

HAUGHLEY PARISH COUNCIL MEETING

Minutes of the Parish Council Meeting held on Tuesday 18th January 2022 at the Ron Crascall Pavilion

Present	G Brown (presiding Chairman), A Flint, T Monaghan, Mrs. T Shaw, District Councillor Rachel Eburne, District Councillor Keith Welham, County Councillor Andrew Stringer, Mrs. C. Pizzey (Clerk) and 2 members of the public.
1.	<p>Apologies for Absence</p> <ol style="list-style-type: none"> 1. Apologies were received from A Hannan, Mrs. Y Hannan and M Gilson. 2. The members accepted the apologies.
2.	<p>Declarations of Interest</p> <p>T Monaghan declared an interest in item 11.3 and 17.3 as Proprietor of Town and Village Landscapes.</p>
3.	<p>Dispensations</p> <p>There were no requests for dispensations received.</p>
4.	<p>Minutes</p> <p>All Councillors confirmed receipt of the minutes. Mrs. T Shaw proposed to accept the minutes of 22nd December 2021 as a true record and decisions made. Seconded by A Flint with all in favour the Chairman signed and dated all pages.</p>
5.	<p>Action log</p> <p>The members confirmed receipt of the action log and no comments were made.</p>
6.	<p>Public Forum: A resident thanked the Parish Council for all their work on the Christmas Tree Event and they raised the issue of traffic and lack of footpaths from The Folly to Gallowsfield Wood. Highlighting the difficulty walking this section due to the damage caused to the verges by HGV movement and felt CIL money from Bacton should be used in Haughley as most of the traffic was due to the additional housing in their Parish.</p>
7.	To receive written reports from County Councillor Andrew Stringer

Signed Chairman:

Date:

	<p>The members confirmed receipt of the report prior to the meeting.</p> <ul style="list-style-type: none"> The County are currently focusing on setting of the 2022-23 budget.
8.	<p>To receive written reports for information only from District Councillors Keith Welham & Rachel Eburne</p> <p>The members confirmed receipt of the report. District Councillor Rachel Eburne highlighted:</p> <ul style="list-style-type: none"> MSDC Annual Monitoring Report 2020/21 gives details of housing completions and outstanding permissions and other data related to housing development in Mid Suffolk. Bellway Homes have confirmed that the open space at the Fishponds Way development is not yet part of a residents' management plan. A new contact at Bellway has advised they will be in touch with the Parish Council to discuss the open space – both the wildflower meadow area and the play area. The litter bin at the Playing Field has been missed off the MSDC litter bin emptying schedule. This has been added and they have agreed to empty the bin as soon as possible. The bin was relocated when the car park resurfacing work was carried out.
9.	<p>Planning</p> <ol style="list-style-type: none"> Councillors reviewed and approved response to the current planning consultations: APPLICATION FOR PLANNING PERMISSION WITHOUT COMPLIANCE OF CONDITION(S) - DC/22/00144 Proposal: Application under Section 73 of The Town and Country Planning Act following grant of Planning Permission DC/20/05871 for Variation of Condition 2 (Approved Plans and Documents) in order to reposition one of the approved buildings to avoid a gas main. Location: Land At Stag Cafe, Old A45, Woolpit, IP30 9FX: Councillors agreed to SUPPORT the application. Councillors noted the decisions issued by Mid Suffolk District Council: None received.
10.	<p>Bio-Diversity and Wildlife Conservation Working Group</p> <p>Councillors confirmed receipt of the report from the meeting of 11th January 2022. G Brown reported that delivery had been received for some of the trees and a working</p>

Signed Chairman:

Date:

	party is being arranged to plant the trees.								
11.	<p>Queens Jubilee Working Group - Beacon</p> <p>Councillors confirmed receipt of the report and no comments were made.</p> <ol style="list-style-type: none"> 1. Mrs. T Shaw proposed that the Parish Council agrees that the Working Group continue with the purchase of the beacon for the Queens Jubilee. A Flint seconded with all in favour. 2. A Flint proposed that the Parish Council agree that a Parish CIL application is completed for the purchase of the beacon. Mrs. T Shaw seconded with all in favour. 3. G Brown proposed that the Parish Council accepts the quote from Town and Village Landscapes to supply the oak post, brazier and installation of the beacon for £1,800. A Shaw seconded with all in favour. T Monaghan abstained. 4. Mrs. T Shaw proposed that a budget of up to £150 is agreed for a commemorative plaque for the beacon. A Flint seconded with all in favour. 								
12.	<p>Queens Jubilee Working Group - Trees</p> <p>G Brown reported on the purchase of two oak trees for the Queens Platinum Jubilee. One for Gallowsfield Wood and the other for The Cricket. It was proposed that Alf Hannan and Rachel Eburne would be asked to plant the trees and a date of Saturday 5th March 2022 was agreed. Councillors agreed that 2 plaques at a cost of £43.00 each would be ordered, which is within the £250 budget allocated for the project.</p>								
13.	<p>Dog Bins</p> <p>Mrs. T Shaw proposed that the Parish Council accepts the quote of £293.65 for a new bin to be installed in Windgap Lane, Tothill and Haughley New Street subject to finalising the land ownership.</p> <table border="1"> <tr> <td>Dog Bin</td> <td>100.16</td> </tr> <tr> <td>Installation</td> <td>150.00</td> </tr> <tr> <td>MSDC Yearly Cost</td> <td>43.49</td> </tr> <tr> <td>Total Cost per Bin</td> <td>293.65</td> </tr> </table> <p>A Flint seconded with all in favour.</p>	Dog Bin	100.16	Installation	150.00	MSDC Yearly Cost	43.49	Total Cost per Bin	293.65
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14.	<p>Litter Bins</p> <p>Mrs. T Shaw proposed that the bin at Bixby Avenue is replaced with a Plastic post-mountable litter bin – Wybone ASB50 at a cost of £85.64, as quoted for The Cricket. A flint seconded with all in favour.</p> <p>Mrs. T Shaw proposed that the Parish Council accepts the quote of £272.77 for the additional litter bin at The Cricket.</p> <table border="1" data-bbox="368 584 810 801"> <tr> <td>Litter Bin</td> <td>85.64</td> </tr> <tr> <td>Installation</td> <td>150.00</td> </tr> <tr> <td>MSDC Yearly Cost</td> <td>37.13</td> </tr> <tr> <td>Total Cost per Bin</td> <td>272.77</td> </tr> </table> <p>A Flint seconded with all in favour.</p>	Litter Bin	85.64	Installation	150.00	MSDC Yearly Cost	37.13	Total Cost per Bin	272.77
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15.	<p>PIIP</p> <p>The Clerk reported that Haughley Bowls Club had confirmed a £1,000 Locality Budget contribution. A Flint proposed that the Parish Council accepts the Parish CIL application of £5,000 for a new irrigation system. Mrs. T Shaw seconded with all in favour.</p>								
16.	<p>Grant Applications</p> <p>G Brown proposed that the Parish Council accepts the 2022-23 grant application from Haughley Parish Church Council of £750.00 for a contribution towards insurance costs. A Flint seconded with all I favour.</p>								
17.	<p>Finance:</p> <ol style="list-style-type: none"> The Council confirmed receipt of the finance report for December 2021 prior to the meeting including, Bank Reconciliation, Budget to Actual, Receipts and Payments, since the last meeting. No questions or comments were made. Councillors noted the receipts received since last meeting: <table border="1" data-bbox="568 1776 1201 1906"> <tr> <td>MSDC (Cleansing Grant)</td> <td>£579.15</td> </tr> <tr> <td>HMRC (VAT)</td> <td>£7,327.74</td> </tr> <tr> <td>Wild Play (Gallowsfield Wood)</td> <td>£70.00</td> </tr> </table> Councillors confirmed the January payments: 	MSDC (Cleansing Grant)	£579.15	HMRC (VAT)	£7,327.74	Wild Play (Gallowsfield Wood)	£70.00		
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	Claire Pizzey (Expenses)	£30.80																																																
	Haughley Pre-School (Parish CIL)	£295.00																																																
	Village Town and Landscape (Parish CIL benches)	£4,800.00																																																
	Suffolk.cloud (Communication)	£95.00																																																
	MSDC (Grass cutting)	£2,204.18																																																
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	Lawes of Bacton (Gallowsfield Wood)	£32.85																																																
	Katie Power (Wages)	£289.58																																																
	Claire Pizzey (Wages)	£600.04																																																
	<p>G Brown proposed to accept the payments. Mrs. T Shaw seconded with all in favour.</p> <p>4. G Brown proposed that the Parish Council accepts the MSDC Grass Cutting and Grounds Level Service Agreement 2022 of £1,891.92 + VAT. Mrs. T Shaw seconded with all in favour.</p>																																																	
18.	<p>Budget 2022-23</p> <p>G Brown proposed that the Parish Council sets the budget for 2022-23 as set out below:</p> <table> <thead> <tr> <th>RECEIPTS</th> <th colspan="2">2022-23</th> </tr> </thead> <tbody> <tr> <td>Interest</td> <td>£</td> <td>60.00</td> </tr> <tr> <td>Precept</td> <td>£</td> <td>49,442.00</td> </tr> <tr> <td>Pyramid Builders Donation</td> <td>£</td> <td>2,500.00</td> </tr> <tr> <td>Street Cleaning Grant</td> <td>£</td> <td>2,470</td> </tr> <tr> <td>Total income</td> <td>£</td> <td>54,472.00</td> </tr> </tbody> </table> <table> <thead> <tr> <th>PAYMENTS</th> <th colspan="2">2022-23</th> </tr> </thead> <tbody> <tr> <td>Audit fees</td> <td>£</td> <td>738.40</td> </tr> <tr> <td>B&WCC Reserve</td> <td>£</td> <td>500.00</td> </tr> <tr> <td>Clock maintenance</td> <td>£</td> <td>200.00</td> </tr> <tr> <td>Communication</td> <td>£</td> <td>1,000.00</td> </tr> <tr> <td>Depreciation and replacement of Assets</td> <td>£</td> <td>2,000.00</td> </tr> <tr> <td>Donations</td> <td>£</td> <td>300.00</td> </tr> <tr> <td>Footpaths Ditches and Tree Surgery</td> <td>£</td> <td>4,100.00</td> </tr> <tr> <td>Gallowsfield Woods Reserve</td> <td>£</td> <td>750.00</td> </tr> <tr> <td>General expenses (Inc. Clerks)</td> <td>£</td> <td>1,200.00</td> </tr> </tbody> </table>		RECEIPTS	2022-23		Interest	£	60.00	Precept	£	49,442.00	Pyramid Builders Donation	£	2,500.00	Street Cleaning Grant	£	2,470	Total income	£	54,472.00	PAYMENTS	2022-23		Audit fees	£	738.40	B&WCC Reserve	£	500.00	Clock maintenance	£	200.00	Communication	£	1,000.00	Depreciation and replacement of Assets	£	2,000.00	Donations	£	300.00	Footpaths Ditches and Tree Surgery	£	4,100.00	Gallowsfield Woods Reserve	£	750.00	General expenses (Inc. Clerks)	£	1,200.00
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19.	<p>Precept 2022-23</p> <p>G Brown proposed that the Parish Council set Band D at £81.75 a 1.5% increase with a total precept of £49,442 for the year 2022-23. Mrs. T Shaw seconded with all in favour. G Brown and the Clerk signed the direction to Mid Suffolk District Council to make payment in two instalments.</p>																																																									
20.	<p>Clerk's report</p> <p>Councillors noted receipt of the report. No comments were made.</p>																																																									
21.	<p>Councillors Reports</p> <p>Nothing to report.</p>																																																									
22.	<p>Correspondence</p> <p>Councillors noted the correspondence already circulated and considered the following action:</p> <ol style="list-style-type: none"> 1. Citizen Advice Mid Suffolk – Thank you: No action. 																																																									

Signed Chairman:

Date:

	<ul style="list-style-type: none"> 2. Suffolk Police and Crime Commissioner – Precept increase survey: No action 3. Resident - Empty site nr Quarries Cross: No action 4. Bouygues E&S Infrastructure UK Ltd – Suffolk LED upgrade 2021-22: No action.
25.	<p>Date of next meeting:</p> <ul style="list-style-type: none"> 1. Full Parish Council is scheduled for Tuesday 15th February 2022 at 7.00pm at Ron Crascall Pavilion. 2. Biodiversity & Wildlife Conservation Working Group Scheduled for Tuesday 1st March 2022 at Ron Crascall Pavilion.
	There being no further business, the meeting was closed at 20.12
<p>A copy of any reports cited in the minutes can be made available from the clerk clerk@haughleypc.co.uk</p>	

Signed Chairman:

Date: