

## HAUGHLEY PARISH COUNCIL

Chairman: Councillor Alf Hannan  
Clerk: Claire Pizzey  
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### HAUGHLEY PARISH COUNCIL extra ordinary meeting of the Parish Council which will be a video meeting via Zoom, on Tuesday 13<sup>th</sup> April 2021 commencing at 7.00pm

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. The minutes and all public documents associated with this agenda will be published as usual.

Public Attendance Members of the public and press are welcome to join the Zoom meeting.

Members of the public will be invited to give their views/questions the Parish Council on issues on the agenda or raise issues for consideration or inclusion at future meetings.

To join this meeting, either as a Councillor or a member of the public, please select the link below and enter the Meeting ID and Password when prompted:

<https://us02web.zoom.us/j/84258642966?pwd=UUtVUVZsZGs1NlFVdEJxMFgrdIJZUT09>

Meeting ID: 842 5864 2966

Passcode: 658251

Or contact the Clerk [clerk@haughleypc.co.uk](mailto:clerk@haughleypc.co.uk) for further access details

### AGENDA

1. To receive and consider apologies for absence
2. To receive Councillors' Declarations of Interest in any item on the Agenda
3. To consider written requests for any dispensations
4. **Planning Applications: To consider and agree Council comments on applications made to the Local Planning Authority (MSDC) (please note: in planning matters the Council acts as the consultee of the Principal Authority. The Principal Authority being the deciding body):**
  1. DC/21/01495 - Proposal: Planning Application. Partial re-roof of a detached building (Balfour House) Location: Walnut Tree Manor, Haughley Green, Haughley, Stowmarket Suffolk IP14 3RQ
  2. DC/21/01912 - Proposal: Application for prior approval of a proposed: Change of use of Agricultural Building to Dwelling House (Class C3), and for building operations reasonably necessary for the conversion. The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 3, Class Q - Conversion of existing

standalone agricultural barn to provide one large 'eco-home'; with high performance fabric improvements proposed and renewable technologies incorporated. Location: Bridge Farm, Green Road, Haughley, Suffolk IP14 3R

3. DC/21/01481 – Proposal: Submission of Details (Reserved Matters) Application relating to DC/19/03851. Appearance, Layout and Scale for development comprising of a mixture of B1/B2/B8 uses. Relocation of the vehicle maintenance and service depot, including bodywork, accident and paint repairs, and associated buildings. Provision of landscaping and drainage. Location: Land at Lawn Park, Woolpit, IP30 9FX

**5. Finance:**

1. To receive March Finance Reports and to agree that delegated authority be given to the Chair to sign these outside of the meeting:
  - (i) Bank reconciliation
  - (ii) Budget to actual
  - (iii) Reserves
2. To receive and approve the budget to actual for the year ending 31<sup>st</sup> March 2021
3. To consider and approve the annual return figures for the year ending 31<sup>st</sup> March 2021 and explanation of variances
4. To approve the Statement of Accounts for Haughley Parish Council for the year ending 31<sup>st</sup> March 2021
5. To consider and approve the reserves for the year ending 31<sup>st</sup> March 2021
6. To consider and approve the asset register for the year ending 31<sup>st</sup> March 2021
7. To consider and approve the CIL report for 2020-21

**6. Date of next meetings:**

1. Biodiversity & Wildlife Conservation Committee is scheduled for Tuesday 27<sup>th</sup> April 2021 at 7.00pm via Zoom
2. Full Parish Council (Annual General Meeting) is scheduled for Tuesday 4<sup>th</sup> May 2021 at 7.00pm via Zoom
3. Gallowsfield Wood Committee is scheduled for Wednesday 5<sup>th</sup> May 2021 at 7.00pm via Zoom

*Claire Pizzey*

Claire Pizzey | Clerk & RFO to Haughley Parish Council

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