

HAUGHLEY PARISH COUNCIL

Chairman: Councillor Alf Hannan
Clerk: Claire Pizzey
Address: 2 Broomspath Road,
Stowupland, Stowmarket IP14 4DB

E-mail: clerk@haughleypc.co.uk
Telephone: 01449 677005

Remote Meeting of Haughley Parish Council, which will be held on

Tuesday 15 September 2020 at 7.00pm.

The meeting will consider the items set out below.

The meeting will be held using Zoom video technology in line with the changes to the regulations which came into force on 4th April. ***The Local Authorities & Police & Crime Panels (Coronavirus) (Flexibility of Local Authority & Police & Crime Panel Meetings) (England & Wales) Regulations 2020.***

Claire Pizzey

Claire Pizzey | Clerk & RFO to the Council

Tel: 01449 677005 | Email: clerk@haughleypc.co.uk

10 September 2020

A G E N D A

1. **To receive and consider apologies for absence**
2. **To receive Councillors' Declarations of Interest in any item on the Agenda**
3. **To consider written requests for any dispensations**
4. **To note the minutes of the following meetings: (as circulated) and to agree that delegated authority be given to the Chair to sign the minutes outside of the meeting:**
 - Parish Council Meeting 25 August 2020
5. **To note/review updated action log:** Document attached
6. **Public Forum:** to receive any questions and matters of concern received prior to the meeting
7. **To receive written reports for information only from County Councillor Andrew Stringer**
8. **To receive written reports for information only from District Councillors Keith Welham and Rachel Eburne**
9. **Planning Applications: To consider and agree Council comments on applications made to the Local Planning Authority (MSDC) (please note: in planning matters the Council acts as the consultee of the Principal Authority. The Principal Authority being the deciding body):**
 1. **DC/20/03707: Proposal:** Householder Application - Erection of two storey rear extension; Insertion of window to ground floor side elevation and erection of single garage to include toilet and store room. **Location:** 16 Duke Street, Haughley, Stowmarket, Suffolk IP14 3Q

1. **DC/20/03286 Proposal:** Planning Application. Erection of storage building (following demolition of existing storage sheds). **Location:** Ron Crascall Pavilion, Green Road, Haughley, Stowmarket Suffolk IP14 3RA
- 10. Planning Decisions: To note determinations by the Local Planning Authority (MSDC) Council to note the following determinations made by MSDC:**
 1. DC/20/03113: Application for works to tree in a Conservation Area – Fell 1 No Eucalyptus Tree in back garden due to excessive growth and shading issues. 53 Old Street, Haughley, IP14 3NT: Mid Suffolk District Council DOES NOT WISH TO OBJECT
- 11. To consider and agree the future of the open spaces at the Green Road Development:** See Clerks report for update
- 12. To consider street names for the development at Fishponds Way:** Documentation attached
- 13. To agree the terms of reference for the Police, SNT and Community Engagement Officer:** Document attached
- 14. To consider and agree the proposal for recruiting new Councillors:** Paper attached
- 15. To agree plans for the Christmas Tree Event for 2020:** Report attached
- 16. Finance:** All relevant papers attached
 1. To receive August Finance Reports and to agree that delegated authority be given to the Chair to sign these outside of the meeting:
 - (i) Bank reconciliation
 - (ii) Budget to actual
 - (iii) Reserves
 2. To authorise September payments (BACS, SOs and cheques): Schedule attached
 3. To agree the Neighbourhood CIL Expenditure report for 2019/20: Document attached
- 17. To agree the cost of the SALC Virtual Councillor Training at £25+vat for any module:** Information sent prior to agenda
- 18. To note the Clerks report and consider any action:** Document attached
- 19. To receive an update on the Playing Field Storage Facility Planning Application**
- 20. Date of next meeting:**
 1. Biodiversity and Wildlife Conservation Committee is scheduled for Tuesday 29 September via Zoom
 2. Full Parish Council is scheduled for Tuesday 20 October at 7.00pm via Zoom
- 21. Resolution to exclude the public:** That under section 100 (4) of the Local Government Act 1972 the public be excluded from the meeting for item 24 on the grounds that it involves the likely disclosure of exempt information as defined in part 1 of Schedule 12A of the Act.
- 22. To Exclude the public to discuss business of a confidential nature:**
 1. To discuss the correspondence received regarding the Parish Council nomination to the Village Hall Committee: Email attached

2. To receive a report from the Employment Committee confirming the Clerks salary for 2020-21 in accordance with the National Joint Council for Local Government Services (NJS) and payment of backpay and overtime for the last 6 months: Papers attached

Claire Pizzey

Claire Pizzey | Clerk & RFO to Haughley Parish Council

Tel: 01449 677005 | Email: clerk@haughleypc.co.uk