

## HAUGHLEY PARISH COUNCIL MEETING

Minutes of the Parish Council Meeting held on Tuesday 15<sup>th</sup> February 2022 at the Ron Crascall Pavilion

<b>Present</b>	G Brown, A Flint, M Gilson, A Hannan (Chairman), Mrs. Y Hannan, T Monaghan, Mrs. T Shaw, District Councillor Rachel Eburne, District Councillor Keith Welham, Mrs. C. Pizzey (Clerk) and 1 members of the public.  The Chairman thanked G Brown for chairing the January meeting.
<b>1.</b>	<b>Apologies for Absence</b> None received
<b>2.</b>	<b>Declarations of Interest</b> There were no requests for declarations of interest.
<b>3.</b>	<b>Dispensations</b> There were no requests for dispensations received.
<b>4.</b>	<b>Minutes</b> All Councillors confirmed receipt of the minutes. A Flint proposed to accept the minutes of 19 <sup>th</sup> January 2022 as a true record and decisions made. Seconded by G Brown with all in favour the Chairman signed and dated all pages.
<b>5.</b>	<b>Action log</b> The members confirmed receipt of the action log. The Chairman reported that the PCC had advised that the faculty application for the work due to be carried out by Howard Horological on the church clock have been referred to the Lord Chancellor's office and it seems probable that the works will not be completion in time for the Jubilee celebrations in June. It was agreed that the quotes for the sound system would be an agenda item for the March meeting.
<b>6.</b>	<b>Public Forum:</b> Glyn French introduced himself as a prospective Parish Councillor.
<b>7.</b>	<b>To receive written reports from County Councillor Andrew Stringer</b>

Signed Chairman:

Date:

	No report had been received from County Councillor Andrew Stringer.
<b>8.</b>	<p><b>To receive written reports for information only from District Councillors Keith Welham &amp; Rachel Eburne</b></p> <p>The members confirmed receipt of the report. District Councillor Rachel Eburne highlighted:</p> <ul style="list-style-type: none"> <li>• That the split between Suffolk County Council, the Police, District Council and the Parish Council (where applicable) with all being collected by the District Council.</li> <li>• The District Councillors are in support of a proposal that MSDC are considering enhancing rural transport, with a couple of electric buses.</li> </ul>
<b>9.</b>	<p><b>Planning</b></p> <ol style="list-style-type: none"> <li>1. Councillors reviewed and approved response to the current planning consultations: <p><b>DC/22/00272</b> - Planning Application - Erection of two Jack Leg cabins for a temporary period of two years Location: The Coach House, Walnut Tree Manor, Haughley Green, Haughley IP14 3RQ: Councillors agreed that the Parish Council <b>SUPPORTS</b> the application.</p> </li> <li>2. Councillors noted the decisions issued by Mid Suffolk District Council: <p><b>DC/21/06272</b> - Application for Listed Building Consent - Completion of emergency repairs to existing timber frame and render as per schedule of works. Antrim House, Old Street, Haughley, Suffolk IP14 3NR: Listed building consent was <u>GRANTED</u>.</p> </li> </ol>
<b>10.</b>	<p><b>Annual Parish Meeting</b></p> <p>Councillors agreed to hold the Annual Parish Meeting on Monday 9<sup>th</sup> May at the Village Hall for 7.00pm for 7.30pm subject to availability. It was decided to invite organisations to provide a written report to the Parish Council. A maximum time of three minutes will be offered to present any reports. A photographic exhibition of what has happened around the village over the past two years. Was proposed and thought to be a good idea.</p>
<b>11.</b>	<b>Queens Jubilee Working Group</b>

Signed Chairman:

Date:

	<ol style="list-style-type: none"> <li>1. Councillors noted the Jubilee outline for the weekend. It was suggested that a leaflet with advice on taking part will be posted on notice boards and on the village website along with information from the Jubilee Working Group.</li> <li>2. G Brown proposed that the Parish Council confirms their involvement in the Queens Platinum Jubilee Beacon lighting event. M Gilson seconded with all in favour. Councillors agreed the following wording for the stainless-steel plaque to be mounted on the beacon post: "This Beacon was erected by the Parishioners of Haughley to Commemorate the Platinum Jubilee of Her Majesty Queen Elizabeth II on the 2<sup>nd</sup> June 2022 God Save the Queen"</li> </ol>
<p><b>12.</b></p>	<p><b>Footpath Officer</b></p> <p>Councillors confirmed receipt of the report from the Footpath Officer. A Flint raised concern about the stiles erected on Footpath 30 restricting public access. The Clerk reported that she is working with the Public Rights of Way Officer on this matter and County Councillor Andrew Stringer is meeting with local landowners regarding footpath issues and a meeting is arranged with him and the Public Rights of Way Officers early March.</p>
<p><b>13.</b></p>	<p><b>Land Adjacent to The Cricket</b></p> <p>Councillors to receive a report and consider the following recommendations:</p> <ol style="list-style-type: none"> <li>1. The Chairman proposed that the Parish Council agree that the land adjacent to the Cricket which includes the Air Raid Shelter and the pond is added to the Parish Council Asset Register. G Brown seconded with all in favour. It was agreed to consider the register this piece of land with the Land Registry.</li> <li>2. The Chairman proposed that the Parish Council seeks a quote to replace the damaged wood posts. Mrs. Y Hannan seconded with all in favour.</li> </ol>
<p><b>14.</b></p>	<p><b>HGV Count</b></p> <p>The Clerk reported that she had received 22 volunteers for the traffic count.</p> <ol style="list-style-type: none"> <li>1. Councillors noted the correspondence received in relation to the traffic count</li> <li>2. Councillors agreed that the count would be carried out between 6am and 6pm and to repeat the count in June and October this year. Locations for the count include (1) Green Road, Primary School (2) Fishponds Way (3) Windgap Lane (4) The Folly, Village Hall (5) Haughley New Street. District Councillor</li> </ol>

Signed Chairman:

Date:

	Keith Welham offered to provide the sheets for the count. The Chairman to update and advise Parishioners of the rationale behind the traffic count.
<b>15.</b>	<p><b>Wildlife Exhibition</b></p> <p>Councillors confirmed receipt of the minutes on the proposed exhibition on nature and wildlife in the Parish of Haughley due to be held in the Maxwell Charnley Room during the month of March. G Brown proposed that the Parish Council makes a £200 contribution towards the event. The Chairman seconded with all in favour.</p>
<b>16.</b>	<p><b>Playing Field</b></p> <p>Councillors confirmed receipt of the report of the meeting held on Tuesday 1 February. Mrs. T Shaw reported that the committee had received a design concept for the regeneration of the Pavilion and Haughley Bowls Clubs proposal to install security cameras in its area had been agreed at an extra meeting held this week. The Committee has supported the installation of cameras within the Bowls area for the security of the new storage facility, as this can be managed under domestic rules, but has declined additional cameras for the external walls of the pavilion due to the impact of additional work around data protection.</p>
<b>17.</b>	<p><b>Policies and Procedures</b></p> <p>Councillors received the policies and procedures document and agreed members to review ready for the March meeting.</p>
<b>18.</b>	<p><b>Statutory Business</b></p> <ol style="list-style-type: none"> <li>1. The Chairman proposed that the Parish Council adopts the Haughley Website Accessibility Statement. M Gilson seconded with all in favour.</li> <li>2. The Chairman proposed that the Parish Council adopts V1.1 of the Internal Control Statement. G Brown seconded with all in favour.</li> </ol>
<b>19.</b>	<p><b>Finance:</b></p> <ol style="list-style-type: none"> <li>1. The Council confirmed receipt of the finance report for January 2022 prior to the meeting including, Bank Reconciliation, Budget to Actual, Receipts and Payments, since the last meeting. No questions or comments were made.</li> <li>2. Councillors noted the receipts received since last meeting:</li> </ol>

Signed Chairman:

Date:

	<table border="1"> <tr> <td>Pyramid Builders (Donation)</td> <td>£2,777.00</td> </tr> <tr> <td>Wild Play (Gallowsfield Wood)</td> <td>£70.00</td> </tr> </table> <p>3. Councillors confirmed the February payments:</p> <table border="1"> <tr> <td>Claire Pizzey (Expenses)</td> <td>£38.00</td> </tr> <tr> <td>Haughley Bowls Club (CIL)</td> <td>£5,000.00</td> </tr> <tr> <td>Lawes of Bacton (Bio-Diversity)</td> <td>£17.84</td> </tr> <tr> <td>Roger Shave (Clock winding)</td> <td>£100.00</td> </tr> <tr> <td>Haward Horological (50% deposit Clock)</td> <td>£5,565.00</td> </tr> <tr> <td>Katie Power (Wages)</td> <td>£289.58</td> </tr> <tr> <td>Claire Pizzey (Wages)</td> <td>£599.84</td> </tr> </table> <p>Mrs. Y Hannan proposed to accept the payments. Mrs. T Shaw seconded with all in favour.</p> <p>4. The Chairman proposed that the Parish Council allows a budget of up to £200 for the removal of the moles at The Cricket. G Brown seconded with all in favour.</p>	Pyramid Builders (Donation)	£2,777.00	Wild Play (Gallowsfield Wood)	£70.00	Claire Pizzey (Expenses)	£38.00	Haughley Bowls Club (CIL)	£5,000.00	Lawes of Bacton (Bio-Diversity)	£17.84	Roger Shave (Clock winding)	£100.00	Haward Horological (50% deposit Clock)	£5,565.00	Katie Power (Wages)	£289.58	Claire Pizzey (Wages)	£599.84
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<b>20.</b>	<p><b>Clerk's report</b></p> <p>Councillors noted receipt of the report. No comments were made.</p>																		
<b>21.</b>	<p><b>Councillors Reports</b></p> <p>G Brown reported that the Gallowsfield Wood Working Group is due to meet on the 19<sup>th</sup> February and a working party on 11<sup>th</sup> March. Shooting of squirrels has been arranged for the 22<sup>nd</sup> February. He also attended a Bacton Traffic Management Plan Meeting where the developers failed to attend. T Monaghan reported on residents' concerns about the mess left on the road and damage to cars and other vehicles as a result of using the road by the Agmax site at Lawn Quarry. It was agreed that residents should report all incidents on the Suffolk County Council Reporting Portal and make contact with County Councillor Andrew Stringer.</p>																		
<b>22.</b>	<p><b>Correspondence</b></p> <p>Councillors noted the correspondence already circulated and considered the following action:</p>																		

Signed Chairman:

Date:

	<ol style="list-style-type: none"> <li>1. MSDC – Spring Suffolk 2022: Councillors agreed to hold a Parish Litter Pick on Saturday 26<sup>th</sup> March with another litter pick 28<sup>th</sup> or 29<sup>th</sup> May.</li> <li>2. Suffolk County Council – Jubilee Event Application: Information.</li> <li>3. MSDC – Stowmarket Household Recycling Centre: Information.</li> <li>4. Haughley Community Knitters – Plant a tree for the Jubilee: Councillors agreed that a tree could be planted at Gallowsfield Wood and contact to be made with the Working Group to arrange.</li> <li>5. Resident – Gallowsfield Wood: This was referred to the Gallowsfield Wood Working Group.</li> <li>6. Constable Country – Newsletter: Information</li> </ol>
23.	<p><b>Date of next meeting:</b></p> <ol style="list-style-type: none"> <li>1. Biodiversity &amp; Wildlife Conservation Working Group Scheduled for Tuesday 1<sup>st</sup> March 2022 at Ron Crascall Pavilion.</li> <li>2. Full Parish Council is scheduled for Tuesday 15<sup>th</sup> March 2022 at 7.00pm at Ron Crascall Pavilion.</li> </ol>
	There being no further business, the meeting was closed at 20.16
<p>A copy of any reports cited in the minutes can be made available from the clerk  <a href="mailto:clerk@haughleypc.co.uk">clerk@haughleypc.co.uk</a></p>	

Signed Chairman:

Date: