

## HAUGHLEY PARISH COUNCIL

Chairman: Councillor Gerald Brown  
Clerk: Claire Pizzey  
Address: 2 Broomspath Road,  
Stowupland, Stowmarket IP14 4DB

E-mail: clerk@haughleypc.co.uk  
Telephone: 01449 677005

---

The Parish Councillors of HAUGHLEY PARISH COUNCIL are summoned to attend the Council Meeting on Tuesday 21<sup>st</sup> November 2023 commencing at 7.00pm in the Ron Crascall Pavillion on Green Road

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

### AGENDA

**1. Apologies for absence**

1. Councillors to note any apologies for absence
2. Councillors to vote on acceptance of apologies for absence

**2. Declarations of Interest**

To receive any Councillor's Declarations of Local Pecuniary and Non-Pecuniary interest

**3. Dispensations**

To receive any requests for dispensations

**4. Minutes**

Councillors to review and approve the minutes of:

1. Parish Council Meeting 17<sup>th</sup> October 2023

**5. Action Log**

To review the action log arising from previous meetings and agree further action

**6. Public Forum**

The public will be invited to address the Parish Council. Each member of the public will be allowed a maximum of 3 minutes to address the Parish Council with their questions

**7. To receive written reports for information only from County Councillor Andrew Stringer**

To respond to any questions on reports previously submitted to the Parish Council

**8. To receive written reports for information only from District Councillors Rachel Eburne and Janet Pearson**

To respond to any questions on reports previously submitted to the Parish Council

**9. Planning**

1. Councillors to review and approve a response to the following planning applications:

**DC/23/04859** - Proposal: Householder Application - Erection of two storey side and rear extension

Location: The Cottage, Haughley New Street, Haughley, Stowmarket Suffolk IP14 3JJ

2. Councillors to note the decisions issued by Mid Suffolk District Council:

**DC/23/04303** - Proposal & Location of Development: Full Planning Application - Change of use of building to form farmshop including external cladding and insertion of window. Diaper Poultry Ltd, Haughley New Street, Haughley, Stowmarket Suffolk IP14 3JL. Planning permission was GRANTED.

**10. Bio-Diversity and Wildflower Working Group**

Councillors to note the report from the meeting of 6<sup>th</sup> November 2023

**11. Gallowsfield Wood Working Group**

1. Councillors to agree an increase in the hourly rate for the hire of Gallowsfield Wood from £10.00 an hour to £12.00 an hour from 1<sup>st</sup> January 2024
2. Councillors to agree a £50.00 donation to the Air Ambulance for the for the squirrel cull

**12. Neighbourhood Plan Review Working Group**

Councillors to note the group met on the 30<sup>th</sup> October 2023 to make comments on the draft Landscape Appraisal for inclusion in the plan

**13. Junior Football Pitch**

Councillors to note the report from the meeting with Bloor Homes on 16<sup>th</sup> October 2023 and make any comments

**14. Xmas Tree Event**

Councillors to note the report and make any comments

**15. Insurance**

Councillors to agree the additional cost of £275.65 for the play equipment at King George Playing Field and The Cricket

**16. Taylor Commercials**

Councillors to note correspondence from Taylor Commercials reference vehicles parking on the road and agree any further action

**17. Grant Funding**

Councillors to note that the following grant applications have been received for funding during 2024-25 and will be agreed at a subsequent meeting:

1. Haughley Village Hall - £2,000 - New Front Door
2. Haughley WI -£250 - Start up for the return of Evergreen a club for the over 70's
3. Haughley and Wetherden Twinning Association - £3,000 – Contribution towards the hosting of the twinned French families visiting during 2024 and return visit
4. Haughley and Wetherden Parish News - £700 - Printing costs
5. Haughley Royal British Legion - £300 - D-Day celebration 2024
6. Playing Field Committee - £6,000 - Running cost of Pavilion
7. Haughley PCC - £500 - Contribution towards insurance

**18. Finance**

1. Councillors to receive the October Finance Reports:

- I. Bank reconciliation
  - II. Budget to actual
  - III. Reserves
2. Councillors to note the receipts received since the last meeting
  3. Councillors to authorise the November payments (BACS, SOs and cheques)
  4. Councillors to note the VAT return submission made from 01.05.23-30.09.23 for £19,125.12
  5. Councillors to agree the quote from W Jarvis and Sons for the replacement gate at the allotments at a cost of £400 +VAT
  6. Councillors to agree members to attend the Community Action Suffolk for your 'Introduction to safeguarding' training course at a cost of £30 +VAT

**19. Clerk Report**

Councillors to note the Clerks Report and make any comments

**20. Councillor's Issues**

Councillors to highlight any parish issues arising

**21. Correspondence**

Councillors to note correspondence circulated and consider any action

**22. Dates of next meetings**

1. Haughley Parish Council Meeting scheduled on Tuesday 19<sup>th</sup> December 2023 at Ron Crascall Pavilion at 7.00pm
2. Bio-Diversity and Wildflower Working Group scheduled for Monday 15<sup>th</sup> January 2024 at Maxwell Charnley Room at 7.00pm

**23. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting due to the confidential nature of the business to be discussed**

1. NALC National Salary Award – Clerks salary

*Claire Pizzey*

Claire Pizzey | Clerk & RFO to Haughley Parish Council  
Tel: 07871 692117 | Email: [clerk@haughleypc.co.uk](mailto:clerk@haughleypc.co.uk)