghan (arrived at item 9), Mrs. T Shaw, District Councillor Rachel Eburne, District Councillor Keith Welham, County Councillor Andrew Stringer (arrived at item 9), Mrs. C. Pizzey (Clerk) and 1 member of the public.
1.	<p>Apologies for Absence</p> <ol style="list-style-type: none"> 1. Apologies were received from G French. 2. The members accepted the apologies.
2.	<p>Casual Vacancy</p> <p>The Clerk reported that she had received a request from Tim Sparkes to join the Parish Council. G Brown proposed that Tim Sparks was co-opted onto the Council. Mrs. T Shaw seconded with all in favour. The declaration form was signed and Tim Sparkes joined the Council.</p>
3.	<p>Declarations of Interest</p> <p>T Monaghan declared an interest in item 16 and 17 as owner of Land and Village Landscapes who provided the quotes for the proposals. T Sparkes declared an interest in item 10.1 as applicant of planning application DC/22/02958. G Brown declared an interest in item 15 as Father to the employee of Beaver & Macaw Consultancy who have provided the quote.</p>
4.	<p>Dispensations</p> <p>There were no requests for Dispensations received.</p>
5.	<p>Minutes</p> <p>All Councillors confirmed receipt of the minutes. A Flint proposed to accept the minutes of 17th May 2022 as a true record of the meeting and decisions made. Mrs. Y Hannan seconded with all in favour.</p>
6.	Action log

Signed Chairman:

Date:

	The members confirmed receipt of the action log.
7.	Public Forum: A resident asked after the progress of the footpath at Fishponds Way and raised his concerns over the grass cutting schedule of the village green in relation to the impact on wildlife. He asked that the Parish Council write to him with the reasons as to why it is cut in this way.
8.	<p>To receive written reports from County Councillor Andrew Stringer</p> <p>The members confirmed received of the report prior to the meeting. County Councillor Andrew Stringer highlighted:</p> <ul style="list-style-type: none"> • A motion was passed for greater commitments towards improving rivers in Suffolk. • A suggestion that SCC along with the local Parish Councils work with all the agencies to schedule a meeting to put in place a protocol that can be used for A14 diversions.
9.	<p>To receive written reports for information only from District Councillors Keith Welham & Rachel Eburne</p> <p>The members confirmed receipt of the report. District Councillor Rachel Eburne highlighted:</p> <ol style="list-style-type: none"> 1. MSDC has produced plans for developing outdoor and indoor sports facilities and a wellness hub on land off Chilton Way. Proposals include grass pitches for cricket football and rugby, artificial turf pitches, a mini athletics track, a Park Run track, a multi-use games area and sports hall. There will be limited on-site parking so we are pressing for walking and cycling routes, and public transport to be provided. 2. Babergh and Mid Suffolk District Council cabinets have confirmed their objection to National Grid's non-statutory consultation on proposals for the East Anglia GREEN project of overhead lines between Norwich, Bramford and Tilbury and call for a coordinated and offshore-centred approach. 3. No further feedback regarding the Fishponds Way footpath although they have raised this matter again at Mid Suffolk.
10.	Planning

Signed Chairman:

Date:

1. Councillors reviewed and approved response to the current planning consultations:

DC/22/02722 - Proposal: Full Planning Application - Change of use of an existing annex to a residential dwelling along with the subdivision of the plot (revised scheme to DC/21/04307) Location: Annexe Accommodation At, Hill House, Haughley Green, Haughley Suffolk: G Brown proposed that the Parish Council OBJECTS to the application. The Chairman seconded and all were in favour:

- As a separate dwelling this is an over development of the site
- The application is contrary to the Haughley Neighbourhood Plan
- This new application is building in the countryside
- All previous comments made by the Planning Officers that led to the Refusal of DC/21/04307 to be considered
- Concern at “red line” including roadside verge indicating
- Amenity area on mainly existing parking area
- Parking for car on roadside verge
- Potential adverse effect on Hill House where applicants live

DC/22/02822 - Proposal: Full Planning Application - Erection of 1No dwelling and associated cart lodge including creation of a new vehicular access on the land adjacent Fieldwood House. Location: Fieldwood House, Haughley Green, Haughley, Stowmarket Suffolk IP14 3RQ: The Chairman proposed that the Parish Council SUPPORTS the application. G Brown seconded and all were in favour.

T Sparkes left the meeting.

DC/22/02958 - Proposal: Householder Application - Erection of single storey rear extension (following demolition of existing conservatory); Conversion of attached garage to additional living accommodation and associated works. Location: 1 Castle Rise, Haughley, Stowmarket, Suffolk IP14 3PR: G Brown proposed that the Parish Council SUPPORTS the application. Mrs. Y Hannan seconded, and all were in favour.

T Sparkes returned to the meeting.

DC/22/02993 - Proposal: Application for Advertisement Consent - Erection of illuminated fascia signage and 1No illuminated pylon display signage. Location:

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	<p>Land At Stag Cafe, Old A45, Woolpit, Suffolk: Mrs. T Shaw proposed that the Parish Council OBJECTS to the application:</p> <p>Light pollution in the middle of the countryside</p> <p>Adverse effect on wildlife</p> <p>Mrs. Y Hannan seconded with all in favour.</p> <p>2. Councillors noted the decisions issued by Mid Suffolk District Council:</p> <p>DC/22/01786 - Proposal & Location of Development: Planning Application - Erection of 1no dwelling to replace that permitted under DC/20/01118 Old Bells Farm, Wassicks Lane, Haughley, IP14 3NP: Planning permission was RE-FUSED</p> <p>3. Councillors noted the Babergh and Mid Suffolk District Councils response to the East Anglia GREEN non-statutory consultation</p>
11.	<p>Bio-Diversity and Wildlife Conservation Working Group</p> <p>1. Councillors agreed the amended layout for the Wildflower Meadow at Bellway Homes for Parish Council ownership.</p> <p>2. Councillors agreed the insert for the naming of the Wildflower Meadow for insertion on the July H&WPN.</p>
12.	<p>Gallowsfield Wood</p> <p>Councillors confirmed receipt of the quotes received from Gadd Brothers and SP Trees. The Chairman proposed that the Parish Council accepts the quote from SP Trees of £525.00 to undertake remedial tree work at Gallowsfield Wood. G Brown seconded with all in favour.</p>
13.	<p>Queens Platinum Jubilee Working Group</p> <p>The Chairman expressed his thanks to G Brown, Mrs. T Shaw and K Palmer for all their time in organising the event.</p>
14.	<p>SALC Representative</p> <p>Councillors noted the report from the SALC Mid Suffolk Area Forum on 7th June 2022 no comments were made.</p>
15.	<p>HGV Count</p>

Signed Chairman:

Date:

	<p>1. The Chairman proposed that the Parish Council accepts the quote from Beaver and Macaw Consultancy for;</p> <p>Contracting out the ATCs to Capital Road Safety at a cost of £1,500.00 + VAT for 10 ATCs (a group of 5 twice in the year) and analyse and produce initial advice for the Parish Council at a charge of £192.75 +VAT per analysis.</p> <p>Mrs. T Shaw seconded with all in favour.</p> <p>It was agreed that a letter is sent to all the registered HGV Count volunteers to advise them of the Parish Councils proposal.</p> <p>County Councillor Andrew Stringer offered £500.00 from his locality budget towards the cost of the automated vehicle count.</p> <p>2. It was agreed that the automated vehicle count would be undertaken as soon as possible.</p>
16.	<p>Noticeboard Project</p> <p>The Chairman proposed that the Parish Council accepts the proposal for the Noticeboard project at a cost of £6,380.48 and a Parish CIL application is made. Mrs. T Shaw seconded with all in favour.</p>
17.	<p>Village Maintenance Project</p> <p>The Chairman proposed that the Parish Council accepts the proposal for the Village Maintenance project at a cost of £6,187.52. Mrs. T Shaw seconded with all in favour.</p>
18.	<p>Vehicle Activated Signs (VAS)</p> <p>The Councillors discussed the purchase of a VAS device using the S106 money received from planning application DC/17/04113 Green Road, Haughley. It was agreed that the Parish Council purchases 2 x solar devices and quotes are sought and presented at the July meeting.</p>
19.	<p>Councillor Recruitment Project</p> <p>Mrs. S Swinge was unable to attend the meeting and the presentation will be made at the July meeting. Councillors will receive a short presentation to include a video and update on the project.</p>
20.	<p>AGAR 2021/22 – Annual Governance & Accountability Return</p>

Signed Chairman:

Date:

	<ol style="list-style-type: none"> 1. Councillors reviewed the internal audit and noted the following recommendations: <ol style="list-style-type: none"> a. To review the Fidelity Cover in line with the recommended guidelines of year-end balances plus 50% of the precept b. When applicable, the Councils responses to the Internal audit recommendations should be contained in the minutes of the meeting 2. Councillors reviewed and agreed the responses to Section 1 of the AGAR for 2021/22 3. Councillors reviewed and approved Section 2 of the AGAR for 2021/22 																																		
21.	<p>Finance:</p> <ol style="list-style-type: none"> 1. The Council confirmed receipt of the finance report for May 2022 prior to the meeting including, Bank Reconciliation, Budget to Actual, Receipts and Payments, since the last meeting. No questions or comments were made. 2. Councillors noted that no receipts had been received since last meeting: 3. Councillors confirmed the June payments: <table border="1" data-bbox="504 1048 1265 1980"> <tbody> <tr> <td>Claire Pizzey (Expenses)</td> <td>£71.45</td> </tr> <tr> <td>Lawes of Bacton (Jubilee)</td> <td>£53.65</td> </tr> <tr> <td>Thunder Burst Events (Jubilee)</td> <td>£1,475.00</td> </tr> <tr> <td>Punch & Judy (Jubilee)</td> <td>£150.00</td> </tr> <tr> <td>EES Music (Asset – Sound System)</td> <td>£2,626.38</td> </tr> <tr> <td>Stowmarket Concert Band (Jubilee)</td> <td>£250.00</td> </tr> <tr> <td>Sian SD Art & Design (Jubilee)</td> <td>£100.00</td> </tr> <tr> <td>MSDC (Litter & Dog Emptying)</td> <td>£1,234.78</td> </tr> <tr> <td>ICO (Subscription)</td> <td>£40.00</td> </tr> <tr> <td>Copy Centre (Jubilee)</td> <td>£103.50</td> </tr> <tr> <td>Woolpit Nursery's (HIB)</td> <td>£455.00</td> </tr> <tr> <td>Kieron Palmer (Jubilee)</td> <td>£76.00</td> </tr> <tr> <td>Heelis & Lodge (Audit)</td> <td>£450.00</td> </tr> <tr> <td>S P Trees (Tree Surgery)</td> <td>£275.00</td> </tr> <tr> <td>Jane Thompson (HIB)</td> <td>£25.70</td> </tr> <tr> <td>T Shaw (Jubilee)</td> <td>£45.63</td> </tr> <tr> <td>RSA Pest Management (Moles at The Cricket)</td> <td>£288.00</td> </tr> </tbody> </table> 	Claire Pizzey (Expenses)	£71.45	Lawes of Bacton (Jubilee)	£53.65	Thunder Burst Events (Jubilee)	£1,475.00	Punch & Judy (Jubilee)	£150.00	EES Music (Asset – Sound System)	£2,626.38	Stowmarket Concert Band (Jubilee)	£250.00	Sian SD Art & Design (Jubilee)	£100.00	MSDC (Litter & Dog Emptying)	£1,234.78	ICO (Subscription)	£40.00	Copy Centre (Jubilee)	£103.50	Woolpit Nursery's (HIB)	£455.00	Kieron Palmer (Jubilee)	£76.00	Heelis & Lodge (Audit)	£450.00	S P Trees (Tree Surgery)	£275.00	Jane Thompson (HIB)	£25.70	T Shaw (Jubilee)	£45.63	RSA Pest Management (Moles at The Cricket)	£288.00
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22.	<p>Clerk's report</p> <p>Councillors noted receipt of the report and no comments were raised.</p>						
23.	<p>Councillors Reports</p> <p>The Clerk read out G French's report that had been received prior to the meeting. He has been in contact with Claire Dickson, Public Rights of Way Officer, regarding the Fishponds Bridleway. She has asked for a meeting with the landowners before the end of the month (June) but is still waiting for a response. Claire has also asked a couple of other contractors to provide a quote to ensure that the Parish Council get best value for money when the scheme does progress. The paths that are on the SCC cutting schedule should be cut this week. The wooden footbridge bridge in the corner of the playing field that was reported as in need of repair is not on a recorded public right of way. It does have a SCC 'look' about it and may have been provided as a gesture of good will in the past, even if it wasn't on a definitive route. It was agreed that the Parish Council waits to see what SCC would be prepared to do before proceeding with a quote for the repair. Mrs. T Shaw reported that there is an entrance to the field near the compound corner. Glyn French had confirmed that this is not a registered public right of way and the Playing Field Committee agreed that no action is taken to replace the gate and the original gate and posts are removed from the area.</p>						

Signed Chairman:

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	<p>A sign will be installed with the wording “no public right of way.” T Monaghan reported that the owner of Mere Farm had advised him that he is looking to put a planning application into MSDC for 28 static homes on the land beside Bloor Homes. Mrs. Y Hannan reported that since the maintenance work on the tubs on the Co-op side of Old Street was completed, the lower retaining band on the tub outside the second-hand shop on the other side of Old St. has come apart and is causing a hazard to passers-by. It was agreed that Haughley in Bloom could put in a Parish CIL application to replace these for recycled tubs.</p>
<p>24.</p>	<p>Correspondence</p> <p>Councillors noted the correspondence already circulated and considered the following action:</p> <ol style="list-style-type: none"> 1. Haughley War Memorial - Sponsor a slab: It was agreed that the Parish Council sponsors a slab at a donation of £50.00 and that we enquire what the what the conflicts are going to be. 2. MSDC - Code of Conduct: No action 3. Resident - Speeding on Fishponds Way: A Flint has made a response to the resident. 4. Suffolk Highways - Update on Green Road 30mph limit (Information only) 5. Resident - Hiring of Gallowsfield Wood (Information only) 6. Resident - Queens Platinum Jubilee (Information only) 7. Resident - Telephone and Internet outage (Information only) 8. MSDC – Parking Strategy: No action.
<p>25.</p>	<p>Date of next meeting:</p> <ol style="list-style-type: none"> 1. Neighbourhood Plan Revision Working Group Scheduled for Thursday 30th June 2022 at Maxwell Charnley Room 2. Biodiversity & Wildlife Conservation Working Group Scheduled for Monday 4th July 2022 at Maxwell Charnley Room 3. Haughley Parish Council Meeting scheduled for Tuesday 19th July 2022 at Ron Crascall Pavilion
	<p>There being no further business, the meeting was closed at 20.48</p>

Signed Chairman:

Date:

A copy of any reports or correspondence cited in the minutes can be made available from the clerk

clerk@haughleypc.co.uk

Signed Chairman:

Date: