

HAUGHLEY PARISH COUNCIL

Chairman: Councillor Gerald Brown
Clerk: Claire Pizzey
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The Parish Councillors of HAUGHLEY PARISH COUNCIL are summoned to attend the Council Meeting on Tuesday 19th March 2024 commencing at 7.00pm in the Ron Crascall Pavillion on Green Road
The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

AGENDA

1. Apologies for absence

1. Councillors to note any apologies for absence
2. Councillors to vote on acceptance of apologies for absence

2. Declarations of Interest

To receive any Councillor's Declarations of Local Pecuniary and Non-Pecuniary interest

3. Dispensations

To receive any requests for dispensations

4. Minutes

Councillors to review and approve the minutes of:

1. Parish Council Meeting Tuesday 21st February 2024

5. Action Log

To review the action log arising from previous meetings and agree further action

6. Public Forum

The public will be invited to address the Parish Council. Each member of the public will be allowed a maximum of 3 minutes to address the Parish Council with their questions

7. To receive written reports for information only from County Councillor Andrew Stringer

To respond to any questions on reports previously submitted to the Parish Council

8. To receive written reports for information only from District Councillors Rachel Eburne and Janet Pearson

To respond to any questions on reports previously submitted to the Parish Council

9. Planning

1. Councillors to review and approve a response to the following planning applications:
DC/24/00839 - Proposal: Householder Application - Erection of side porch extension (following removal of boundary wall). Location: 12 Turner Lane, Haughley, Stowmarket, Suffolk IP14 3SA
2. Councillors to note that no decisions have been issued by Mid Suffolk District Council.

10. Bio-Diversity & Wildflower Working Group

Councillors to note the report from meeting of 4th March 2024

1. Councillors to agree that an information sign is erected to inform residents about the wildlife friendly mowing on The Green
2. Councillors to agree that the working group can explore the possibility of uses for the unused paddock at the Allotments

11. Haughley Parish in Bloom

1. Councillors to agree the Parish CIL application of £942.00 for two new planters

12. Playing Field Committee

1. Councillors to agree the quote of £1,805.00 from I A Play Solutions for the repair of play equipment and that the £400.00 Pride in my Place Grant is used towards these repairs
2. Councillors to note a report from the PFC Pavilion futures working party

13. Haughley New Street Gateway

Councillors to note the report on the additional gateways

1. Councillors to agree to spend £885.00 to install the additional gateways

14. Land Registry

Councillors to note the report from the meeting with Birketts Solicitors

1. Councillors to consider registering land at the allotments, Castle Rise, Landy Fields and Fir Tree Lane at a cost of £4,000

15. Suffolk County Council Devolution

Councillors to note the presentation from the Suffolk Devolution pre-engagement community session

1. Councillors to consider a public meeting for Haughley during the consultation period

16. D-Day

Councillors to agree that the Parish Council undertakes the lighting of the beacon to commemorate the 80th anniversary of D-Day on Thursday 6th June 2023 at 9.15pm

17. HGV Count

Councillors to agree the three months for the 2024 counts

18. Internal Control Statement

Councillors to note that the Internal Control Statement for the year ending March 2024 has been completed

19. Fidelity Guarantee

To check the level of fidelity guarantee cover

20. General Data Protection Regulation Audit

To note that the 2023-24 audit was completed

21. Policies and Procedure Review

To receive the policies and procedures review

22. Bank Mandate

Councillors to agree the removal of Alf Hannan to the Bank Mandate and agree an additional signatory for the Barclays and Nationwide Bank Accounts

23. Grass Cutting and Grounds Service Level Agreement 2024

1. Councillors to agree that Mid Suffolk District Council provides the grass cutting service for 2024 at a cost of £2,397.07 for the Parish
2. Councillors to agree that Mid Suffolk District Council provides the grass cutting service for 2024 at a cost of £866.05 for Gallowsfield Wood

24. Finance

1. Councillors to receive the February Finance Reports:
 - I. Bank reconciliation
 - II. Budget to actual
 - III. Reserves
2. Councillors to note no receipts were received since the last meeting
3. Councillors to authorise the March payments (BACS, SOs and cheques)
4. Councillors to agree the quote from Suffolk County Council of £1,132.13 for the new welcome to Haughley sign for Fish Ponds Way

25. Clerk Report

Councillors to note the Clerks Report and make any comments

26. Councillor's Issues

Councillors to highlight any parish issues arising

27. Correspondence

Councillors to note correspondence circulated and consider any action

28. Dates of next meetings

1. Haughley Parish Council Meeting scheduled on Tuesday 16th April 2024 at Ron Crascall Pavilion at 7.00pm
2. Biodiversity & Wildflower Working Group Wednesday 5th June 2024 at the Maxwell Charnley Room

29. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting due to the confidential nature of the business to be discussed

1. Clerk Appraisal

Claire Pizzey

Claire Pizzey | Clerk & RFO to Haughley Parish Council
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