

HAUGHLEY PARISH COUNCIL MEETING

Minutes of the Parish Council Meeting held on Tuesday 18th October 2022 at the Ron Crascall Pavilion

Present	G Brown, A Flint, A Hannan (Chairman), Mrs. Y Hannan, T Monaghan, Mrs. T Shaw, T Sparkes, District Councillor Rachel Eburne, District Councillor Keith Welham, County Councillor Andrew Stringer, Mrs. C. Pizzey (Clerk) and 7 members of the public.	
1.	Apologies for Absence 1. Apologies were received from G French and Mrs. S Swinge. 2. The members accepted the apologies.	
2.	Councillor attendance The Chairman reported that G French had written to the Council to advise that he would be unable to attend a meeting of the Parish Council over the next six months. The members agreed that they would approve the absence and G French would continue to be a member of Haughley Parish Council during this period.	
3.	Declarations of Interest T Monaghan declared an interest in item 22.3 as owner of a business that the Parish Council were making a payment to.	
4.	Dispensations There were no requests for Dispensations received.	
5.	Minutes All Councillors confirmed receipt of the minutes. Mrs. T Shaw proposed to accept the minutes of 27 th September 2022 as a true record of the meeting and decisions made. G Brown seconded with all in favour.	
6.	Action log The Chairman went through the action log with the members.	
	ACTION	COMMENT
	Junior Football Pitch	Awaiting confirmation from Bloor Homes

Signed Chairman:

Date:

SCC PROW Officer - upgrade of footpath and new footpath	Ongoing
Allotments - Quote for removal of rabbits	Contractor requested to proceed
Letter to MSDC - Footpath at Fishponds (Safety Audit)	Awaiting date from Contractor to start the works
Land adj to The Cricket - register with Land Registry	On going
Parish Council recruitment Plan	Sustained campaign through to May 2023
Quote for posts to protect Village Green verges	Further consultation and a trial of posts
Village Maintenance Programme	Works started
Order Grit Bin (2)	Work completed
Fencing the paddock and 2 new gates at allotments	Start date of 8 December
SCC along with local Parish Councils to work with all the agencies to schedule a meeting to put in place a protocol that can be used for A14 diversions.	On going
Tree surgery - Gallowsfield Wood	Contractor to advise start date
Contact SCC - Solar posts	Posts ordered
FP9 - add to cutting schedule	See Clerk report
Clean pond at The Cricket	Contractor to advise start date
Quote for Signs for The Cricket	Awaiting wording from The Cricket working Group
Consultation SCC Haughley Green traffic calming	Email sent to Andrew Stringer
Planning Permission - The Cricket Play Equipment	On going
Maintenance Officer - Job Description and Advert	Agenda item
CIL Application - Wildflower Meadow	
Contact Bellway and start legal procedure for Wildflower meadow	Email sent to Bellway and Birketts have been advised

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	King George V Play Equipment Refurbishment	Contractors to advise start date
	HGV Count - Instruct Contractor	Count completed 8 - 15 October
	Greens Policy	Agenda item
	Application to be made to SCC for installation of EV Charge Points at the Pavilion Car Park	Register of interest sent
7	<p>Public Forum: A resident was concerned that there had been no mention of the Parish Council installing no parking signs on The Green. They felt that this should form part of the public consultation and for transparency the Parish Council's consultation should provide information to inform residents which areas are designated as village green, how many posts are to be installed, the post position and where the signs will be sited. They would also like to know the details of what costs the Parish Council has incurred in protecting the green so far and what the expected proposed spend is. A resident reminded the Council that there had been a legal battle in the past over disputes around the Village Green which ended up costing the electors money and wanted to remind members that this is quite an emotive subject. A further member of the public also addressed the Council over their concerns over the project for the posts on the Village Green and was disappointed that they had not received a response regarding questions they had asked on the proposal. They too have concerns over the no parking signs proposed for the village. A representative from Stephen Hall Properties reported that they were at the meeting to listen to the outcome of the decision to move the speed indicator post at number 18 on the agenda. A resident also addressed the Council over their concerns around the no parking signs proposed for the green and the decision made over the "No Mow May" proposal that was rejected at the September meeting. They asked the Parish Council the time allowed to put a motion back on an agenda and asked if they could publish the action log to allow residents to see the outstanding issues the Council are working on. PC Stefan Henriksen was present at the meeting and reported on speeding through Haughley Green, the rough sleeper at Haughley New Street and drug use at the Playing Field. He reported that the speeds of cars driving through Haughley Green are such that he is now able to instigate the use of the police camera van for the area. Robust action is being taken with the rough sleeper at Haughley new Street. A Community Protection Notice has been issued to the individual. He must supply details that he has permission from the land owner to live on the site before further action can be taken. If he is unable to provide this then the Police will be able to take their own form of action against him but all of this takes time. They are working hard and lots of action is being taken to identify and</p>	

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	<p>stop the drug use at the Playing Field. The Police urge residents to let them know any information and if they see any activity and it needs to be actioned directly to them and not through other means.</p>
8.	<p>To receive written reports from County Councillor Andrew Stringer</p> <p>The members confirmed received of the report prior to the meeting. County Councillor Andrew Stringer highlighted:</p> <ol style="list-style-type: none"> 1. Local Road Safety Improvements: We have a new officer framework in dealing with progressing our local highways issues that are not part of the Highways management operational plan, The issues the officer will be working on are for instance, the items from my Local Highways Budget. Our local officer is Josh White. He is visiting Haughley Green this month. 2. Cost of living Crisis: Suffolk County Council have updated their cost of living leaflet and over 85,000copies are being distributed to frontline SCC staff working with the most vulnerable residents, to ensure that the information and guidance gets to those who most need it. Parish and Town Councils have been sent details of the support on offer to share in their community newsletters and websites. 3. Investment Zones: Suffolk County Council has let it be known that it has agreed in principle to propose to Government areas of Mid Suffolk to become an investment zone as part of the PM's new growth and investment strategy. Our political group has gone on record in the media that we are opposed to the idea since the Government says it wants to remove environmental controls and planning controls within these zones. Since the council began talks, the RSPB, National Trust and the Wildlife Trusts, including Suffolk Wildlife Trust have all described the plans, announced in the mini budget, as "an attack on nature". The parts of Suffolk the council wants to be in the zone are to convert the current Freeport East Zone, (investment zones are designed to replace Freeport zones) extends from the coast 50 miles inland to Sudbury and includes almost all villages in Mid Suffolk. With advisors for the government clearly stating built development is not being able to be carried out quickly enough, and that the current planning system is holding back development, we await to see what planning rules will be changed or abolished, while noting that some councils have already politely declined this current government offer.

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9.	<p>To receive written reports for information only from District Councillors Keith Welham & Rachel Eburne</p> <p>The members confirmed receipt of the report. District Councillor Rachel Eburne highlighted:</p> <ol style="list-style-type: none"> 1. Joint Local plan: Mid Suffolk District Council is still progressing a revised Local Plan, jointly with Babergh. There have been major delays to this. The Plan has been split in two parts (the first on general policies, the second on where housing is located) we are not expecting Part I to be adopted until at least February with Part II sometime in 2023/24. 2. Five-year housing land supply: The technical consultation on the draft Babergh and Mid Suffolk Housing Land Supply Statements closes 31st Oct. Indicatively, the draft housing land supply figure for Mid Suffolk is 10.88 years up from 9.54 currently. A total of 6,043 planning permissions are in hand, up from 5,139 with a surplus of 3,266. 3. Investment zones: In conjunction with all the district councils in Suffolk, Suffolk County Council has submitted an Expression of Interest (EOI) for the Government's proposed Investment Zones. Locally, this will impact the Gateway 14 area as part of the Freeport East investment area. 4. Gateway 14: A1120 coned off likely to continue until Christmas,. 5. Bus service reduction: Direct any residents who have concerns over the bus service reduction in the village to County Councillor Andrew Stringer.
10.	<p>Planning</p> <ol style="list-style-type: none"> 1. Councillors reviewed and approved a response to the following planning applications: <ul style="list-style-type: none"> DC/22/04874 - Proposal: Application for Consent to Display Advertisement(s) - Erection of 1 no. freestanding advertisement sign. Location: Land Opposite The Bloor Homes Site, Green Road, Haughley: G Brown proposed that the Parish Council OBJECTS to the application and ask that the sign is removed. T Sparkes seconded and all were in favour. DC/22/05084 - Proposal: Notification of Works to Trees in A Conservation Area - Fell 1No. Conifer (T1) Location: Juniper Lodge, 4 Fishponds Way, Haughley, Stowmarket Suffolk IP14 3PR: G Brown proposed that the Parish Council SUPPORTS the application. MRs, T Shaw seconded with all in favour. 2. Councillors noted the decisions issued by Mid Suffolk District Council: <ul style="list-style-type: none"> DC/22/04158 - Proposal & Location of Development: Listed Building Consent - Masonry repair above main entrance. Walnut Tree Manor, Haughley Green, Haughley, Stowmarket Suffolk IP14 3RQ: Listed Building Consent has been GRANTED

Signed Chairman:

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	DC/22/04072 - Proposal & Location of Development: Application for Advertisement Consent - Erection of 1No external illuminated fascia sign. 50 Old Street, Haughley, Stowmarket, Suffolk IP14 3NX: Advertisement consent has been GRANTED
11.	Neighbourhood Plan Review Working Group Councillors noted receipt of the report from the meeting of 10 th October 2022. The Chairman reminded members of the public consultation being held on Saturday 12 th November at the Village Hall.
12.	850th Anniversary of Haughley Castle Working Group Councillors noted receipt of the report from the Working Group and no comments were raised.
13.	Post Project A member of the public recorded this item. Councillors noted receipt of the proposal for the Post Project <ol style="list-style-type: none"> 1. Mrs. T Shaw proposed that the Parish Council proceeds with a full Public Consultation to obtain the views of the wider population of Haughley concerning the impact the posts might have on the residents and the vista of the centre of the village. A Flint seconded with all in favour The process to include: <ul style="list-style-type: none"> • Leaflet drop to all residents, include reasons for installation of posts, site map, image of a post and project cost • Installation of dummy posts in all the locations (not just Old Street evens side) • Period for keeping the dummy posts in place e.g., two weeks • An open day to gather responses • Material for the open day 2. The proposal for the installation of No Parking signs for the Village Green was rejected and it was agreed to include this as part of the consultation as in item 1 above.
14.	Councillor Recruitment Project Mrs. S Swinge was unable to attend the meeting and the presentation was deferred until the November meeting.
15.	Christmas Lights Event

Signed Chairman:

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	Mrs. Y Hannan reported that the event will keep the same format as last year and requested a budget of £350. A Flint seconded and all were in favour.
16.	<p>2023 Coronation</p> <p>The Chairman proposed that the Parish Council sets up a working group to facilitate an event for the Kings Coronation. Mrs. Y Hannan seconded with all in favour. G Brown and Mrs. T Shaw agreed to join the working group.</p>
17.	<p>Clarke Telecom Consultation</p> <p>The Chairman proposed that the Parish Council supports the proposed upgrade to existing Radio Base Station, Station Road, Haughley. G Brown seconded with all in favour.</p>
18.	<p>Speed Indicator</p> <p>The Chairman proposed that the Parish Council agrees the request to relocate the speed indicator unit positioned to land adjacent to Fieldwood House, Haughley Green, to a new position as not to obscure the vision slays to a new entrance which is to be constructed to serve a new property, Birchcroft House, and serving the existing property, Fieldwood house and that the post is replaced with a solar post and moved closer to Haughley. A Flint seconded with all in favour.</p> <p>County Councillor Andrew Stringer agreed to contact Suffolk Highways to agree a suitable location for the unit to be positioned.</p>
19.	<p>Maintenance Officer</p> <ol style="list-style-type: none"> 1. The Chairman proposed that the Parish Council agrees the Job Description for the Maintenance Officer. Cllr Mrs. Y Hannan seconded with all in favour. 2. The Chairman proposed that the Parish Council agrees the advert for the position of Maintenance Officer to be published in the next edition of the Haughley and Wetherden Parish News. Cllr. Mrs. T Shaw seconded with all in favour. Cllr. Mrs. Y Hannan agreed to draft the ad.
20.	<p>Communication</p> <ol style="list-style-type: none"> 1. Mrs. T Shaw proposed that the Parish Council sets up a Facebook page for Haughley Parish Council. A Flint seconded with all in favour.

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	<p>2. The Chairman proposed that the Parish Council adopts the Social Media Policy. Mrs. Y Hannan seconded with all in favour.</p>																																					
21.	<p>Village Green Policy</p> <p>The members discussed the draft village green Policy. It was agreed that any comments should be received to the Chairman by the end of October to enable an amended draft to be considered at the November meeting.</p>																																					
22.	<p>Finance:</p> <p>1. The Council confirmed receipt of the finance report for September 2022 prior to the meeting including, Bank Reconciliation, Budget to Actual, Receipts and Payments, since the last meeting. No questions or comments were made.</p> <p>2. Councillors noted the receipts received since last meeting:</p> <table border="1"> <thead> <tr> <th colspan="2">Cheque / BACS / SO</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>BACS</td> <td>Wildplay (Gallowsfield Wood)</td> <td>£ 220.00</td> </tr> <tr> <td>BACS</td> <td>MSDC (Precept)</td> <td>£ 24,721.00</td> </tr> <tr> <td>BACS</td> <td>Lord Belstead Charity (The Cricket Play Park Donation)</td> <td>£ 5,000.00</td> </tr> <tr> <td>Transfer</td> <td>Playing Field Committee (Clerk Wages)</td> <td>£ 322.74</td> </tr> <tr> <td>BACS</td> <td>Wildplay (Gallowsfield Wood)</td> <td>£ 110.00</td> </tr> <tr> <td colspan="2"></td> <td>£ 30,373.74</td> </tr> </tbody> </table> <p>3. Councillors confirmed the September payments:</p> <p>G Brown proposed that the Parish Council accepts the payments. T Sparkes seconded with all in favour.</p> <table border="1"> <thead> <tr> <th></th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Claire Pizzey (Expenses)</td> <td>£ 167.09</td> </tr> <tr> <td>RBL (Donation)</td> <td>£ 50.00</td> </tr> <tr> <td>SP Trees (Wooden posts at The Cricket)</td> <td>£ 275.00</td> </tr> <tr> <td>Dave Walker (Expenses)</td> <td>£ 29.99</td> </tr> <tr> <td>Town & Village Landscapes (Village Maintenance Project)</td> <td>£ 1,873.00</td> </tr> <tr> <td>Mr F Hunt (CIL War memorial Project)</td> <td>£ 1,150.00</td> </tr> <tr> <td>HMRC (PAYE)</td> <td>£ 589.14</td> </tr> </tbody> </table>	Cheque / BACS / SO		Total	BACS	Wildplay (Gallowsfield Wood)	£ 220.00	BACS	MSDC (Precept)	£ 24,721.00	BACS	Lord Belstead Charity (The Cricket Play Park Donation)	£ 5,000.00	Transfer	Playing Field Committee (Clerk Wages)	£ 322.74	BACS	Wildplay (Gallowsfield Wood)	£ 110.00			£ 30,373.74		Total	Claire Pizzey (Expenses)	£ 167.09	RBL (Donation)	£ 50.00	SP Trees (Wooden posts at The Cricket)	£ 275.00	Dave Walker (Expenses)	£ 29.99	Town & Village Landscapes (Village Maintenance Project)	£ 1,873.00	Mr F Hunt (CIL War memorial Project)	£ 1,150.00	HMRC (PAYE)	£ 589.14
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		PKF LITTLE JOHN (Audit)	£ 960.00	
		Haughley & Wetherden Parish News (Advertising)	£ 40.00	
		Claire Pizzey (Wages)	£ 610.24	
		Katie Power (Wages)	£ 304.95	
			£ 6,049.41	
		<p>4. The Chairman proposed that a replacement grit bin is purchased for Thompson Court. Mrs. T Shaw seconded and all were in favour.</p> <p>5. The Council agreed an additional budget of up to £500 for the pond work at The Cricket</p>		
23.	Clerk's report	Councillors noted receipt of the report and no comments were raised.		
24.	Councillors Reports	<p>G Brown reported that he had meet with the horologist and the church clock was working again. Mrs. T Shaw thanked those who attended the Queens Platinum Jubilee tree planting at the weekend and advised that the consultation for the Pavilion future has started. The Chairman reminded new Councillors that SALC offer training and to contact the Clerk for more information. He also reported that the traffic count data will be analysed and available at the November meeting along with an agenda item for members to consider a budget for a further count in 2023. The resident has contacted The Chairman again regarding blocked drains by the distributor of straw through the village. The Parish Council may be asked to write to the Contractor and this will be an agenda item for future meetings.</p>		
25.	Correspondence	<p>Councillors noted the correspondence already circulated and considered the following action:</p> <ol style="list-style-type: none"> 1. RBL – Remembrance Day donation: No action. 2. BMSDC – Joint Local Plan: No action. 3. BMSDC – Newsletter: No action. 4. Suffolk Police – Haughley Green Speeding: No action. 5. BMSDC – Election costs: No action. 6. BMSDC – Parish Council Neighbourhood CIL Payment October 2022: No action. 		

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	<p>7. Resident – A14 – Closure February 2023: It was agreed that the resident is advised to go along to the public consultation.</p> <p>8. Resident – Posts on the Village Green: No action.</p> <p>9. National Highways - A14 concrete surface repairs and maintenance: No action.</p>
26.	<p>Date of next meeting:</p> <ol style="list-style-type: none"> 1. Biodiversity & Wildlife Conservation Working Group Scheduled for Monday 14th November 2022 at Maxwell Charnley Room at 7.00pm 2. Haughley Parish Council Meeting scheduled for Tuesday 15th November 2022 at Ron Crascall Pavilion at 7.00pm 3. Neighbourhood Plan Review Working Group Monday 9th January 2023 at Maxwell Charnley Room at 7.15pm
	<p>There being no further business, the meeting was closed at 20.41</p>
<p>A copy of any reports or correspondence cited in the minutes can be made available from the clerk on receipt of written application</p> <p style="text-align: center;">clerk@haughleypc.co.uk</p>	

Signed Chairman:

Date: