

HAUGHLEY PARISH COUNCIL MEETING

Minutes of the Parish Council Meeting held on Tuesday 19th July 2022 at the Ron Crascall Pavilion

Present	G Brown, G French, A Hannan (Chairman), Mrs. Y Hannan, Mrs. T Shaw, T Sparkes, District Councillor Rachel Eburne, County Councillor Andrew Stringer and Mrs. C. Pizzey (Clerk)
1.	<p>Apologies for Absence</p> <ol style="list-style-type: none"> 1. Apologies were received from A Flint, T Monaghan and District Councillor Keith Welham 2. The members accepted the apologies.
2.	<p>Declarations of Interest</p> <p>There were no declarations of interest received.</p>
3.	<p>Dispensations</p> <p>There were no requests for Dispensations received.</p>
4.	<p>Minutes</p> <p>All Councillors confirmed receipt of the minutes. G Brown proposed to accept the minutes of 21st June 2022 as a true record of the meeting and decisions made. Mrs. T Shaw seconded with all in favour.</p>
5.	<p>Action log</p> <p>The members confirmed receipt of the action log. G French updated the members on the surface upgrade of the footpath along Fishponds Way. The Public Rights of Way Officer had advised that the meeting with the landowners will be deferred until after Harvest and they also confirmed that they have no record of the footbridge leading onto the Playing field. It was agreed that the Parish Council now seeks a quote for the repairs.</p>
6.	<p>Public Forum: A member of the public reported that residents from the Fishponds development were concerned about the speed of the traffic using the road.</p>

Signed Chairman:

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7.	<p>To receive written reports from County Councillor Andrew Stringer</p> <p>The members confirmed received of the report prior to the meeting. County Councillor Andrew Stringer highlighted:</p> <ol style="list-style-type: none"> 1. 3 of the 6 building sites are now running in Bacton. The design and construction conditions are now being tested. There has been an instance of a site being stopped by MSDC because its routing had not yet been agreed, but far too many lorries are being observed using Haughley as its route, and in almost all cases Lawn Farm Quarry is the destination. Tipper lorries have been tracked using the Folly in Haughley as route from Botesdale to Wetherden. These cases have all been reported to Planning Enforcement and AS has visited sites to remind the operators they are risking a fine of £2500.00 per day. A Liaison meeting is being scheduled for the autumn and the Parish Council will be invited to attend.
8.	<p>To receive written reports for information only from District Councillors Keith Welham & Rachel Eburne</p> <p>The members confirmed receipt of the report. District Councillor Rachel Eburne highlighted:</p> <ol style="list-style-type: none"> 1. Following reports of persistent anti-social behaviour in Haughley, Rachel has been in touch with the police who have confirmed that this is under investigation. They have advised they will do some patrols where they can. 2. The police have confirmed Rachel's request to undertake some random speed checks in Haughley Green. This will include placing the Speed Data Recorder strips (the black strips) in the road and followed up with a detector van. 3. Mid Suffolk Community Infrastructure Levy has not been permitted to use the funding for upgrading footpaths. They are now trialing this as a funding stream. 4. Further to the problems highlighted at the Road Safety Audit on Fishponds Way, the Highways engineers are waiting for a response from the developer and their consultant. This response is expected to include a plan of action to fix the safety issues.
9.	Planning

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	<ol style="list-style-type: none"> 1. Councillors reviewed and approved responses to the current planning consultations: DC/22/03328 - Proposal: Listed Building Consent - Replace all existing front elevation wooden sash and casement windows with like for like in hard wood. Replace 2No metal French doors and metal bay window in hard wood. Location: The Grange, Duke Street, Haughley, Stowmarket Suffolk IP14 3QT: G Brown proposed that the Parish Council SUPPORTS the application. Mrs. T Shaw seconded with all in favour. 2. Councillors to review and approve a response for the following Planning Appeal: Appeal Reference: APP/W3520/W/22/3296897 Appeal by: Mr S Beahan Proposal: Application for Outline Planning Permission (access to be considered, all other matters reserved) Town and Country Planning Act 1990 - Erection of up to 4No dwellings and new vehicular access. Location: Land South of Fieldwood House, Haughley Green, Haughley, Stowmarket Suffolk IP14 3RQ: It was agreed that no further response is needed. 3. Councillors noted the decisions issued by Mid Suffolk District Council: None received.
10.	<p>Bio-Diversity and Wildlife Conservation Working Group</p> <p>Councillors confirmed receipt of the notes from the meeting of 4th July 2022</p> <ol style="list-style-type: none"> 1. Mrs. T Shaw proposed that the Parish Council agrees a budget of £100 for the purchase of wildflower seed and daffodil bulbs. Mrs. Y Hannan seconded with all in favour.
11.	<p>Gallowsfield Wood</p> <p>Councillors confirmed receipt of the notes from the meeting of 28th June 2022</p> <ol style="list-style-type: none"> 1. G Brown proposed that the Parish Council agrees that a dog fouling sign is purchased and installed at Gallowsfield Wood. Mrs. T Shaw seconded with all in favour. 2. G Brown proposed that the Parish Council agree that a “No unauthorised fires” sign is purchased and installed at Gallowsfield Wood. Mrs. T Shaw seconded with all in favour.

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	<p>3. Councillors discussed the issue of certain activities being carried out at Gallowsfield Wood. G Brown reported that someone was using the wood to set up and carry out archery. The Parish Council agreed that they do not endorse any such activities at Gallowsfield Wood and the Working Group to agree suitable wording for a sign.</p>
<p>12.</p>	<p>The Cricket</p> <p>Councillors confirmed receipt of the notes from the meeting of 25th June 2022</p> <ol style="list-style-type: none"> 1. Mrs. Y Hannan proposed that the Parish Council agrees that footpath 9 is added to the Suffolk County Council cutting Schedule. Mrs. T Shaw seconded with all in favour. 2. Mrs. Y Hannan proposed that the Parish Council seeks a quote to clean out the pond. Mrs. T Shaw seconded with all in favour. 3. Mrs. Y Hannan proposed that the Parish Council seeks a quote for signage by the pond and air raid shelter. Mrs. T Shaw seconded with all in favour. 4. Mrs. Y Hannan proposed that the Parish Council consults with Suffolk Highways to put in rumble strips and or 30mph roundels on road to encourage a slower speed through Haughley Green. Mrs. T Shaw seconded with all in favour.
<p>13.</p>	<p>Neighbourhood Plan Review</p> <p>Councillors confirmed receipt of the notes from the meeting of 30th June 2022</p> <ol style="list-style-type: none"> 1. The Chairman proposed that the Parish Council agrees the cost of £80 +VAT for the subscription of Parish-Online. Mrs. Y Hannan seconded with all in favour.
<p>14.</p>	<p>Play Park</p> <p>Councillors confirmed receipt of the notes from meeting of 11th July 2022. The Clerk reported that the swings at the Cricket were being reinstated for the summer holidays at a cost of £287.15 which had been agreed by The Chairman prior to the July meeting.</p> <ol style="list-style-type: none"> 1. The Chairman proposed that the Parish Council agrees a budget of up to £500 for planning permission for new play equipment at The Cricket. Mrs. Y Hannan seconded with all in favour.

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15.	<p>Vehicle Activated Signs (VAS)</p> <p>Councillors confirmed receipt of the proposal for the purchase of two solar VAS devices</p> <ol style="list-style-type: none"> 1. Mrs. T Shaw proposed that the Parish Council agrees to purchase 2 x Evolis Radar Speed Signs from Elan City at a cost of £4,500 + vat. Mrs. Y Hannan seconded with all in favour. 2. Mrs. T Shaw proposed that the Parish Council agrees that they replace 2 posts to allow for the Solar VAS devices at a cost of £1,140 + VAT. Mrs. Y Hannan seconded with all in favour
16.	<p>Benches Project</p> <p>The Chairman proposed that the Parish Council agree that the 2 benches in storage for the Junior football pitch are used at The Cricket and on The Playing Field. Mrs. Y Hannan seconded with all in favour.</p>
17.	<p>Allotments</p> <ol style="list-style-type: none"> 1. The quote from W Jarvis and Son Tree Services & Landscapes for £7,830 + VAT to supply and erect wooden pointed post and wire fencing to outline the boundaries of the individual allotments, to supply and erect 4" round post 1.8m tall (4ft out of the ground) with half round rails fixed to the posts on the horse paddock boundary and to supply and erect two 3.6m paddocks gates to entrance to horse paddock and the other to the rear access of allotments was discussed. It was agreed that the Parish Council puts on hold the individual numbering and fencing of the allotment plots until a consultation meeting with the allotment tenants is held but that a quote is sought to install a fence to the paddock boundary and supply and erect 2 wooden gates. 2. Mrs. Y Hannan proposed that the Parish Council agrees in principle that a Parish CIL application is completed for the works. Mrs. T Shaw seconded with all in favour.
18.	<p>HGV Count</p> <p>Councillors noted receipt of the HGV count analysis carried out week commencing 29th June 2022. G Brown asked the Parish Council to consider the location of the</p>

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	<p>equipment at Haughley New Street as lorries were seen turning to avoid the counter. The Chairman proposed that a sixth counter at Duke Street is added to the October HGV Count and that the Parish Council consider carrying out another automated count in 2023. G Brown seconded with all in favour. County Councillor Andrew Stringer suggested that the Parish Council send the data into Suffolk Highways after the October count.</p>				
19.	<p>Councillor Recruitment Project</p> <p>Mrs. S Swinge was unable to attend the meeting and the presentation will be made at meeting later in the year.</p>				
20.	<p>Communication</p> <ol style="list-style-type: none"> 1. The Chairman proposed that the announcement written for Operation London Bridge was agreed and filed ready for the event. Mrs T Shaw seconded with all in favour. 2. Councillors noted the article written for the H&WPN on reporting incidents to the Police and no comments were made. 3. Councillors noted the article written for the H&WPN on riding bicycles on the pavement and no comments were made. 4. Councillors noted the article on Anti-Social Behaviour written for the H&WPN and no comments were made. 				
21.	<p>Community Handyman</p> <p>The Chairman proposed that the Parish Council agrees that himself and The Clerk write a job description and advert for the September Parish Council meeting. Mrs. T Shaw seconded with all in favour.</p>				
22.	<p>Finance:</p> <ol style="list-style-type: none"> 1. The Council confirmed receipt of the finance report for June 2022 prior to the meeting including, Bank Reconciliation, Budget to Actual, Receipts and Payments, since the last meeting. No questions or comments were made. 2. Councillors noted the receipts received since last meeting: <table border="1" data-bbox="486 1910 1284 1993"> <tr> <td>Wildplay (Gallowsfield Wood)</td> <td>£120.00</td> </tr> <tr> <td>Wildplay (Gallowsfield Wood)</td> <td>£100.00</td> </tr> </table> 	Wildplay (Gallowsfield Wood)	£120.00	Wildplay (Gallowsfield Wood)	£100.00
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23.	<p>Clerk's report</p> <p>Councillors noted receipt of the report. The members agreed on Gulf War as the conflict to sponsor.</p>																										
24.	<p>Councillors Reports</p> <p>G French asked the Clerk for an update on the footbridge repairs on footpaths 42 and 43. G Brown reported that the Working Group for the 850th Anniversary of Haughley Castle had met and a proposal with costing would be made available for the September meeting. He also asked if The Cricket Working Group could borrow the sound system for an event in Haughley Green. Mrs. Y Hannan reported on a neglected flower bed behind the coal house. The B&WC working group had agreed to adopt this area but no work had been carried out. It was agreed to contact the Working Group and ask them to discuss this at their September meeting. The Chairman reported on the planned road works and diversions on the A14 that would again affect Haughley. He had written to Jo Churchill as a resident and had been advised of a meeting to discuss this on the 22nd July. The Chairman also reported that T Sparkes had agreed to take on the role of Allotment Officer, Village Hall Representative and join The Cricket and</p>																										

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	Gallowsfield Wood Working Groups.
25.	<p>Correspondence</p> <p>Councillors noted the correspondence already circulated and considered the following action:</p> <ol style="list-style-type: none"> 1. Resident – lorries in Duke Street: No action. 2. Resident – HVGs The Folly and Duke Street: No action. 3. Resident – HGV count: No action. 4. Resident – plant troughs for Eve Balfour Way: Awaiting information from resident on what they require before the Parish Council makes a decision. 5. Resident – post on verges: No action. 6. Bacton Resident – application for lawful development certificate: No action. 7. Suffolk Highways – Upcoming works Fishponds Way: No action 8. MSDC - Parish Trees, Hedgerows and Wildflowers Scheme 2022: It was agreed to forward to the B&WC Working Group.
26.	<p>Date of next meeting:</p> <ol style="list-style-type: none"> 1. Neighbourhood Plan Revision Working Group scheduled for Monday 1st August 2022 at Maxwell Charnley Room 2. Biodiversity & Wildlife Conservation Working Group Scheduled for Monday 5th September 2022 at Maxwell Charnley Room 3. Haughley Parish Council Meeting scheduled for Tuesday 20th September 2022 at Ron Crascall Pavilion
	There being no further business, the meeting was closed at 20.43
<p>A copy of any reports or correspondence cited in the minutes can be made available from the clerk clerk@haughleypc.co.uk</p>	

Signed Chairman:

Date: