

HAUGHLEY PARISH COUNCIL

Chairman: Councillor Alf Hannan
Clerk: Claire Pizzey
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Parish Council Meeting of HAUGHLEY PARISH COUNCIL to be held in **Ron Crascall Pavilion**
on Wednesday 21st December 2022 at 7.00pm.

The meeting will consider the items set out below. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (07871 692117) or email clerk@haughleypc.co.uk at least 24 hours before the meeting so that every effort may be made to provide access.

All Parish Council Meetings are open to the Public and Press. Photographing, recording, and broadcasting or transmitting the proceedings of a meeting by any means is permitted. It is our policy that anyone who wishes to do so must speak with the Clerk prior to the meeting.

AGENDA

1. Apologies for absence

1. Councillors to note any apologies for absence
2. Councillors to vote on acceptance of apologies for absence

2. Declarations of Interest

To receive any Councillor's Declarations of Local Non-Pecuniary interest

3. Dispensations

To receive any requests for dispensations

4. Minutes

Councillors to review and approve the minutes of:

1. Parish Council Meeting 16th November 2022

5. Action Log

To review the action log arising from previous meetings and agree further action

6. Public Forum

The public will be invited to address the Parish Council. Each member of the public will be allowed a maximum of 3 minutes to address the Parish Council with their questions

7. To receive written reports for information only from County Councillor Andrew Stringer

To respond to any questions on reports previously submitted to the Parish Council

8. To receive written reports for information only from District Councillors Keith Welham and Rachel Eburne

To respond to any questions on reports previously submitted to the Parish Council

9. Planning

1. Councillors to note there were no planning applications to review.
2. Councillors to note the decisions issued by Mid Suffolk District Council:

DC/22/05084 - Proposal & Location of Development: Notification of Works to Trees in A Conservation Area - Fell 1No. Conifer (T1) Juniper Lodge, 4 Fishponds Way, Haughley, Stowmarket Suffolk IP14 3PR. Mid Suffolk District Council as Local Planning Authority, hereby give notice that it DOES NOT WISH TO OBJECT to the works described above affecting trees within the above Conservation Area and the proposed works

10. Biodiversity and Wildlife Working Group

Councillors to note the minutes from the meeting of 15th November 2022

11. Gallowsfield Wood Working Group

Councillors to note a report from the Gallowsfield Wood Working Group

12. Footpath Officer

Councillors to note the report from the Footpath Officer

13. Traffic Officer

Councillors to note the report from the Traffic Officer

14. Maintenance Officer

1. Councillors to agree the advert for the position of Maintenance Officer
2. Councillors to discuss and agree the advertising campaign for this role

15. Parish CIL Applications

1. Councillors to note the Parish CIL application of £3,000 for the legal fees for the transfer of the wildflower meadow
2. Councillors to note the Parish CIL application of £6,210 for the purchase of SID devices and solar posts
3. Councillors to note the Parish CIL application of £20,000 for the contribution towards The Cricket Play Park upgrade

16. Statutory Business

1. Councillors to agree the Terms of Reference for the Village Greens Post Project Working Group

17. Grant Applications

1. Councillors to agree the grant application request of £3,000 from the Playing Field Committee
2. Councillors to agree the grant application request of £700.00 from Haughley and Wetherden Parish News
3. Councillors to agree the grant application request of £500 from Haughley Parochial Church Council

18. Budget 2023-24

1. To agree the budget request of £695.00 from Haughley in Bloom Working Group
2. To consider the budget and precept for 2023-24

19. Finance

1. Councillors to receive the November Finance Reports:
 - I. Bank reconciliation
 - II. Budget to actual
 - III. Reserves
2. Councillors to note receipts received since the last meeting
3. Councillors to authorise the December payments (BACS, SOs and cheques)
4. Councillors to agree that the following reserves are dissolved and the money is transferred back to the Parish General reserve:
 - I. Operation London Bridge £130.00
 - II. Playing Field Car Park upgrade £1,010.80
 - III. Queens Platinum Jubilee £448.55
 - IV. Queens Platinum Jubilee Tree Planting £18.80
5. Councillors to note the review of the Asset Register 2022-23

20. Clerk's report

Councillors to note the report and respond to any questions from Councillors

21. Councillor's reports

Councillors to report any issues arising

22. Correspondence

Councillors to note correspondence circulated and consider any action

23. Dates of next meetings

1. Neighbourhood Plan Review Working Group Monday 9th January 2023 at Maxwell Charnley Room at 7.15pm
2. Biodiversity and Wildlife Working Group on Monday 16th January 2023 at Maxwell Charnley Room
3. Haughley Parish Council Meeting scheduled for Tuesday 17th January 2023 at Ron Crascall Pavilion at 7.00pm

Claire Pizzezy

Claire Pizzezy | Clerk & RFO to Haughley Parish Council
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