

## HAUGHLEY PARISH COUNCIL

Chairman: Councillor Alf Hannan  
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Haughley Parish Council remote meeting of the Parish Council

**Tuesday 19 May 2020 at 7.00pm.**

The meeting will be held using Zoom video technology in line with the changes to the regulations which came into force on 4th April. ***The Local Authorities & Police & Crime Panels (Coronavirus) (Flexibility of Local Authority & Police & Crime Panel Meetings) (England & Wales) Regulations 2020.***

If anyone wants to join the meeting as a member of the public please contact the Clerk who will share the meeting ID and password with you. If you wish to raise anything then please email the Clerk no later than 1pm on Tuesday 19 May with your items.

*Claire Pizzey*

Claire Pizzey | Clerk & RFO to the Council

Tel: 01449 677005 | Email: [clerk@haughleypc.co.uk](mailto:clerk@haughleypc.co.uk)

14 May

### A G E N D A

1. **To receive and consider apologies for absence**
2. **To receive Councillors' Declarations of Interest in any item on the Agenda**
3. **To consider written requests for any dispensations**
4. **To note the minutes of the following meetings: (as circulated) and to agree that delegated authority be given to the Chair to sign the minutes outside of the meeting:**
  - Parish Council Meeting 17<sup>th</sup> March 2020
5. **Public Forum:** to receive any questions and matters of concern received prior to the meeting
6. **To receive written reports for information only from County Councillor Andrew Stringer**
7. **To receive written reports for information only from District Councillors Keith Welham and Rachel Eburne**
8. **To consider and agree how the analysis from the traffic consultation is published:** Analysis attached
9. **To consider and agree how the traffic consultation data is used and action next steps**
10. **To consider and agree that the CIL presentation is published on the Village Website and residents' views are submitted to The Clerk:** Presentation attached

**11. To consider and agree that the Village Hall edits its own web page on the Parish website and a VH representative undergo training at their cost by Suffolk Cloud**

**12. Planning Applications: To consider and agree Council comments on applications made to the Local Planning Authority (MSDC) (please note: in planning matters the Council acts as the consultee of the Principal Authority. The Principal Authority being the deciding body):**

**DC/20/001447:** Proposal: Planning Application: Erection of perimeter security fencing. Location: Haughley Crawfords Primary School, Green Road, Haughley, IP14 3QZ

**DC/20/01051: Proposal:** Application for Listed Building Consent. Removal of a portion of south gable end concrete render for frame inspection and remedial work, re-insulation and rendering. Fix lead flashing between chimney stack and roof. **Location:** Bridge Farm, Haughley New Street, Haughley, Stowmarket Suffolk IP14 3JN

**DC/20/01759: Proposal:** Planning Application - Alterations to listed building as per Design and Access Statement including change of use to flexible use as defined within Class V of the GPDO 2015 as either Physio Treatment or Office or Tea Room or Shop. **Location:** The Old Coalhouse, Palmers Bakery, The Green, Haughley Suffolk IP14 3NR

**DC/20/01760: Proposal:** Application for Listed Building Consent - Alterations to listed building as per Design and Access Statement. **Location:** The Old Coalhouse, Palmers Bakery, The Green, Haughley Suffolk IP14 3NR

**DC/20/01745: Proposal:** Application for Listed Building Consent - Replacement of French doors. **Location:** Castle Barn, Duke Street, Haughley, Stowmarket Suffolk IP14 3QS

**DC20/001827: Proposal:** Planning Application. Over-roof works to existing sports hall building. Addition of 2no 'passivent' ventilation terminals **Location:** Walnut Tree Manor, Haughley Green, Haughley, Stowmarket Suffolk IP14 3RQ

**13. Planning Decisions: To note determinations by the Local Planning Authority (MSDC) Council to note the following determinations made by MSDC:**

**DC/18/04773:** Proposal: Discharge of Conditions Application for DC/18/04773 - Condition 20 (Part 1- Archaeological Written Investigation) and Condition 21 (Part 2- Archaeological Works) **Location:** Land To The West Of, Fishponds Way, Haughley, Suffolk

**DC/19/05958:** Proposal & Location of Development: Submission of details under Outline Planning Permission DC/17/04113 - Appearance, Landscaping, Layout and Scale for the erection of 98 dwellings (including 34 affordable homes), provision of a junior football pitch, areas of public open space and off-site highway improvements. Land East Of King George's Field, Green Road, Haughley, IP14 3RA: Reserves matters have been APPROVED.

**DC/20/01057:** Proposal & Location of Development: Planning Application - Extension to and conversion of outbuilding to form WC block; Extension to existing outbuilding for use with meditation centre. Walnut Tree Manor, Haughley Green, Haughley, Stowmarket Suffolk IP14 3RQ: Planning permission has been GRANTED

**DC/20/00673:** Proposal & Location of Development: Listed Building Consent - replacement of windows on rear elevation The Firs, 6 Fishponds Way, Haughley, Stowmarket Suffolk IP14 3PJ: Listed building consent has been GRANTED.

**DC/20/00801: Proposal & Location of Development:** Outline Planning Application (Access to be considered) Erection of 2no single storey dwellings Land At White Rigg, Haughley Green, Stowmarket, Suffolk IP14 3RR: Outline planning permission has been GRANTED.

**14. Finance:**

1. To receive March and April Finance Reports and to agree that delegated authority be given to the Chair to sign these outside of the meeting:
  - (i) Bank reconciliation
  - (ii) Budget to actual
  - (iii) Reserves
2. To note the April payments (BACS, SO's and cheques) made since the last meeting schedule attached
3. To authorise May payments (BACS, SOs and cheques) schedule attached
4. To review the effectiveness of the Internal Auditor and agree a fee of £250
5. To receive and approve the budget to actual for the year ending 31<sup>st</sup> March 2020
6. To consider and approve the movement of reserves for the Year ending 31<sup>st</sup> March 2020 and agree any action
7. To consider and approve the asset register for the year ending March 2020
8. To consider and approve the Statement of Accounts for Haughley Parish Council for the year ending March 31<sup>st</sup> 2020
9. To consider and approve the annual return figures for the year ending March 31<sup>st</sup> 2020
10. To consider and approve the Risk Assessment and Management (Financial) risk assessment for the period 1 April 2020 – 31 March 2021
11. To consider and agree that a grant is approved in principle to the Playing Field Committee towards the cost of a new storage facility

**15. To note a summary of correspondence and consider action to be taken where applicable:**

Correspondence attached

**16. Date of next meetings:** Members are asked to note that the next Parish Council meeting is scheduled 16th June 2020 via zoom commencing at 7.00pm