

HAUGHLEY PARISH COUNCIL

Chairman: Councillor Gerald Brown
Clerk: Claire Pizzey
Address: 2 Broomspath Road,
Stowupland, Stowmarket IP14 4DB

E-mail: clerk@haughleypc.co.uk
Telephone: 01449 677005

The Parish Councillors of HAUGHLEY PARISH COUNCIL are summoned to attend the Council Meeting on Tuesday 19th September 2023 commencing at 7.00pm in the Ron Crascall Pavillion on Green Road

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

AGENDA

1. Apologies for absence

1. Councillors to note any apologies for absence
2. Councillors to vote on acceptance of apologies for absence

2. Declarations of Interest

To receive any Councillor's Declarations of Local Pecuniary and Non-Pecuniary interest

3. Dispensations

To receive any requests for dispensations

4. Minutes

Councillors to review and approve the minutes of:

1. Parish Council Meeting 19th July 2023

5. Action Log

To review the action log arising from previous meetings and agree further action

6. Public Forum

The public will be invited to address the Parish Council. Each member of the public will be allowed a maximum of 3 minutes to address the Parish Council with their questions

7. To receive written reports for information only from County Councillor Andrew Stringer

To respond to any questions on reports previously submitted to the Parish Council

8. To receive written reports for information only from District Councillors Rachel Eburne and Janet Pearson

To respond to any questions on reports previously submitted to the Parish Council

9. Planning

1. Councillors to review and approve a response to the following planning applications:

APPLICATION FOR LAWFUL DEVELOPMENT CERTIFICATE (EXISTING) - DC/23/04157 - Proposal:

Application for a Lawful Development Certificate for an Existing Use or Operation or Activity,

including those in breach of a planning condition. Town and Country Planning Act 1990 (as amended) - Retention of access, hardstanding, dayroom, garden shed and caravan on the land.

Location: Bridge Field Paddock, Green Road, Haughley, Suffolk

2. Councillors to note the decisions from Mid Suffolk District Council have been received:

DC/23/03039 - Proposal & Location of Development: Planning Application - Erection of 4No dwellings and garaging (following demolition of barn) (amended scheme, re-submission of DC/23/00383) Woodside Farm, Shepherds Lane, Haughley, IP14 3QE. Planning Permission has been GRANTED.

DC/23/03443 - Proposal: Application for a Lawful Development Certificate for an Existing Use or Operation or Activity, including those in breach of a planning condition. Town and Country Planning Act 1990 (as amended)- Retention of access, hardstanding, dayroom, garden shed and caravan on the land Location: Bridge Field Paddock, Green Road, Haughley, Suffolk. Application has been WITHDRAWN

10. Bio-Diversity and Wildflower Conservation Working Group

Councillors to note the report from the meeting of 4th September 2023

1. Councillors to agree the amendments to the No Mow May Management 2024
2. Councillors to agree a budget of £50 to purchase bulbs for St Mary's Avenue
3. Councillors to agree the consultation for The Folly and a budget of £300.00

11. Gallowsfield Wood Working Group

Councillors to note the report from the Working Group meeting and report from the Suffolk Tree Warden visit

12. Neighbourhood Plan Review Working Group

Councillors to note the report from the meeting of 23rd July 2023

1. Councillors to agree the quote from Lucy Batchelor-Wylam of £6,150.00 to carry out a Landscape Appraisal for the Review of the Neighbourhood Plan
2. Councillors to agree that a Parish CIL application is made for the Landscape Appraisal

13. Emergency Plan

Councillors to adopt V2.0 of the Emergency Plan for Haughley Parish

14. Allotment

Councillors to note the report from the meeting of July 2023

1. Councillors to agree a quote is sought to replace the rotting gate
2. Councillors to agree that the Clerk can purchase a chain and lock for the new gate installed by the entrance to Green Road
3. Councillors to agree that a quote is sought to complete the rabbit fencing

15. Haughley New Street

Councillors to note the report from the meeting with the residents of Haughley New Street.

1. Councillors to agree a different design for the Gateways at Haughley New Street.

16. Traffic Count

Councillors to note the results of the July traffic Count

17. Audit

1. To receive and note the completion of the limited assurance review for the year ending 31 March 2023 for Haughley parish Council
2. To note the confirmation that in accordance with legislation the Clerk has advertised the conclusion of audit for the year ending 31 March 2023

18. Xmas Tree Event

To agree a working group to organise the event

19. Insurance

Councillors to consider the quotes for the insurance renewal due on 1st October 2023

20. Governance and Policy

Councillors to agree to adopt the Reserve Policy V1.0

21. Parish CIL

Councillors to agree a Parish CIL application from the Playing field Committee of £3,315.76 to fund replacement and additional litter bins

22. Finance

1. Councillors to receive the July and August Finance Reports:
 - I. Bank reconciliation
 - II. Budget to actual
 - III. Reserves
2. Councillors to note the receipts received since the last meeting
3. Councillors to authorise the August and September payments (BACS, SOs and cheques)

23. Chairman Report

Councillors to note the Chairmans Report and make any comments

1. Councillors to agree that the Chairman hosts an inaugural meeting between representatives from adjoining and nearby Parish Councils to consider matters of mutual interest
2. Councillors to agree the date of Tuesday 31st October 2023 to hold a briefing session for Haughley Parish Councillors
3. Councillors to agree that the Parish Council arranges to have the verge adjoining the main moat and roadway of Duke Street cut approximately monthly during the growing season, depending on weather and growing conditions, subject to an annual review

24. Clerk Report

Councillors to note the Clerks Report and make any comments

1. Councillors to agree that the Parish Council approach Diaper Poultry to ask permission to install a defibrillator on their site

25. Councillor's Issues

Councillors to highlight any parish issues arising

26. Correspondence

Councillors to note correspondence circulated and consider any action

27. Dates of next meetings

1. Biodiversity and Wildlife Conservation Working Group on Monday 6th November 2023 at Maxwell Charnley Room at 7.00pm
2. Haughley Parish Council Meeting scheduled on Tuesday 17th October 2023 at Ron Crascall Pavilion at 7.00pm

28. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting due to the confidential nature of the business to be discussed

1. Community Litter Picker

Claire Pizzey

Claire Pizzey | Clerk & RFO to Haughley Parish Council
Tel: 07871 692117 | Email: clerk@haughleypc.co.uk