

HAUGHLEY PARISH COUNCIL MEETING

Minutes of the Virtual Parish Council Meeting held on Tuesday 15 September 2020 via VIDEOCONFERENCING

Present (by Video):	G Brown, A Flint, A Hannan (Chairman), Mrs. Y Hannan, Mrs. T Shaw, District Councillors Rachel Eburne County Councillor Andrew Stringer, Mrs. C Pizzey (Clerk)
1.	To receive and consider apologies for absence: S Deans, H Charman and M Gilson. The members noted the apologies.
2.	To receive Councillors' Declarations of Interest: A Hannan declared an interest in item 9.2 as the author of the application and item 22.1 as the spouse of the nominee of the correspondence. Mrs. Y Hannan in item 22.1 as the nominee of the correspondence. Mrs. T Shaw in item 9.1 as her spouse owns the property alongside the application.
3.	To receive any written requests for dispensations: None received.
4.	To note and approve the minutes of the Parish Council Meeting of 25th August 2020 (as circulated) and to agree that delegated authority be given to the Chair to sign the minutes outside of the meeting: All Councillors confirmed receipt of the minutes. G Brown proposed to accept the minutes of 25 August 2020 as a true record and decisions made and that delegated authority is given to the Chairman to sign the minutes outside of the meeting. Seconded by A Flint with all in favour.
5.	To note/review updated action log: The members confirmed receipt of the action log. The Clerk asked that a budget of up to £150 to modify the Parish Council page on the Haughley Website is agreed. G Brown proposed that a budget of £150 is allowed. The Chairman seconded with all in favour.
6.	Public Forum: None.

Signed Chairman:

Date:

7.	<p>To receive written reports for information only from District Councillors Keith Welham and Rachel Eburne: The members confirmed receipt of the report. The District Councillor Rachel Eburne highlighted:</p> <ul style="list-style-type: none"> • They are still waiting to hear back from the Enforcement Officer regarding the Silo Site at Old Newton and will contact the Parish Council as soon as they hear back from them. • The appeal at the former Poultry Processing Plant will be held on 12 January 2021.
8.	<p>To receive written reports for information only from County Councillor Andrew Stringer: The members confirmed receipt of the report. County Councillor Andrew Stringer highlighted:</p> <ul style="list-style-type: none"> • The Council has agreed to withdraw its unconditional support for Sizewell C, this comes after the Council rejected the motion to Council to do the same in July. • Residents should contact County Councillor Andrew Singer if they have concerns about school transport arrangements. andrew.stringer@suffolk.gov.uk • Suffolk County Council established an Infrastructure Board in November 2019 to oversee large infrastructure projects and ensure they remain within budget. This is in response to a number of recent projects where costs have increased dramatically, including the Upper Orwell Crossing which was eventually abandoned after costs increased by £43m. • A response had been received from Highways following concerns that had been raised over the level of service that has been received. It explains that a review of the service has been made and all previous requests have been re-submitted and they have promised a better service in the future. The gateway at Haughley Green is top of the list. • The Chairman asked County Councillor Stringer to keep the Parish Council updated on the progress of the letter that had been sent regarding the traffic concerns in the village.
9.	<p>Planning Applications: To consider and agree Council comments on applications made to the Local Planning Authority (MSDC) (please note: in planning matters the</p>

Signed Chairman:

Date:

	<p>Council acts as the consultee of the Principal Authority. The Principal Authority being the deciding body):</p> <ol style="list-style-type: none"> DC/20/03707: Proposal: Householder Application - Erection of two storey rear extension; Insertion of window to ground floor side elevation and erection of single garage to include toilet and store room. Location: 16 Duke Street, Haughley, Stowmarket, Suffolk, IP14 3Q: The members discussed the application. The Chairman proposed that the Parish Council SUPPORTS the application. G Brown seconded with all in favour. Mrs. T Shaw abstained. DC/20/03286 Proposal: Planning Application. Erection of storage building (following demolition of existing storage sheds). Location: Ron Crascall Pavilion, Green Road, Haughley, Stowmarket Suffolk IP14 3RA: The members discussed the application. G Brown proposed that the Parish Council SUPPORTS the application. Mrs.T Shaw seconded and all were in favour. The Chairman abstained.
10.	<p>Planning Decisions: To note determinations by the Local Planning Authority (MSDC) Council to note the following determinations made by MSDC:</p> <ol style="list-style-type: none"> DC/20/03113: Application for works to tree in a Conservation Area – Fell 1No Eucalyptus Tree in back garden due to excessive growth and shading issues. 53 Old Street, Haughley, IP14 3NT: Mid Suffolk District Council <u>DOES NOT WISH TO OBJECT</u>
11.	<p>To consider and agree the future of the open spaces at the Green Road Development: The members discussed the future of the open spaces at the Green Road development. The Chairman proposed that the Parish Council takes over the management of the junior football pitch and advice is taken from MSDC regarding a commuted sum. G Brown seconded with all in favour.</p>
12.	<p>To consider street names for the development at Fishponds Way: The members discussed the report that had been received. It was agreed to send in the following names for the development at Fishponds Way. Alice Debenham Way, Gravel Acre, Ledinge Way, Packbridge Approach, Gipping Valley Lane, Alfred Wood Way (if not used at Green Road) and Taske Meadow.</p>

Signed Chairman:

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13.	<p>To agree the terms of reference for the Police, SNT and Community Engagement Officer: The members confirmed receipt of the terms of reference. A Flint proposed that the terms of reference for the Police, SNT and Community Engagement Officer are adopted. G Brown seconded with all in favour.</p>																
14.	<p>To consider and agree the proposal for recruiting new Councillors: The member confirmed receipt of the report. The Chairman proposed that the Parish Council should be proactive in promoting the recruitment of new Councillors. Mrs. Y Hannan seconded and all were in favour. It was agreed to have an agenda item for October to agree a councillor to take this forward.</p>																
15.	<p>To agree plans for the Christmas Tree Event for 2020: The members confirmed receipt of the report. Mrs. Y Hannan reported that an action plan has been put together and a budget for the event will be provided for the Council to agree.</p>																
16.	<p>FINANCE:</p> <ol style="list-style-type: none"> The Council confirmed receipt of the finance report for August 2020 prior to the meeting including, Bank reconciliation, Budget to Actual and Receipts and Payments since the last meeting. No questions or comments were made. Mrs. T Shaw proposed that the finance reports are accepted and agreed that the delegated authority be given to the Chair to sign the reports outside of the meeting G Brown seconded and all were in favour. It was resolved to make the following payments in September: <table border="1" data-bbox="464 1373 1227 1816"> <tr> <td>L E Fencing (Maintenance)</td> <td>£250.00</td> </tr> <tr> <td>R Tricker (Gallowsfield Wood)</td> <td>£53.75</td> </tr> <tr> <td>R Shave (Clock Winding)</td> <td>£100.00</td> </tr> <tr> <td>SALC (Training)</td> <td>£15.00</td> </tr> <tr> <td>NJS Joinery (Noticeboards)</td> <td>£1,234.99</td> </tr> <tr> <td>C Pizey (Expenses)</td> <td>£25.10</td> </tr> <tr> <td>Claire Pizey (Wages)</td> <td>£486.32</td> </tr> <tr> <td>Katie Power (Wages)</td> <td>£264.51</td> </tr> </table> <p>Mrs. T Shaw proposed that the payments be made and G Brown seconded and all were in favour.</p>	L E Fencing (Maintenance)	£250.00	R Tricker (Gallowsfield Wood)	£53.75	R Shave (Clock Winding)	£100.00	SALC (Training)	£15.00	NJS Joinery (Noticeboards)	£1,234.99	C Pizey (Expenses)	£25.10	Claire Pizey (Wages)	£486.32	Katie Power (Wages)	£264.51
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	<p>3. To agree the Neighbourhood CIL Expenditure report for 2019/20: Members confirmed receipt of the document. Mrs. Y Hannan proposed that the CIL return for 2019-20 was signed. Mrs. T Shaw seconded with all in favour.</p>
17.	<p>To agree the cost of the SALC Virtual Councillor Training at £25+vat for any module: Mrs. T Shaw proposed that the cost of £25+vat is agreed for any Councillor requesting virtual training. Mrs. Y Hannan seconded with all in favour.</p>
18.	<p>To note the Clerks report and consider any action: The members confirmed receipt of the report. The Clerk informed that she has received an update from SCC Highways regarding the ditch. They advised that the ditches in question are private and not the Suffolk Highways responsibilities. They can see no evidence of highway flooding on the site. The Parish Council agreed that the Clerk responds to the residents to advise them that historic knowledge and information from the land registry states that where two properties are divided by a hedge and a ditch the boundary is presumed to be on the far side of the ditch from the hedge.</p>
19.	<p>To receive an update on the Playing Field Storage Facility Planning Application: The Chairman reported that the application had been validated at item 9.2. A small sub group are looking at grants to fund the facility. The facility storage will be phase one of a larger project for the regeneration of the Pavilion.</p>
20.	<p>Date of next meeting:</p> <ol style="list-style-type: none"> 1. Gallowsfield Wood Committee is scheduled for Tuesday 29 September via Zoom 2. Full Parish Council is scheduled for Tuesday 20 October at 7.00pm via Zoom
21	<p>Resolution to exclude the public: G Brown proposed that under section 100 (4) of the Local Government Act 1972 the public be excluded from the meeting for item 22 on the grounds that it involves the likely disclosure of exempt information as defined in part 1 of Schedule 12A of the Act. Mrs T Shaw seconded with all in favour.</p>
22.	<p>To Exclude the public to discuss business of a confidential nature:</p>

Signed Chairman:

Date:

	<p>1. To discuss the correspondence received regarding the Parish Council nomination to the Village Hall Committee: Mrs. Y Hannan left the meeting. The Chairman asked G Brown to lead the discussion due to his declaration of interest in the item. The members discussed the correspondence. G Brown proposed that the Clerk sends a response to the Village Hall Committee to advise that Mrs. Y Hannan will remain the Parish Council chosen nominee on the Village Hall Committee. Mrs. T Shaw seconded and all were in favour. The Chairman abstained.</p> <p>Mrs. Y Hannan returned to the meeting.</p> <p>2. The Council was advised that new pay scales for Clerks had been made effective from 1 April 2020 in accordance with the National Joint Council for Local Government Services (NJC). G Brown proposed that the Parish Council should adopt the increase by NJC in LC23, effective 1 April 2020 and agreed that the Council should adopt the increase agreed by NJC in LC23, effective 1 April 2020. A Flint seconded with all in favour.</p>
	<p>There being no further business, the meeting was closed at 20.35</p>

Signed Chairman:

Date: