

HAUGHLEY PARISH COUNCIL

Chairman: Councillor Alf Hannan
Clerk: Claire Pizzey
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Parish Council Meeting of HAUGHLEY PARISH COUNCIL
to be held in **Ron Crascall Pavilion** on Tuesday 21st February 2023 at 7.00pm.

The meeting will consider the items set out below. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (07871 692117) or email clerk@haughleypc.co.uk at least 24 hours before the meeting so that every effort may be made to provide access.

All Parish Council Meetings are open to the Public and Press. Photographing, recording, and broadcasting or transmitting the proceedings of a meeting by any means is permitted. It is our policy that anyone who wishes to do so must speak with the Clerk prior to the meeting.

AGENDA

1. Apologies for absence

1. Councillors to note any apologies for absence
2. Councillors to vote on acceptance of apologies for absence

2. Declarations of Interest

To receive any Councillor's Declarations of Local Non-Pecuniary interest

3. Dispensations

To receive any requests for dispensations

4. Minutes

Councillors to review and approve the minutes of:

1. Parish Council Meeting 17th January 2023

5. Action Log

To review the action log arising from previous meetings and agree further action

6. Public Forum

The public will be invited to address the Parish Council. Each member of the public will be allowed a maximum of 3 minutes to address the Parish Council with their questions

7. To receive written reports for information only from County Councillor Andrew Stringer

To respond to any questions on reports previously submitted to the Parish Council

8. To receive written reports for information only from District Councillors Keith Welham and Rachel Eburne

To respond to any questions on reports previously submitted to the Parish Council

9. Planning

1. Councillors to review and approve a response to the following planning applications:
 - DC/23/00588** - Proposal: Listed Building Consent - Reinstatement of internal partition and erection of new separating wall between kitchen and store. Location: Old Counting House Restaurant, 6 - 8 Old Street, Haughley, Stowmarket Suffolk IP14 3NT
 - DC/23/00517** - Proposal: Full Planning Application - Erection of B8 Storage and Distribution Warehouse together with associated works. Location: E J Farrow Haulage Ltd, Bridge Farm, Stowmarket Road, Old Newton Stowmarket Suffolk
 - DC/23/00143** - Proposal: Application for Listed Building Consent - Installation of solar panels to house and garage roof. Location: 16 Old Street, Haughley, IP14 3NX
 - DC/23/00383** - Proposal: Full Planning Application - Erection of 5No.dwellings and garaging (following demolition of existing Barn). Location: Woodside Farm, Shepherds Lane, Haughley, Stowmarket Suffolk IP14 3QE
2. Councillors to note the decisions issued by Mid Suffolk District Council:
 - DC/22/06296** - Proposal & Location of Development: Householder Application - Erection of single storey rear extension (following demolition of existing conservatory). 9 Ladyfield, Haughley, Stowmarket, Suffolk IP14 3PT. Planning permission has been GRANTED
3. Councillors to note the withdrawal of Appeal Reference: APP/W3520/W/22/3303035 -Planning Application - Erection of 1no dwelling to replace that permitted under DC/20/01118 Location: Old Bells Farm, Wassicks Lane, Haughley, IP14 3NP

10. Bio Diversity and Wildlife Conservation Working Group

Councillors to note the report from the meeting of 16th January 2023

1. Councillors to agree the purchase of a plaque to commemorate the 10th anniversary of Haughley Hagenah Morris Men at The Folly

11. Gallowsfield Wood Working Group

Councillors to note the report from the Working Group

1. Councillors to agree the payment of an invoice from SP Trees of £500.00 outside of the Parish Council meeting to meet with the terms of the MSDC Locality grant funding

12. Haughley Castle 1173 Working Group

Councillors to consider the budget request of £4,000 for the event

13. Kings Coronation Working Group

Councillors to consider the budget request of £3,000 for the event

14. Post Project Working Group

Councillors to note the report from the meeting of 24th January 2023

1. Councillors to agree a budget of £250 for the publication of the public consultation

15. Haughley Joint Charities

Councillors to agree the reappointment of Trustees to Haughley Joint Charities

1. Alf Hannan - Parish Council Representative
2. Rachel Eburne – Representative Trustee
3. Kieron Palmer - Representative Trustee
4. David Fleetwood - Representative Trustee

16. Policies and Procedures

1. Councillors to receive the policies and procedures document and agree members to review
2. Councillors to adopt the Procedure for publication of policies

17. Village Green's Policy

Councillors to note the report and to consider adopting on of the following proposals:

1. To agree the quote of £750 from Gotelee Solicitors to look over the draft document *or*
2. To make changes to the Haughley draft document considering the Cradley and Bersted Parish Council examples *or*
3. That no changes are made to the draft document and the Parish Council follows the procedure for publication of policies and uploads onto the website

18. Traffic Officer

Councillors to note the report and to discuss the procedure for the use of the solar SID devices.

19. HGV Count

Councillors to agree the three months for the 2023 count March, July, and November

20. Communication

1. Councillors to consider the Community Broadband Proposal and agree actions
2. Councillors to consider the Parish Group Email Proposal and agree actions

21. Community Litter Picks

To agree dates for 2023 for community litter picks

22. Annual Meeting of the Council

1. Councillors to note the first meeting of the Council, the Annual Meeting of the Council date of Tuesday 16th May 2023
2. Councillors to agree the date of Tuesday 23rd May 2023 for the Annual Parish Meeting

23. Finance

1. Councillors to receive the December Finance Reports:
 - I. Bank reconciliation
 - II. Budget to actual
 - III. Reserves
2. Councillors to note receipts received since the last meeting
3. Councillors to authorise the February payments (BACS, SOs and cheques)
4. Councillors to consider quote for the Grass Cutting and Grounds Level Agreement 2023 from MSDC of £2,930.86 + VAT

5. Councillors to consider the quote for the Annual Playground Inspection at The Cricket from The Play Inspection Company of £120 + VAT
6. Councillors to agree the quote for the rabbit removal at the allotments from RSA Pest Management of £140 + VAT

24. Clerks Report

Councillors to note the Clerks report

25. Councillor's reports

Councillors to report any issues arising

26. Correspondence

Councillors to note correspondence circulated and consider any action

27. Dates of next meetings

1. Haughley Neighbourhood Plan Review Working Group on Monday 6th March 2023 at Maxwell Charnley Room
2. Biodiversity and Wildlife Conservation Working Group on Monday 13th March 2023 at Maxwell Charnley Room
3. Haughley Parish Council Meeting scheduled on Tuesday 21st March 2023 at Ron Crascall Pavilion at 7.00pm

28. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting due to the confidential nature of the business to be discussed

1. Employment issues

Claire Pizzey

Claire Pizzey | Clerk & RFO to Haughley Parish Council
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