

## HAUGHLEY PARISH COUNCIL

Chairman: Councillor Gerald Brown  
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Council Meeting of HAUGHLEY PARISH COUNCIL  
to be held in **Ron Crascall Pavilion** on Tuesday 20<sup>th</sup> June 2023 at 7.00pm.

The meeting will consider the items set out below. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (07871 692117) or email [clerk@haughleypc.co.uk](mailto:clerk@haughleypc.co.uk) at least 24 hours before the meeting so that every effort may be made to provide access.

All Parish Council Meetings are open to the Public and Press. Photographing, recording, and broadcasting or transmitting the proceedings of a meeting by any means is permitted. It is our policy that anyone who wishes to do so must speak with the Clerk prior to the meeting.

### **AGENDA**

**1. Apologies for absence**

1. Councillors to note any apologies for absence
2. Councillors to vote on acceptance of apologies for absence

**2. Resignation**

Councillors to note the resignation from Alf Hannan as a member of Haughley Parish Council

**3. Declarations of Interest**

To receive any Councillor's Declarations of Local Pecuniary and Non-Pecuniary interest

**4. Dispensations**

To receive any requests for dispensations

**5. Minutes**

Councillors to review and approve the minutes of:

1. Parish Council Meeting 16<sup>th</sup> May 2023

**6. Action Log**

To review the action log arising from previous meetings and agree further action

**7. Casual Vacancy**

To fill the casual vacancies for a Parish Councillor by co-option

**8. Public Forum**

The public will be invited to address the Parish Council. Each member of the public will be allowed a maximum of 3 minutes to address the Parish Council with their questions

**9. To receive written reports for information only from County Councillor Andrew Stringer**

To respond to any questions on reports previously submitted to the Parish Council

**10. To receive written reports for information only from District Councillors Rachel Eburne and Janet Pearson**

To respond to any questions on reports previously submitted to the Parish Council

**11. Planning**

1. Councillors to review and approve a response to the following planning applications:

**DC/23/02393** - Proposal: Notification of Works to Trees in a Conservation Area - Crown lift 1No. Yew (T2) to 2.5m above ground level over the footpath and 5 metres above ground level over the road. Location: The Vicarage, The Folly, Haughley, Stowmarket Suffolk IP14 3NS

**DC/23/02379** - Proposal: Listed Building Consent - Remove falling lime plaster to south facing gable end, repair underlying timber frame as required and re render in lime plaster, to match existing. Location: Kings Arms, 3 Old Street, Haughley, Stowmarket Suffolk IP14 3NT

2. Councillors to note the decisions from Mid Suffolk District Council have been received:

**DC/23/00978** - Proposal & Location of Development: Planning Application - Change of use of land to equestrian use Land Between Fieldwood House & Fox Cottage, Haughley Green, Haughley. Planning permission has been GRANTED.

**12. Haughley in Bloom**

Councillors to note the report from the HiB Working Group and to consider the following:

1. Councillors to consider that HPC engages the handyman and without further delay, tasks him to carry out groundworks to enable the purchase and positioning of new containers
2. HiB proposes that the Parish Council reconsiders the adverse issues caused by the wilding of the Village Green in Old Street
3. Councillors to consider that HPC continues to lobby the appropriate bodies to resolve current traffic issues, so that HiB can be relaunched with a new and revised planting scheme in Haughley New Street in 2024

**13. Transfer of a wild flower meadow from Bellway Homes to Haughley Parish Council**

Councillors to note the correspondence from Bellway Homes and consider a response

**14. Traffic Count**

Councillors to note the results of the traffic count

**15. Traffic Officer**

Councillors to note the report from the Traffic Officer and consider the following:

1. Councillors to consider that the 2 standard SiDs with battery power, one in HNS and one in HG are replaced with 2 new Solar SiDs
2. Councillors to consider the proposal to purchase 2 additional solar SiD devices, upgrade 2 posts to solar enabled and a battery charger at a cost of £5,740 to be funded by Parish CIL

**16. Haughley Joint Charity Representation**

Councillors to agree to appoint a representative to Haughley Joint Charities

**17. Haughley New Street**

Councillors to discuss and consider action following the correspondence received from residents of Haughley New Street

**18. 850<sup>th</sup> Anniversary of Haughley Castle Event**

Councillors to note the Budget, Grant funding applications and Event Management Plan

**19. Christmas Light Event**

Councillors to discuss the Christmas Light Event and set a budget

**20. AGAR 2022-23 – Annual Governance & Accountability Return**

1. Councillors to review the internal audit report and note any recommendations.
2. Councillors to review and agree responses to Section 1 of the AGAR for 2022-23
3. Councillors to review and approve Section 2 of the AGAR for 2022-23

**21. Quotes**

1. Councillors to agree the quote from MPMIT Support of £335.89 for 2 years domain and email hosting of Haughleypc.co.uk
2. Councillors to agree the quote from Proludic of £1,857.00 for the removal of the play equipment on The Cricket and this is added to the Parish CIL contribution for the project

**22. Finance**

1. Councillors to receive the May Finance Reports:
  - I. Bank reconciliation
  - II. Budget to actual
  - III. Reserves
2. Councillors to note no receipts have been received since the last meeting
3. Councillors to authorise the June payments (BACS, SOs and cheques)
4. Councillors to note the VAT return claim from 01.12.22 – 30.04.23 to the value of £10,595.56

**23. Clerks Report**

Councillors to note report and respond to any questions from Councillors

**24. Councillor's Issues**

Councillors to highlight any parish issues arising

**25. Correspondence**

Councillors to note correspondence circulated and consider any action

**26. Dates of next meetings**

1. Biodiversity and Wildlife Conservation Working Group on Monday 10<sup>th</sup> July 2023 at Maxell Charnley Room
2. Haughley Parish Council Meeting scheduled on Tuesday 18<sup>th</sup> July 2023 at Ron Crascall Pavilion at 7.00pm

Claire Pizzey | Clerk & RFO to Haughley Parish Council  
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