

HAUGHLEY PARISH COUNCIL

Chairman: Councillor Alf Hannan
Clerk: Claire Pizzey
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Parish Council Meeting of HAUGHLEY PARISH COUNCIL
to be held in **Ron Crascall Pavilion** on Tuesday 21st June 2022 at 7.00pm.

The meeting will consider the items set out below. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (07871 692117) or email clerk@haughleypc.co.uk at least 24 hours before the meeting so that every effort may be made to provide access.

All Parish Council Meetings are open to the Public and Press. Photographing, recording and broadcasting or transmitting the proceedings of a meeting by any means is permitted. It is our policy that anyone who wishes to do so must speak with the Clerk prior to the meeting.

AGENDA

1. Apologies for absence

1. Councillors to note any apologies for absence
2. Councillors to vote on acceptance of apologies for absence

2. Casual Vacancy

To fill a casual vacancy for a Parish Councillor by co-option

3. Declarations of Interest

To receive any Councillor's Declarations of Local Non-Pecuniary interest

4. Dispensations

To receive any requests for dispensations

5. Minutes

Councillors to review and approve the minutes of:

1. Annual Parish Council Meeting 17th May 2022

6. Action Log

To review the action log arising from previous meetings and agree further action

7. Public Forum

The public will be invited to address the Parish Council. Each member of the public will be allowed a maximum of 3 minutes to address the council with their questions

8. To receive written reports for information only from County Councillor Andrew Stringer

To respond to any questions on reports previously submitted to the Parish Council

9. To receive written reports for information only from District Councillors Keith Welham and Rachel Eburne

To respond to any questions on reports previously submitted to the Parish Council

10. Planning

1. Councillors to review and approve a response to the following planning applications:

DC/22/02722 - Proposal: Full Planning Application - Change of use of an existing annex to a residential dwelling along with the subdivision of the plot (revised scheme to DC/21/04307)

Location: Annexe Accommodation At, Hill House, Haughley Green, Haughley Suffolk

DC/22/02822 - Proposal: Full Planning Application - Erection of 1No dwelling and associated cartlodge including creation of a new vehicular access on the land adjacent Fieldwood House.

Location: Fieldwood House, Haughley Green, Haughley, Stowmarket Suffolk IP14 3RQ

DC/22/02958 - Proposal: Householder Application - Erection of single storey rear extension (following demolition of existing conservatory); Conversion of attached garage to additional living accommodation and associated works. Location: 1 Castle Rise, Haughley, Stowmarket, Suffolk IP14 3PR

DC/22/02993 - Proposal: Application for Advertisement Consent - Erection of illuminated fascia signage and 1No illuminated pylon display signage. Location: Land At Stag Cafe, Old A45, Woolpit, Suffolk

2. Councillors to note the decisions issued by Mid Suffolk District Council:

DC/22/01786 - Proposal & Location of Development: Planning Application - Erection of 1no dwelling to replace that permitted under DC/20/01118 Old Bells Farm, Wassicks Lane, Haughley, IP14 3NP: Planning permission was REFUSED

3. Councillors to note Babergh and Mid Suffolk District Councils response to the East Anglia GREEN non-statutory consultation

11. Bio-diversity and Wildlife Working Group

1. Councillors to agree the amended layout for the Wildflower Meadow at Bellway Homes for Parish Council ownership.
2. Councillors to agree the insert for the naming of the Wildflower Meadow for insertion on the July H&WPN

12. Gallowsfield Wood

Councillors to agree a quote to undertake remedial tree work at Gallowsfield Wood.

13. Queens Platinum Jubilee Working Group

Councillors to review the event

14. SALC Representative

Councillors to note the report from the SALC Mid Suffolk Area Forum

15. HGV Count

1. Councillors to consider and agree the proposal for an automated vehicle count

a) Option A

Contracting out the ATCs to Capital Road Safety would cost £1,500.00 plus VAT (£1,800.00) for 10 ATCs (a group of 5 twice in the year)

b) Option B

There is the alternative to purchase a counter (and hire others) from the manufacturer for £1,605.05 plus VAT (£1,926.60)

2. Councillors to agree a revised date for the automated vehicle count

16. Noticeboard Project

Councillors to agree the proposal for the noticeboard project at a cost of £4,785.41

17. Village Maintenance Project

Councillors to agree the proposal for the Village Maintenance project at a cost of £6,337.52

18. Vehicle Activated Signs (VAS)

Councillors to consider and agree the purchase of a VAS device using the S106 money received from planning application DC/17/04113 Green Road, Haughley

19. Councillor Recruitment Project

Councillors to receive a short presentation to include a video and update on the project and take feedback

20. AGAR 2021/22 – Annual Governance & Accountability Return

1. Councillors to review the internal audit report and note any recommendations.
2. Councillors to review and agree responses to Section 1 of the AGAR for 2021/22
3. Councillors to review and approve Section 2 of the AGAR for 2021/22

21. Finance

1. Councillors to receive the May Finance Reports:
 - a) Bank reconciliation
 - b) Budget to actual
 - c) Reserves
2. Councillors to note no receipts have been received since the last meeting
3. Councillors to authorise June payments (BACS, SOs and cheques)
4. Councillors to agree the quote from S P Trees for £275 to install wooden post at Fir Tree Lane
5. Councillors to agree the quote from BHIB Insurance for £35.01 to increase the Fidelity Cover to £500,000
6. Councillors to agree the quote from Garrord Construction of £ 9,961.60 + VAT the kerbing of the Village Green

22. Clerk's report

Councillors to note report and respond to any questions from Councillors

23. Councillor's reports

Councillors to report any issues arising

24. Correspondence

Councillors to note correspondence circulated and consider any action

25. Date of next meetings

1. Biodiversity & Wildlife Conservation Working Group Scheduled for Monday 4th July 2022 at Ron Crascall Pavilion
2. Haughley Parish Council Meeting scheduled for Tuesday 19th July 2022 at Ron Crascall Pavilion

Claire Pizzey

Claire Pizzey | Clerk & RFO to Haughley Parish Council
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