

HAUGHLEY PARISH COUNCIL MEETING

Minutes of the Virtual Parish Council Meeting held on Tuesday 20 October 2020 via
VIDEOCONFERENCING

Present (by Video):	G Brown, H Charman, S Deans, A Flint, M Gilson (arrived at item 11) A Hannan (Chairman), Mrs. Y Hannan, Mrs. T Shaw, District Councillors Rachel Eburne, County Councillor Andrew Stringer and Mrs. C Pizzey (Clerk)
1.	To receive and consider apologies for absence: None received
2.	To receive Councillors' Declarations of Interest: None received.
3.	To receive any written requests for dispensations: None received.
4.	To note and approve the minutes of the Parish Council Meeting of 15th September and the Extraordinary meeting of 7th October 2020 (as circulated) and to agree that delegated authority be given to the Chair to sign the minutes outside of the meeting: All Councillors confirmed receipt of the minutes. A Flint proposed to accept the minutes of 15 th September as a true record and decisions made. Seconded by Mrs. T Shaw with all in favour. Mrs Y. Hannan proposed to accept the minutes of the extra ordinary meeting of 7 th October 2020 as a true record and decisions made. A Flint se- conded with all in favour. Delegated authority was given to the Chairman to sign the minutes outside of the meeting.
5.	To note/review updated action log: The members confirmed receipt of the action log.
6.	Public Forum: None.
7.	To receive written reports for information only from County Councillor Andrew Stringer: The members confirmed receipt of the report. County Councillor Andrew Stringer highlighted:

Signed Chairman:

Date:

	<ul style="list-style-type: none"> • The proposed 40mph limit has been agreed at Bacton Green. Looking to install the same gateway treatment here once the installation of the gates in Haughley Green. • Suffolk County Council has published its Quarter 1 Budget Monitoring Report. This focuses heavily on the impact of Covid-19 on the council's finances. • Following a delay due to Covid-19, the Boundary Commission has restarted the boundary review for Suffolk with a consultation on their draft recommendations, which include a reduction to 70 councillors. Any boundary changes will not be implemented until the 2025 elections. • Not happy with the response that has been received from a Suffolk Highways Safety and Speed Management Engineer following the traffic improvement plan submitted for Haughley and Haughley Green and a complaint has been made.
8.	<p>To receive written reports for information only from District Councillors Keith Welham and Rachel Eburne: The members confirmed receipt of the report. The District Councillor Rachel Eburne highlighted:</p> <ul style="list-style-type: none"> • The appeal hearing for the Haughley Park application has been put back to the 26th January 2020. • Enforcement Officers are still investigating the enlargement of the entrance and other items including the hours of operation at the Silo site at Haughley junction. They don't believe that there are any breaches in the planning application. Once a response has been received the District Council will respond to the Clerk.
9.	<p>Planning Applications: To consider and agree Council comments on applications made to the Local Planning Authority (MSDC) (please note: in planning matters the Council acts as the consultee of the Principal Authority. The Principal Authority being the deciding body):</p> <ul style="list-style-type: none"> • DC/20/02866 Proposal: Outline Planning Application (some matters reserved, access and scale to be considered) Town and Country Planning Act 1990- Erection of a detached single storey dwelling with double garage and off road

Signed Chairman:

Date:

parking (following removal of existing caravan). **Location:** Bridge Field Paddock, Green Road, Haughley, Stowmarket Suffolk IP14 3RA: The members discussed the application. The Chairman proposed that the Parish Council **OBJECTS** to the application on the following reasons: -

- The Parish Council's views on the application remain the same as the previous application DC/18/02925
- The Council expressed considerable concern about the access; this section of Green Road is subject to 60mph speed limit with visibility much reduced by the nearby humped back bridge over the railway line which adjoins the applicants paddock.
- The visibility splay usually required cannot be achieved without crossing part of the adjoining field and the need to affect the hedge line.
- Concerns over the traffic information stated in the application. Traffic movement is increasing due to the developments in neighbouring villages and not as stated, less due to the A14 diversion that was completed several years ago.

Mrs T. Shaw seconded and all were in favour.

- **DC/20/04053 Proposal:** Full application - Erection of Detached Cart Lodge. **Location:** Hill House, Haughley Green, Haughley, Stowmarket Suffolk IP14 3RR: The members discussed the application. The Chairman proposed that the Parish Council **SUPPORTS** the application. G Brown seconded with all in favour.
- **DC/20/03900 Proposal:** Householder Planning Application - Construction of driveway/parking area (following removal of retaining wall and re-positioning of bollards). **Location:** 17 Fishponds Way, Haughley, Stowmarket, Suffolk IP14 3PH: The members discussed the application. The Chairman proposed that the Parish Council **SUPPORTS** the application and a comment is made that the bollards are re-instated when complete. Mrs. T Shaw seconded and all were in favour.
- **DC/20/04384 Proposal:** Householder application - Erection of rear single storey garden room **Location:** Chalice, Fir Tree Lane, Haughley, Stowmarket Suffolk IP14 3RJ: The members discussed the application. The Chairman proposed that the Parish Council **SUPPORTS** the application. Mrs. T Shaw seconded with all in favour.

Signed Chairman:

Date:

10.	<p>Planning Decisions: To note determinations by the Local Planning Authority (MSDC) Council to note the following determinations made by MSDC:</p> <p>DC/19/02123: Insert new single width glazed door at rear of building in the modern wing instead of new double width Aluminium window (as detailed in drawings). Location: Old Hall Cottage, Fir Tree Lane, Haughley, Stowmarket Suffolk IP14 3RL. I write to confirm that the following amendments to the above proposal have been determined to be approved as listed below.</p> <p>DC/20/03571: Application for Listed Building Consent - Replace rear double width aluminium window with a single width aluminium glazed door. Old Hall Cottage, Fir Tree Lane, Haughley, Stowmarket Suffolk IP14 3RL. LISTED BUILDING CONSENT HAS BEEN GRANTED</p>
11.	<p>To note the response made to the Planning Inspectorate: The members noted the response that had been made to the Planning Inspectorate in relation to the Planning Appeal at Haughley Park. The Chairman reported that the Parish Council will need to agree representation at the December meeting.</p>
12.	<p>To receive the minutes from the Gallowsfield Wood Committee meeting of 29th September 2020: The members confirmed receipt of the minutes and no comments were made. G Brown recorded his thanks to all the volunteers who helped at the working party day on Saturday 17 October 2020.</p>
13.	<p>To receive the minutes, from the Bio-Diversity and Wildlife Conservation Committee meeting of 14th October and agree any recommendations: The members confirmed receipt of the minutes and no comments were made.</p> <ol style="list-style-type: none"> 1. G Brown proposed that a budget of up to £300 is agreed to the end of March 2021 for consultation with residents for a trial wildflower area that members agreed is to be at the triangle area at The Folly. Mrs. Y Hannan seconded with all in favour.
14.	<p>To note the minutes from the PIIP working Party meeting of 13th October 2020 and agree any recommendations made: The members confirmed receipt of the minutes and no comments were made.</p>

Signed Chairman:

Date:

	<p>1. Mrs. Y Hannan proposed that a budget of up to £300 is agreed to the end of March 2021 for consultation for a printed consultation leaflet for the village. M Gilson seconded with all in favour.</p>
15.	<p>To receive a verbal report from the meeting with James Bailey of Taylor Wimpey: The Chairman reported on a meeting that was held with Taylor Wimpey. 100 new homes are about to start on phase 2b of the Chilton Leys Development. The meeting gave the Parish Council an opportunity to discuss the following points:</p> <ul style="list-style-type: none"> • The impact of the development as it overlooks Haughley • Traffic implications from the development with only one exit off the development • Landscaping is important and it was asked if the planting of this could be established prior to the build. • Light pollution <p>The final phase will see another 340 homes on the development.</p>
16.	<p>To agree the recruitment communications plan, roles and responsibilities of Council member: The member confirmed receipt of the report. Mrs. H Charman highlighted the ideas for the recruitment of new councillors and all members agreed that the plan is implemented.</p>
17.	<p>To agree the approval of a letter of support for the CIL fund application for the resurfacing of the car park at the Ron Crascall Pavilion: M Gilson proposed that a letter of support is written for the CIL fund application for the resurfacing of the car park at the Ron Crascall Pavilion. S Deans seconded and all were in favour.</p>
18.	<p>To agree the approval of a letter of support for the CIL fund application for the Storage facility at the Ron Crascall Pavilion: M Gilson proposed that a letter of support is written for the CIL fund application for the storage facility at the Ron Crascall Pavilion. S Deans seconded and all were in favour.</p>

Signed Chairman:

Date:

19.	<p>To agree a date for a December meeting of the Trustees of the Charity known as King George's Field: It was agreed that a meeting will be held on the 15th December to meet as Trustees of the charity.</p>																		
20.	<p>To receive an update on the plans for the Christmas Tree Event for 2020 and agree a budget of up to £342.50: The members confirmed receipt of the report and S Deans updated the members of the Christmas tree delivery and lights. S Deans proposed that a budget of up to £342.52 is agreed. Mrs. Y Hannan seconded with all in favour.</p>																		
21.	<p>FINANCE:</p> <ol style="list-style-type: none"> The Council confirmed receipt of the finance report for September 2020 prior to the meeting including, Bank reconciliation, Budget to Actual and Receipts and Payments since the last meeting. No questions or comments were made. A Flint proposed that the finance reports are accepted and agreed that the delegated authority be given to the Chair to sign the reports outside of the meeting S Deans seconded and all were in favour. It was resolved to make the following payments in October: <table border="1" data-bbox="464 1104 1225 1599"> <tbody> <tr> <td>BHIB (Insurance)</td> <td>£2,864.70</td> </tr> <tr> <td>Claire Pizzey (Expenses)</td> <td>£37.45</td> </tr> <tr> <td>Westcotec (VAS Machine)</td> <td>£155.40</td> </tr> <tr> <td>SP Trees (Allotment)</td> <td>£675.00</td> </tr> <tr> <td>SALC (Training)</td> <td>£15.00</td> </tr> <tr> <td>SALC (Training)</td> <td>£15.00</td> </tr> <tr> <td>SALC (Training)</td> <td>£15.00</td> </tr> <tr> <td>Claire Pizzey (Wages)</td> <td>£500.06</td> </tr> <tr> <td>Katie Power (Wages)</td> <td>£264.51</td> </tr> </tbody> </table> <p>Mrs. T Shaw proposed that the payments be made and A Flint seconded and all were in favour.</p> S Deans proposed that the quote from RSA Pest management Services of £150 for the removal of the moles at The Cricket is approved. M Gilson seconded and all were in favour. It was agreed not to accept the monthly maintenance agreement of £45 a month and refer this back to The Cricket Sub-committee to clarify the need. Members noted the insurance renewal for 2020-21 from BHIB of £2,864.70. 	BHIB (Insurance)	£2,864.70	Claire Pizzey (Expenses)	£37.45	Westcotec (VAS Machine)	£155.40	SP Trees (Allotment)	£675.00	SALC (Training)	£15.00	SALC (Training)	£15.00	SALC (Training)	£15.00	Claire Pizzey (Wages)	£500.06	Katie Power (Wages)	£264.51
BHIB (Insurance)	£2,864.70																		
Claire Pizzey (Expenses)	£37.45																		
Westcotec (VAS Machine)	£155.40																		
SP Trees (Allotment)	£675.00																		
SALC (Training)	£15.00																		
SALC (Training)	£15.00																		
SALC (Training)	£15.00																		
Claire Pizzey (Wages)	£500.06																		
Katie Power (Wages)	£264.51																		

Signed Chairman:

Date:

	<ol style="list-style-type: none"> 5. Mrs. T Shaw proposed that the quote from S P Trees for £300 is accepted for the hedge and tree work at the car park of the Ron Crascall Pavilion. S Deans seconded and all were in favour. 6. The Chairman proposed that the grant of £5,000 from the Playing Field Committee for the Storage Facility Project is agreed. M Gilson seconded with all in favour. 7. The Chairman proposed that the grant request of £5,000 from the Playing Field Committee for the resurfacing of the car park project is agreed. A Flint seconded with all in favour.
22.	<p>To note the Clerks report and consider any action: The members confirmed receipt of the report and no comments were made.</p>
23.	<p>To note a summary of correspondence and consider action to be taken where applicable:</p> <ol style="list-style-type: none"> 1. To note correspondence from Haughley British Legion: It was agreed to make a donation of £50.00. 2. To note correspondence from MSDC Infrastructure Department: No action. 3. To note correspondence from resident regarding ditch adjacent to Stansfield Wetherden Road: It was agreed that the Parish Council obtain quotes for the clearing of the ditch with equal financial responsibility with the owners of the Stansfield. 4. To note correspondence from Quiet Lanes Suffolk: No action. 5. To note correspondence from the Village Hall Committee: No action. 6. To note correspondence from MSDC Public Realm department regarding trees and hedgerows: This was referred to the Bio-diversity and Wildlife Conservation Committee. 7. To note correspondence from a resident regarding street lighting: It was agreed that a response is made to the resident to advise that all the street lights that can be are switched off overnight. Those that remain on are done so for H&S reasons or because of the age of the device and the Parish Council recommends that the resident contact the Co-op to discuss the illumination of its sign. 8. To note correspondence from The River Gipping Trust: No action.

Signed Chairman:

Date:

	<p>9. To note correspondence from a resident regarding emergency telephone support: It was agreed to respond to the resident to advise that the Parish Council felt they were unable to help with this matter.</p> <p>10. To note correspondence from a resident regarding the traffic consultation: It was agreed to respond to the resident to advise that the Parish Council is awaiting still a response from Suffolk County Highways.</p>
24.	<p>Date of next meeting:</p> <ol style="list-style-type: none"> 1. Full Parish Council is scheduled for Tuesday 17th November 2020 at 7.00pm via Zoom 2. Gallowsfield Wood Committee for Tuesday 10th November 2020 at 7.30pm via Zoom 3. Bio-Diversity TBC
	<p>There being no further business, the meeting was closed at 20.52</p>

Signed Chairman:

Date: