

HAUGHLEY PARISH COUNCIL

Chairman: Councillor Gerald Brown
Clerk: Claire Pizzey
Address: 2 Broomspath Road,
Stowupland, Stowmarket IP14 4DB

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The Parish Councillors of HAUGHLEY PARISH COUNCIL are summoned to attend the Parish Council Meeting of HAUGHLEY PARISH COUNCIL to be held in **Ron Crascall Pavilion** on Tuesday 16th April 2024 at 7.00pm.

The meeting will consider the items set out below. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (07871 692117) or email clerk@haughleypc.co.uk at least 24 hours before the meeting so that every effort may be made to provide access.

All Parish Council Meetings are open to the Public and Press. Photographing, recording, and broadcasting or transmitting the proceedings of a meeting by any means is permitted. It is our policy that anyone who wishes to do so must speak with the Clerk prior to the meeting.

AGENDA

1. Apologies for absence

1. Councillors to note any apologies for absence
2. Councillors to vote on acceptance of apologies for absence

2. Declarations of Interest

To receive any Councillor's Declarations of Local Non-Pecuniary interest

3. Dispensations

To receive any requests for dispensations

4. Minutes

Councillors to review and approve the minutes of:

1. Parish Council Meeting 19th March 2024

5. Action Log

To review the action log arising from previous meetings and agree further action

6. Public Forum

The public will be invited to address the Parish Council. Each member of the public will be allowed a maximum of 3 minutes to address the Parish Council with their questions

7. To receive written reports for information only from County Councillor Andrew Stringer

To respond to any questions on reports previously submitted to the Parish Council

8. To receive written reports for information only from District Councillors Keith Welham and Rachel Eburne

To respond to any questions on reports previously submitted to the Parish Council

9. Planning

1. Councillors to review and approve a response to the following planning applications:
DC/24/01462- Proposal: Notification of Works to Trees in a Conservation Area - Fell 1 No. Silver Birch (G1), Reduce crown of 1 No. Cherry and 1 No. Oak (G1) by approx 2-2.5m and shape.
Location: 50 Old Street, Haughley, Stowmarket, Suffolk IP14 3NX
DC/24/01464 - Proposal: Full Planning Application - Conversion of agricultural building to form 1No dwelling. Location: Old Hall Farm, Haughley Green, Haughley, Stowmarket Suffolk IP14 3RR
DC/24/01518 - Proposal: Application for Listed Building Consent - Remove existing render to front elevation and re-render using warmcote lime plaster, carrying out repairs as necessary, re-render and repaint. Location: 32 Old Street, Haughley, Stowmarket, Suffolk IP14 3NX
2. Councillors to note no decisions have been issued by Mid Suffolk District Council

10. Junior Football Pitch

1. Councillors to note the report from Parker Pitchers and to agree action
2. Councillors to consider the commuted sum of £2,000 from Bloor Homes to provide goals and lining of the pitch

11. Traffic Count

Councillors to agree the budget increase of £212.00 for the traffic counts in the financial year 2024-25

12. Land Registration Project

Councillors to agree the Clerk completes and signs the terms of document and corporate identity questionnaire to instruct Birketts Solicitors

13. Accounts 2023-24

1. Councillors to receive and approve the budget to actual for the year ending 31st March 2024
2. Councillors to consider and approve the annual return figures for the year ending 31st March 2024 and explanation of variances
3. Councillors to approve the Statement of Accounts for Haughley Parish Council for the year ending 31st March 2024
4. Councillors to consider and approve the Statement of Reserves for the year ending 31st March 2024
5. Councillors to consider and approve the asset register for the year ending 31st March 2024
6. Councillors to note the Bank mandate for 2023-24
7. Councillors to review the expenditure incurred under s.137 of the Local Government Act for 2023-24
8. Councillors to consider and approve the CIL report for 2023-24

14. Finance

1. Councillors to receive the March Finance Reports:
 - I. Bank reconciliation
 - II. Budget to actual

III. Reserves

2. Councillors to note receipts received since the last meeting
3. Councillors to authorise the April payments (BACS, SOs and cheques)
4. Councillors to note VAT return claim of £2,830.81 for the period 01.10.23 – 31.03.24

15. Clerks Report

Councillors to note the Clerks report

16. Councillor's reports

Councillors to report any issues arising

17. Correspondence

Councillors to note correspondence circulated and consider any action

18. Dates of next meetings

1. Annual Parish Meeting Monday 13th May 2024 at Haughley Village Hall at 7.30pm
2. ANNUAL Council Meeting Tuesday 21st May 2024 at Ron Crascall Pavilion at 7.00pm
3. Biodiversity and Wildlife Conservation Working Group Wednesday 5th May 2024 at Maxwell Charnley Room at 7.00pm

19. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting due to the confidential nature of the business to be discussed

1. Clerk Appraisal and working from home allowance
2. Community Caretaker Appraisal

Claire Pizzey

Claire Pizzey | Clerk & RFO to Haughley Parish Council
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