

Haughley Parish Council Grant Application Form

Please complete this form and send, together with any relevant documents, to:

Haughley Parish Clerk, C Pizzey, 2 Broomspath Road, Stowupland, Suffolk, IP14 4DB

Name of Organisation

Contact Details

Name:

Address

Telephone:

Email:

Position within Organisation:

Charity Number (if applicable)

Number of people that belong to the organisation:

Number/Percentage of those that belong to the organisation that are resident in village.

Are there any restrictions in place as to who can use/access the organisation:

Aims & Objectives of Organisation

Project for which grant is required

Total Cost of Project

Amount of grant applications applied for from other sources:

Amount:
£

Source:

Amount of grant applications approved from other sources:

Amount:
£

Source:

Amount of grant requested:

When are funds required?

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Checklist:

Documents attached:

- | | |
|---|--------------------------|
| Copy of Written Constitution | <input type="checkbox"/> |
| Copy of Bank Statement in name of Organisation | <input type="checkbox"/> |
| Copy of Accounts (if applicable) | <input type="checkbox"/> |
| Detailed explanation of the purpose for any grant, including reasons for applying to Parish Council | <input type="checkbox"/> |
| Copy of Three Tenders for work (if grant in excess of £1,000) | <input type="checkbox"/> |
| Copy of Equal Opportunities Policy, if applicable: | <input type="checkbox"/> |

Declaration:

I have read and understood the Haughley Parish Council Grants Policy and Procedure information and if a grant is awarded the organisation agrees to abide by the conditions outlined.

Signed:

Date:

Position in Organisation: