

## HAUGHLEY PARISH COUNCIL

Chairman: Councillor Alf Hannan  
Clerk: Claire Pizzey  
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### GALLOWSFIELD WOOD Committee remote meeting

Tuesday 10<sup>th</sup> November 2020 commencing at 7.30pm

The meeting will be held using Zoom video technology in line with the changes to the regulations which came into force on 4th April. *The Local Authorities & Police & Crime Panels (Coronavirus) (Flexibility of Local Authority & Police & Crime Panel Meetings) (England & Wales) Regulations 2020.*

If anyone wishes to join the meeting as a member of the public please contact the clerk who will share the meeting ID and password with you.

*Claire Pizzey*

Claire Pizzey | Clerk & RFO to the Council

Tel: 01449 677005 | Email: [clerk@haughleypc.co.uk](mailto:clerk@haughleypc.co.uk)

5<sup>th</sup> November 2020

### A G E N D A

1. To receive and consider apologies for absence
2. To receive declarations of Interest in any item on the Agenda
3. To consider written requests for any dispensations relating to disclosable interest
4. To consider and approve the minutes of the Gallowsfield Wood meeting of 29<sup>th</sup> September 2020 (as circulated) and to agree that delegated authority be given to the Chair to sign the minutes outside of the meeting:
5. To consider progress made at a working party held Saturday 17<sup>th</sup> October
  1. Tree and flower planting and maintenance
  2. Maintenance – Furniture
  3. Litter Picking
6. To receive a report on the progress of the shelter building
7. To receive a report on the progress of the pond
8. To discuss and agree the reinstatement of the owl box
9. To discuss and agree any action relating the grass cutting

10. To discuss and agree any action relating to unwanted visitors and anti-social behaviour
11. To receive an update on mapping
12. To discuss and agree the use of premises by commercial undertakers
13. To agree a budget for April 2021-March 2022
14. To discuss the proposal for a management plan and consider any action:
  1. Draft Document with headings
  2. Agree specific responsibilities by committee members
15. Any other business
16. Dates for of meetings during 2021

*Claire Pizzey*

Claire Pizzey | Clerk & RFO to Haughley Parish Council

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