

## HAUGHLEY PARISH COUNCIL

Chairman: Councillor Alf Hannan  
Clerk: Claire Pizzey  
Address: 2 Broomspath Road,  
Stowupland, Stowmarket IP14 4DB

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Parish Council Meeting of HAUGHLEY PARISH COUNCIL to be held in Ron Crascall Pavilion on Tuesday 18<sup>th</sup> October 2022 at 7.00pm.

The meeting will consider the items set out below. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (07871 692117) or email clerk@haughleypc.co.uk at least 24 hours before the meeting so that every effort may be made to provide access.

All Parish Council Meetings are open to the Public and Press. Photographing, recording and broadcasting or transmitting the proceedings of a meeting by any means is permitted. It is our policy that anyone who wishes to do so must speak with the Clerk prior to the meeting.

### AGENDA

**1. Apologies for absence**

1. Councillors to note any apologies for absence
2. Councillors to vote on acceptance of apologies for absence

**2. Councillor attendance**

Councillors to agree a six-month absence for Cllr G French

**3. Declarations of Interest**

To receive any Councillor's Declarations of Local Non-Pecuniary interest

**4. Dispensations**

To receive any requests for dispensations

**5. Minutes**

Councillors to review and approve the minutes of:

1. Parish Council Meeting 27<sup>th</sup> September 2022

**6. Action Log**

To review the action log arising from previous meetings and agree further action

**7. Public Forum**

The public will be invited to address the Parish Council. Each member of the public will be allowed a maximum of 3 minutes to address the Parish Council with their questions

**8. To receive written reports for information only from County Councillor Andrew Stringer**

To respond to any questions on reports previously submitted to the Parish Council

**9. To receive written reports for information only from District Councillors Keith Welham and Rachel Eburne**

To respond to any questions on reports previously submitted to the Parish Council

**10. Planning**

1. Councillors to review and approve a response to the following planning applications:

**DC/22/04874** - Proposal: Application for Consent to Display Advertisement(s) - Erection of 1 no. freestanding advertisement sign. Location: Land Opposite The Bloor Homes Site, Green Road, Haughley

**DC/22/05084** - Proposal: Notification of Works to Trees in A Conservation Area - Fell 1No. Conifer (T1) Location: Juniper Lodge, 4 Fishponds Way, Haughley, Stowmarket Suffolk IP14 3PR

2. Councillors to note the decisions issued by Mid Suffolk District Council:

**DC/22/04158** - Proposal & Location of Development: Listed Building Consent - Masonry repair above main entrance. Walnut Tree Manor, Haughley Green, Haughley, Stowmarket Suffolk IP14 3RQ: Listed Building Consent has been GRANTED

**DC/22/04072** - Proposal & Location of Development: Application for Advertisement Consent - Erection of 1No external illuminated fascia sign. 50 Old Street, Haughley, Stowmarket, Suffolk IP14 3NX: Advertisement consent has been GRANTED

**11. Neighbourhood Plan Review Working Group**

Councillors to accept the notes from the meeting of 10<sup>th</sup> October 2022

**12. 850<sup>th</sup> Anniversary of Haughley Castle Working Group**

Councillors to note a report from the Working Group

**13. Post Project**

Councillors to note the proposal for the Post Project

1. Councillors to agree that the Parish Council proceeds with a full Public Consultation to obtain the views of the wider population of Haughley concerning the impact the posts might have on the residents and the vista of the centre of the village
2. Councillors to agree that the Parish Council considers and agrees the installation of No Parking signs for the Village Green and sets a budget of £1,250 with actual costs to be determined following receipt of quotations

**14. Councillor Recruitment Project**

Councillors to receive an update on the recruitment project and receive a presentation from Cllr Swinge

**15. Christmas Light Event**

Councillors to discuss the Christmas Light Event and set a budget

**16. 2023 Coronation**

Councillors to agree that a working group is set up to facilitate an event for the Kings Coronation

**17. Clarke Telecom Consultation**

Councillors to consider a response to the consultation received for the proposed upgrade to existing Radio Base Station, Station Road, Haughley

**18. Speed Indicator**

Councillors to agree the request to relocate the speed indicator unit positioned to land adjacent to Fieldwood House, Haughley Green, to a new position as not to obscure the vision slays to a new entrance which is to be constructed to serve a new property, Birchcroft House, and serving the existing property, Fieldwood house

**19. Maintenance Officer**

1. Councillors to agree the Job description for the Maintenance Officer
2. Councillors to agree the advert for the position of Maintenance Officer

**20. Communication**

1. Councillors to agree that a Facebook page is set up for Haughley Parish Council
2. Councillors to approve the social media Policy

**21. Village Green Policy**

Councillors to discuss the draft Village Green Policy and agree any amendments

**22. Finance**

1. Councillors to receive the September Finance Reports:
  - a) Bank reconciliation
  - b) Budget to actual
  - c) Reserves
2. Councillors to note receipts received since the last meeting
3. Councillors to authorise the October payments (BACS, SOs and cheques)
4. Councillors to agree a replacement grit bin is purchased for Thompson Court
5. Councillors to agree an additional budget of up to £500 for the pond work at The Cricket

**23. Clerk's report**

Councillors to note report and respond to any questions from Councillors

**24. Councillor's reports**

Councillors to report any issues arising

**25. Correspondence**

Councillors to note correspondence circulated and consider any action

**26. Date of next meetings**

1. Biodiversity & Wildlife Conservation Working Group Scheduled for Monday 14<sup>th</sup> November 2022 at Maxwell Charnley Room at 7.00pm
2. Haughley Parish Council Meeting scheduled for Tuesday 15<sup>th</sup> November 2022 at Ron Crascall Pavilion at 7.00pm
3. Neighbourhood Plan Review Working Group Monday 9<sup>th</sup> January 2023 at Maxwell Charnley Room at 7.15pm

*Claire Pizzey*

Claire Pizzey | Clerk & RFO to Haughley Parish Council  
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