

HAUGHLEY PARISH COUNCIL

Chairman: Councillor Alf Hannan
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HAUGHLEY PARISH COUNCIL

meeting of the parish council which will be a video meeting via zoom, on Tuesday 15th December 2020 commencing at 7.00pm

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. The minutes and all public documents associated with this agenda will be published as usual.

Public Attendance Members of the public and press are welcome to join the Zoom meeting.

Members of the public will be invited to give their views/questions the Parish Council on issues on the agenda or raise issues for consideration or inclusion at future meetings.

To join this meeting, either as a Councillor or a member of the public, please select the link below and enter the Meeting ID and Password when prompted:

<https://us02web.zoom.us/j/87229373318?pwd=M0w4NkdzMkEzRUoxS0NFcE9nL211QT09>

Meeting ID: 872 2937 3318

Passcode: 843047

Or contact the Clerk for further access details

AGENDA

1. To receive and consider apologies for absence
2. To receive Councillors' Declarations of Interest in any item on the Agenda
3. To consider written requests for any dispensations
4. To note the minutes of the following meetings: (as circulated) and to agree that delegated authority be given to the Chair to sign the minutes outside of the meeting:
 - Parish Council Meeting 17th November 2020
5. To note/review updated action log: Document attached
6. Public Forum: to receive any questions and matters of concern received prior to the meeting
7. To receive written reports for information only from County Councillor Andrew Stringer
8. To receive written reports for information only from District Councillors Keith Welham and Rachel Eburne

9. Planning Applications: To consider and agree Council comments on applications made to the Local Planning Authority (MSDC) (please note: in planning matters the Council acts as the consultee of the Principal Authority. The Principal Authority being the deciding body):

1. **DC/20/05069 APPLICATION FOR PLANNING PERMISSION WITHOUT COMPLIANCE OF CONDITION(S) - Proposal:** Application under S73a to vary or remove a condition relating to DC/19/00550 dated 21/03/2019. Town and Country Planning Act 1990 to vary (Condition 2 Approved Plans and documents) - to facilitate building to be split into two class E units, as no longer to be used in association with Suffolk Lowland Search and Rescue as a new base.
Location: Stag Cafe Site, A14 Slip Road, Woolpit, Suffolk IP30 9QS
2. **DC/20/05357 APPLICATION FOR PLANNING PERMISSION - Proposal:** Householder Planning Application - Erection of a single storey side extension, boundary fencing, vehicle access and driveway. **Location:** 24 Denny Avenue, Haughley, Stowmarket, Suffolk IP14 3PG
3. **DC/20/05456 APPLICATION FOR PRIOR APPROVAL - AGRICULTURAL TO DWELLING - Proposal:** Application for prior approval of a proposed: Change of Use of Agricultural Building to 1no. Dwelling house (Class C3), and for building operations reasonably necessary for the conversion. The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 3, Class Q. **Location:** Bridge Farm, Green Road, Haughley, Stowmarket Suffolk IP14 3RA

10. Planning Decisions: To note determinations by the Local Planning Authority (MSDC) Council to note the following determinations made by MSDC:

1. **DC/20/04384:** Proposal & Location of Development: Householder application - Erection of rear single storey garden room Chalice, Fir Tree Lane, Haughley, Stowmarket Suffolk IP14 3RJ: Planning permission has been granted.
2. **DC/20/04053:** Proposal & Location of Development: Full application - Erection Of Detached Cart Lodge. Land Adjacent Hill House, Haughley Green, Haughley, Stowmarket Suffolk IP14 3RR. Planning permission has been granted.
3. **DC/20/04779:** Notification under Schedule 2 Part 1 Class A of the Town and Country Planning (General Permitted Development) (England) Order 2015 Proposal: An application to determine if prior approval is required for a proposed: Larger home extension. The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) Schedule 2, Part 1, Class A - Erection of single storey linked extension. **Location:** 2 Eve Balfour Way, Haughley, Stowmarket, Suffolk IP14 3NW: Following notification of the proposal to neighbours, no letters of objection have been submitted and accordingly no objection is raised. Mid Suffolk District Council hereby give notice in pursuance of the above legislation:1) That prior approval to the development is not required.2).

4. **DC/20/04787:** Proposal & Location of Development: Householder Planning Application -
Erection of single storey front porch extension (following removal of existing) 16 Millfields,
Haughley, Stowmarket, Suffolk IP14 3PU: Planning permission has been granted.

11. To consider a response to the Babergh and Mid Suffolk submission joint plan (Regulation 19): Joint Local Plan and land allocation links:

www.babergh.gov.uk/jointlocalplan

12. To consider a response to the Babergh and Mid Suffolk proposed revised Community Infrastructure Levy Charging rates under the Community Infrastructure Levy Regulation 2010 (as amended):

<https://baberghmidsuffolk.moderngov.co.uk/documents/s20750/MC209.pdf>

13. **To receive the minutes from the Gallowsfield Wood meeting of 10th November:** Minutes attached
14. **To receive the minutes from the Biodiversity and Wildlife Conservation meeting of 24th November:** Minutes attached.
15. **To consider the proposal that Haughley Parish considers purchasing a commercial grass cutter:** Report attached.
16. **To receive a report from the PIIP Working Group:** Report attached
17. **To receive an update on the Junior Football pitch**
18. **To receive an update on the recruitment of new Councillors**
19. **Finance:** All relevant papers attached
 1. To receive November Finance Reports and to agree that delegated authority be given to the Chair to sign these outside of the meeting:
 - (i) Bank reconciliation
 - (ii) Budget to actual
 - (iii) Reserves
 2. To authorise December payments (BACS, SOs and cheques): Schedule attached
 3. To agree the quote from Town and Village Landscapes for proposed works at the allotment, flower tubs in Old Street, play equipment at The Cricket and clearing and cleaning Fishponds railings:
Quote attached
 4. To agree the quote from S&P Trees for the works to reposition signs, waste bin and dog bin, replace and install concrete bollards and remove posts at the Car Park of the Pavilion: Quote attached
 5. To agree the grant application of £650 from the Haughley and Wetherden Parish News: Grant application attached
 6. To agree the grant application of £750 from the Haughley PCC: Grant application attached
 7. To agree the grant application of £3,000 from the Playing Field Committee: Grant application attached
 8. To discuss the report on the 2021-22 budget: Draft budget attached
20. **To agree the amendment to the Grant Policy:** Draft policy attached
21. **To agree the Staff Appraisal Policy & Procedure:** Draft policy attached

- 22. To note the Clerk's report and consider any action:** Document attached
- 23. To agree to set up a new Haughley Parish Council website at a cost of £160 and to agree the continuation of the yearly subscription of £110 for the Haughley Parish website**
- 24. To note a summary of correspondence and consider action to be taken where applicable:**
Correspondence attached
- 25. Date of next meeting:**
1. Bio-Diversity & Wildlife Conservation Committee is scheduled for Tuesday 12th January 2021 at 7.00pm via Zoom
 2. Full Parish Council is scheduled for Tuesday 19th January 2021 at 7.00pm via Zoom
 3. Gallowsfield Wood Committee TBA

Claire Pizzey

Claire Pizzey | Clerk & RFO to Haughley Parish Council

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