

HAUGHLEY PARISH COUNCIL

Chairman: Councillor Alf Hannan
Clerk: Claire Pizzey
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Parish Council Meeting of HAUGHLEY PARISH COUNCIL
to be held in **Ron Crascall Pavilion** on Tuesday 18th April 2023 at 7.00pm.

The meeting will consider the items set out below. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (07871 692117) or email clerk@haughleypc.co.uk at least 24 hours before the meeting so that every effort may be made to provide access.

All Parish Council Meetings are open to the Public and Press. Photographing, recording, and broadcasting or transmitting the proceedings of a meeting by any means is permitted. It is our policy that anyone who wishes to do so must speak with the Clerk prior to the meeting.

AGENDA

1. Apologies for absence

1. Councillors to note any apologies for absence
2. Councillors to vote on acceptance of apologies for absence

2. Declarations of Interest

To receive any Councillor's Declarations of Local Non-Pecuniary interest

3. Dispensations

To receive any requests for dispensations

4. Minutes

Councillors to review and approve the minutes of:

1. Parish Council Meeting 21st March 2023

5. Action Log

To review the action log arising from previous meetings and agree further action

6. Public Forum

The public will be invited to address the Parish Council. Each member of the public will be allowed a maximum of 3 minutes to address the Parish Council with their questions

7. To receive written reports for information only from County Councillor Andrew Stringer

To respond to any questions on reports previously submitted to the Parish Council

8. To receive written reports for information only from District Councillors Keith Welham and Rachel Eburne

To respond to any questions on reports previously submitted to the Parish Council

9. Planning

1. Councillors to review and approve a response to the following planning applications:
DC/23/01467 - Proposal: Householder Application - Construction of 12no solar panels to rear garage/office roofs. Location: 16 Old Street, Haughley, IP14 3NX
2. Councillors to note the decisions issued by Mid Suffolk District Council
DC/23/00290 - Proposal & Location of Development: Application under S73a for Removal or Variation of Conditions following grant of Planning Permission DC/22/02822 dated 27/07/2022
 Erection of 1No dwelling and associated cartlodge including creation of a new vehicular access on the land adjacent Fieldwood House. Town and Country Planning Act 1990 (as amended) - To vary Condition Number 2 (Approved Plans and Documents) Revisions to improve access from highway and on site turning as per revised drawings. Fieldwood House, Haughley Green, Haughley, Stowmarket Suffolk IP14 3RQ. Planning permission has been GRANTED
DC/23/00588 - Proposal & Location of Development: Application for Listed Building Consent - Reinstatement of internal partition and erection of new separating wall between kitchen and store. Old Counting House Restaurant, 6 - 8 Old Street, Haughley, Stowmarket Suffolk IP14 3NT. Listed Building Consent was GRANTED
3. Councillors to consider a response to the public consultation of the proposed Main Modifications to the JLP and Policies Map Changes

10. Bio Diversity and Wildlife Conservation Working Group

Councillors to consider the proposal that no cuts are made to The Green from 16 – 22 Old Street during the months of May and June to allow the clover to flower to produce nectar for the bees and other insects and the first cut to be carried out before the 1173 event

11. Additional Dog and Litter bin

Councillors to agree a budget of £1,000 for the purchase and installation of additional dog and litter bins around the village and they are funded via Parish CIL

12. Parish Council Policies Review 2023

1. Councillors to note that the following policies have been reviewed and to approve unchanged as no updates are required

	ADOPTED	MEMBER	REVIEWED
Employment			
Employee Privacy Notice (V1.0)	19.06.18	TS	16.03.23
Grievance Policy (V1.1)	04.05.21	TS	16.03.23
Sickness Absence Policy (V1.0)	17.09.19	CP	05.04.23
Training and Development (V1.1)	04.05.21	CP	05.04.23
Policies			

Anti-Harassment Policy (V1.0)	22.06.21	CP	05.04.23
CIL Grant Awarding Policy (V1.1)	20.07.21	TS	16.03.23
Complaints Procedure (V1.1)	04.05.21	TS	16.03.23
Environment Policy (V1.0)	22.06.21	TS	16.03.23
Equality Statement (V1.1)	16.03.21	GF	02.04.23
Grant Policy (V1.1)	15.12.20	GF	02.04.23
Media Policy (V1.1)	16.03.21	GF	02.04.23
Social Media Policy (V1.0)	18.10.22	JD	02.04.23
Volunteer Policy (1.0)	15.10.19	JD	02.04.23
Whistle Blowing Policy (V1.0)	22.06.21	MB	05.04.23
GDPR			
Data Protection Policy (V1.1)	16.03.21	MB	05.04.23
Other			
Co-option Procedure (V1.1)	15.10.2019	CP	05.04.23
PIIP Procedure (V1.1)	19.03.22	CP	05.04.23
Reporting at meetings (V1.1)	15.10.19	CP	05.04.23

2. To agree to adopt the following amendments to policies

- a) Health & Safety Policy V1.1
- b) Safeguarding Policy V1.1
- c) Consent Form V1.1

13. Accounts 2022-23

1. To receive and approve the budget to actual for the year ending 31st March 2023
2. To consider and approve the annual return figures for the year ending 31st March 2023 and explanation of variances
3. To approve the Statement of Accounts for Haughley Parish Council for the year ending 31st March 2023
4. To consider and approve the Statement of Reserves for the year ending 31st March 2023
5. To consider and approve the asset register for the year ending 31st March 2023
6. To consider and approve the CIL report for 2022-23

14. Finance

1. Councillors to receive the March Finance Reports:
 - I. Bank reconciliation
 - II. Budget to actual
 - III. Reserves
2. Councillors to note receipts received since the last meeting
3. Councillors to authorise the April payments (BACS, SOs and cheques)

15. Clerks Report

Councillors to note the Clerks report

16. Councillor's reports

Councillors to report any issues arising

17. Correspondence

Councillors to note correspondence circulated and consider any action

18. Dates of next meetings

1. Biodiversity and Wildlife Conservation Working Group on Wednesday 10th May 2023 at Maxwell Charnley Room at 7.00pm
2. Haughley Neighbourhood Plan Review Working Group on Monday 15th May 2023 at Maxwell Charnley Room at 7.15pm
3. Haughley Parish Council Meeting scheduled on Tuesday 16th May 2023 at Ron Crascall Pavilion at 7.00pm

Claire Pizzey

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