

HAUGHLEY PARISH COUNCIL MEETING

Minutes of the Virtual Parish Council Meeting held on Tuesday 16 June 2020 via VIDEOCONFERENCING

Present (by Video):	G Brown, R Dawson, A Flint, A Hannan (Chairman), Mrs. Y Hannan, Mrs. T Shaw, District Councillors Rachel Eburne and Keith Welham, County Councillor Andrew Stringer and Mrs. C Pizzey (Clerk)
1.	To receive and consider apologies for absence: Apologies were given by Mrs. H Charman, S Deans and M Gilson. The members noted and accepted the apologies.
2.	To receive Councillors' Declarations of Interest: None received.
3.	To receive any written requests for dispensations: None received.
4.	<p>To note and approve the minutes of the Parish Council Meeting of 19 May 2020 (as circulated) and to agree that delegated authority be given to the Chair to sign the minutes outside of the meeting:</p> <p>All Councillors confirmed receipt of the minutes. Mrs T Shaw proposed to accept the minutes of 19 May 2020 as a true record and decisions made and that delegated authority is given to the Chairman to sign the minutes outside of the meeting. Seconded by A Flint with all in favour.</p>
5.	Public Forum: Nothing to report.
6.	<p>To receive written reports for information only from County Councillor Andrew Stringer: The members confirmed receipt of May and June reports. County Councillor Andrew Stringer highlighted:</p> <ul style="list-style-type: none"> • A cycle strategy for Suffolk has been approved. Grants will now be available from the Government for use towards new cycle routes. Local parishes will be able to ask for cycle routes to be calculated, costed and analysed. • Schools are now open and Suffolk County Council have been working individually with schools to take a bespoke approach for what was required.

Signed Chairman:

Date:

7.	<p>To receive written reports for information only from District Councillors Keith Welham and Rachel Eburne: The members confirmed receipt of the report. District Councillor Rachel Eburne highlighted:</p> <ul style="list-style-type: none"> • A number and range of grants are available and the District Councillors encourage organisations and businesses to contact them to discuss further. • An allocation of £5,000 towards the Playing Field storage project. • Planning Conditions are coming through for the developments at Land East of King George Playing Field and land at Fishponds Way.
8.	<p>To consider and agree the list of recommendations from the traffic consultation and draft letter to County Councillor Andrew Stringer: The members confirmed receipt of the paperwork. The Chairman thanked A Flint for the work that he had done and A Flint thanked the Chairman for his input. The members discussed the recommendations and the Chairman proposed that the letter is sent by the Clerk to County Councillor Andrew Stringer with the addition of a change to the national speed limit to 40mph at Station Road from Old Newton along with a route for a bypass to include a cycle path. Mrs. T Shaw seconded with all in favour.</p>
9.	<p>To agree any action to be taken regarding the rough sleeper at Gallowsfield Wood:</p> <p>The members confirmed receipt of the report. The Clerk advised that PCSO Phil Brill had contacted her over the weekend and advised that an investigation number had been recorded and the reference was provided to detail any ongoing issues. He had visited the site and reported that they will be increasing the patrols in the area. The rough sleeper is currently not on the land.</p> <p>The members discussed the issue of the rough sleeper. R Dawson proposed that the notice of trespass is sent should the rough sleeper return and a budget of £200 is allocated. Mrs. Y Hannan seconded and all were in favour.</p>
10.	<p>Planning Applications: To consider and agree Council comments on applications made to the Local Planning Authority (MSDC) (please note: in planning matters the Council acts as the consultee of the Principal Authority. The Principal Authority being the deciding body):</p> <ol style="list-style-type: none"> 1. DC/20/02001: Application for works to tree(s) in conservations area. Canopy reduce 1 No Ash tree by 50% and substantially cut back branches that overhang

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	<p>the Old Chapel building: The members discussed the application. It was agreed to support the application and make the following comments:</p> <ul style="list-style-type: none"> • The Parish Council feel that a 50% reduction of the canopy seems rather high to be made in one cut • No work to the tree is made until the Winter months • To consult with the MSDC Tree Officer prior to the work being carried out 												
11.	<p>Planning Decisions: To note determinations by the Local Planning Authority (MSDC) Council to note the following determinations made by MSDC:</p> <p>1. DC/20/01051: Application for Listed Building Consent. Removal of a portion of south gable and concrete render for frame inspection and remedial work, re-installation and rendering. Fix lead flashing between chimney stack and roof. Bridge Farm, Haughley New Street, Haughley, IP14 3JN: Listed Building Consent has been GRANTED.</p> <p>2. DC/20/01745: Proposal & Location of Development: Application for Listed Building Consent - Replacement of French doors. Castle Barn, Duke Street, Haughley, Stowmarket Suffolk IP14 3QS: Listed Building Consent has been GRANTED.</p>												
12.	<p>FINANCE:</p> <p>1. The Council confirmed receipt of the finance report for May 2020 prior to the meeting including, Bank reconciliation, Budget to Actual and Receipts and Payments since the last meeting. No questions or comments were made. R Dawson proposed that the finance reports are accepted. Mrs. Y Hannan seconded and all were in favour.</p> <p>2. It was resolved to make the following payments in June:</p> <table border="1" data-bbox="464 1592 1225 1921"> <tr> <td>Woolpit Nurseries (Haughley in Bloom)</td> <td>£268.70</td> </tr> <tr> <td>Glasdon (Bins for Gallowsfield Wood)</td> <td>£170.64</td> </tr> <tr> <td>Wave (Allotments)</td> <td>£27.20</td> </tr> <tr> <td>C Pizzey (Expenses)</td> <td>£11.60</td> </tr> <tr> <td>Claire Pizzey (Wages)</td> <td>£486.32</td> </tr> <tr> <td>Katie Power (Wages)</td> <td>£244.91</td> </tr> </table> <p>Mrs. T Shaw proposed that the payments be made and Mrs. Y Hannan seconded and all were in favour.</p>	Woolpit Nurseries (Haughley in Bloom)	£268.70	Glasdon (Bins for Gallowsfield Wood)	£170.64	Wave (Allotments)	£27.20	C Pizzey (Expenses)	£11.60	Claire Pizzey (Wages)	£486.32	Katie Power (Wages)	£244.91
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13.	<p>To receive a report from the Playing Field Committee: Members confirmed receipt of the report. Mrs T Shaw highlighted:</p> <ul style="list-style-type: none"> • The Chairman had secured some pro-bono work to support the plans for the storage facility project • She would be standing down as Chairman of the Committee in August but would remain on the Committee. <p>The Chairman thanked Mrs. T Shaw for all her work as Chairman of the Playing Field Committee. It was agreed that members would consider the position of Chairman to the Playing field committee and it would be discussed at the July Parish Council meeting.</p>
14.	<p>To receive an update on the developments at land East of King George Playing Field and land at Fishponds Way: The Clerk reported that she had contacted Bloor Homes and Bellway Homes for updates on the developments.</p> <p>Land East of King George Playing Field. Bloor Homes reported that the reserved matters were approved on the 29th April and since submitting them they have been submitting information to discharge the planning conditions. They have been carrying out some vegetation removal works on site together with the installation of reptile exclusion fencing. It is their intention to start setting up the site towards the end of June. This will involve the erection of hoarding, temporary fencing and forming the site compound including welfare facilities. Details of the onsite construction team have been provided should any queries arise.</p> <p>Land at Fishponds Way. Bellway Homes reported that in terms of a start on site date all their construction work has been put on hold due to the Covid-19 issues. Some selected schemes have re-commenced using social distancing rules, but new schemes are still on hold. They do not have a definite commencement date but would anticipate some time during quarter 3 of this year. They will keep the Parish Council informed once agreed.</p>
15.	<p>To adopt the amended Litter Picker Risk Assessment: The members confirmed receipt of the draft Risk Assessment. G Brown proposed that V1.1 of the Litter Picker Risk Assessment is adopted. The Chairman seconded with all in favour.</p>

Signed Chairman:

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	A shorter Risk Assessment for Voluntary Litter Pickers is to be drafted.
16.	<p>To adopt the Litter Picker Guidance and agree to purchase the relevant equipment:</p> <p>The members confirmed receipt of the guidance. G Brown proposed that the Litter Picker Guidance is adopted. R Dawson seconded with all in favour.</p>
17.	<p>To note a summary of correspondence and consider action to be taken where applicable:</p> <ol style="list-style-type: none"> 1. To note correspondence from Countess of Euston regarding VE Day: No action 2. To note correspondence from Old Newton Clerk regarding comments on application for an operator licence at Old Bells Farm: District Councillor Rachel Eburne reported that Old Newton Parish Council had made the response to the operator's licence as land owners adjacent to the Farm making the application. It was agreed to write to the Clerk to thank her for the information. 3. To note correspondence from resident regarding footpath at Millfields: The members discussed the issue of the footpath (now blocked with tree cuttings). It was agreed that letters are sent to the owners of the houses responsible for maintaining the footpath. 4. To note correspondence from Bloor Homes regarding road names for development: The Chairman advised that he had received some information from a resident regarding the history of the piece of land. It was agreed to suggest the names of all the millers who had owned or leased the mill throughout the 19th century. The following names would be suggested: <ul style="list-style-type: none"> • Mere Mill • John Steggall • John Welham • George Robinson • Cornelius Adams (known as Con Adams) <p>Con Adams and family lived in Mill House for 50 years and was the longest tenant/owner, and as such is the first preferred name, followed by John Steggall (oldest known tenant), George Robinson and John Welham.</p> <p>MSDC has requested to be notified of the proposed road names in advance of informing Bloor Homes.</p>

Signed Chairman:

Date:

18.	Date of next meeting: Members are asked to note that the next Parish Council meeting is scheduled for 21 st July 2020 via Video Conferencing commencing at 7.00pm
	There being no further business, the meeting was closed at 20.15

Signed Chairman:

Date: