

HAUGHLEY PARISH COUNCIL

Chairman: Councillor Gerald Brown
Clerk: Claire Pizzey
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The Parish Councillors of HAUGHLEY PARISH COUNCIL are summoned to attend the Council Meeting on Tuesday 20th February 2024 commencing at 7.00pm in the Ron Crascall Pavillion on Green Road
The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

AGENDA

1. Apologies for absence

1. Councillors to note any apologies for absence
2. Councillors to vote on acceptance of apologies for absence

2. Declarations of Interest

To receive any Councillor's Declarations of Local Pecuniary and Non-Pecuniary interest

3. Dispensations

To receive any requests for dispensations

4. Minutes

Councillors to review and approve the minutes of:

1. Parish Council Meeting Tuesday 16th January 2024
2. Extra Ordinary Meeting Tuesday 30th January 2024

5. Action Log

To review the action log arising from previous meetings and agree further action

6. Public Forum

The public will be invited to address the Parish Council. Each member of the public will be allowed a maximum of 3 minutes to address the Parish Council with their questions

7. To receive written reports for information only from County Councillor Andrew Stringer

To respond to any questions on reports previously submitted to the Parish Council

8. To receive written reports for information only from District Councillors Rachel Eburne and Janet Pearson

To respond to any questions on reports previously submitted to the Parish Council

9. Planning

1. Councillors to review and approve a response to the following planning applications:
DC/24/00065 - Proposal: Householder Application - Erection of Home Office Building 3m x 3m
Location: 62 Old Street, Haughley, Stowmarket, Suffolk IP14 3NX
DC/24/00629 - Proposal: Notification for Prior Approval for a Proposed Change of Use of Agricultural Buildings to Dwellinghouses (Class C3), and for Associated Operational Development

under the Town and Country Planning (General Permitted Development) Order 2015 Schedule 2, Part 3, Class Q - Creation of 5no dwellings. Location: Rookery Farm, Haughley Green, Haughley, IP14 3RR

DC/23/05721 - Proposal: Full Planning Application - Erection of 29no. dwellings and associated infrastructure. Location: Land On the North Side Of, Station Road, Haughley, Suffolk

EPR/EB3800FS/V003 - Environmental permit application received from Aggmax Transport Limited, Lawn Farm Quarry, Old Bury Road, Wetherden, IP14 3JU

[IP14 3JU, Aggmax Transport Limited, EPR/EB3800FS/V003: environmental permit consultation - Environment Agency - Citizen Space \(environment-agency.gov.uk\)](#)

2. Councillors to note the decisions issued by Mid Suffolk District Council:

DC/23/05654 - Notification under Schedule 2 Part 3 Class Q of the Town and Country Planning (General Permitted Development) (England) Order 2015 Proposal: Application to determine if Prior Approval is required for a proposed Change of Use of Agricultural Buildings to Dwellinghouses (C3) and for building operations reasonably necessary for conversion. Town and Country Planning (General Permitted Development) (England) Order 2015 as amended Schedule 2, Part 3, Class Q - Conversion to form 1No dwelling. Location: Old Hall Farm, Haughley Green, Haughley, Stowmarket Suffolk IP14 3RR. Prior approval has been GIVEN.

10. Biodiversity & Wildflower Working Group

Councillors to note the report from the meeting of 15th January 2024 and make any comments

11. Neighbourhood Plan Working Group

Councillors to agree the quote from Lucy Batchelor-Wylam of £1,200 to carry out a Views Appraisal for the Neighbourhood Plan and this is funded by Parish CIL

12. Junior Football Pitch

Councillors to consider the proposal from Bloor Homes to accept a comunted sum to allow the Parish Council to carry out the lining of the junior football pitch and purchase the goal posts

13. Community Self Help Scheme

Councillors to agree the agreement between Suffolk County Council and Haughley Parish Council to undertake the activities in accordance with the Community Self Help Scheme and by its community volunteers and that the document is signed

14. Meeting with nearby Parishes

Councillors to note the report from the meeting of 23rd January 2024 and make any comments

15. Meeting with Richard Brown Planning Limited

Councillors to note the report from the meeting of 23rd January 2023 in relation to land North of Fishponds Way and to make any comments

16. Policies and Procedure Review

To receive the policies and procedures review and agree members to review

17. Internal Auditor

To review the effectiveness of the Internal Auditor and agree a budget of £370 + VAT for their services

<https://www.heelisandlodge.co.uk/>

18. Annual Parish Meeting

Councillors to agree the date of Monday 13th May 2024 for the Annual Parish Meeting

19. Finance

1. Councillors to receive the January Finance Reports:
 - I. Bank reconciliation
 - II. Budget to actual
 - III. Reserves
2. Councillors to note no receipts were received since the last meeting
3. Councillors to authorise the February payments (BACS, SOs and cheques)
4. Councillors to agree to purchase 30mph Wheeli Bin Stickers for Haughley New Street Residents at a cost of £47.97
5. Councillors to agree the quote from RSA Pest Management Services of £350.00 to clear the moles from The Cricket
6. Councillors to agree the quote from RSA Pest Management Services of £80 for a monthly contract to keep The Cricket clear of moles

20. Clerk Report

Councillors to note the Clerks Report and make any comments

21. Councillor's Issues

Councillors to highlight any parish issues arising

22. Correspondence

Councillors to note correspondence circulated and consider any action

23. Dates of next meetings

1. Biodiversity & Wildflower Working Group Monday 4th March 2024 at the Maxwell Charnley Room
2. Haughley Parish Council Meeting scheduled on Tuesday 19th March 2024 at Ron Crascall Pavilion at 7.00pm

24. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting due to the confidential nature of the business to be discussed

1. Parish Handyman/Maintenance Officer

Claire Pizze

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