

HAUGHLEY PARISH COUNCIL

Chairman: Councillor Alf Hannan
Clerk: Claire Pizzey
Address: 2 Broomspath Road,
Stowupland, Stowmarket IP14 4DB

E-mail: clerk@haughleypc.co.uk
Telephone: 07871 692117

Parish Council Meeting of
HAUGHLEY PARISH COUNCIL to be held in
Ron Crascall Pavilion on Tuesday 19th July 2022 at 7.00pm.

The meeting will consider the items set out below. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (07871 692117) or email clerk@haughleypc.co.uk at least 24 hours before the meeting so that every effort may be made to provide access.

All Parish Council Meetings are open to the Public and Press. Photographing, recording and broadcasting or transmitting the proceedings of a meeting by any means is permitted. It is our policy that anyone who wishes to do so must speak with the Clerk prior to the meeting.

AGENDA

1. Apologies for absence

1. Councillors to note any apologies for absence
2. Councillors to vote on acceptance of apologies for absence

2. Declarations of Interest

To receive any Councillor's Declarations of Local Non-Pecuniary interest

3. Dispensations

To receive any requests for dispensations

4. Minutes

Councillors to review and approve the minutes of:

1. Annual Parish Council Meeting 21st June 2022

5. Action Log

To review the action log arising from previous meetings and agree further action

6. Public Forum

The public will be invited to address the Parish Council. Each member of the public will be allowed a maximum of 3 minutes to address the council with their questions

7. To receive written reports for information only from County Councillor Andrew Stringer

To respond to any questions on reports previously submitted to the Parish Council

8. To receive written reports for information only from District Councillors Keith Welham and Rachel Eburne

To respond to any questions on reports previously submitted to the Parish Council

9. Planning

1. Councillors to review and approve a response to the following planning applications:
DC/22/03328 - Proposal: Listed Building Consent - Replace all existing front elevation wooden sash and casement windows with like for like in hard wood. Replace 2No metal French doors and metal bay window in hard wood. Location: The Grange, Duke Street, Haughley, Stowmarket Suffolk IP14 3QT
2. Councillors to review and approve a response for the following Planning Appeal:
Appeal Reference: **APP/W3520/W/22/3296897** Appeal by: Mr S Beahan Proposal: Application for Outline Planning Permission (access to be considered, all other matters reserved) Town and Country Planning Act 1990 - Erection of up to 4No dwellings and new vehicular access. Location: Land South of Fieldwood House, Haughley Green, Haughley, Stowmarket Suffolk IP14 3RQ
3. Councillors to note the decisions issued by Mid Suffolk District Council:
None received

10. Bio-diversity and Wildlife Working Group

Councillors to accept the notes from the meeting of 4th July 2022

1. Councillors to agree a budget of £100 for the purchase of wildflower seed and daffodil bulbs

11. Gallowsfield Wood

Councillors to accept the notes from the meeting of 28th June 2022

1. Councillors to agree that a dog fouling sign is purchased and installed at Gallowsfield Wood
2. Councillors to agree that a "No unauthorised fires" sign is purchased and installed at Gallowsfield Wood
3. Councillors to discuss and decide on any action of the use of Gallowsfield wood for certain activities

12. The Cricket

Councillors to accept the notes from the meeting of 25th June 2022

1. Councillors to agree that footpath 6 is added to the Suffolk County Council cutting Schedule
2. Councillors to agree that a quote is sought to clean out the pond
3. Councillors to agree that a quote is sought for signage by the pond and air raid shelter
4. Councillors to agree that the Parish Council consults with Suffolk Highways to put in rumble strips and or 30mph roundels on road to encourage a slower speed through Haughley Green

13. Neighbourhood Plan Review

Councillors to accept the notes from the meeting of 30th June 2022

1. Councillors to agree the cost of £80 +VAT for the subscription of Parish-Online

14. Play Park

Councillors to note notes from meeting of 11th July 2022

1. Councillors to agree a budget of up to £500 for planning permission for new play equipment at The Cricket

15. Vehicle Activated Signs (VAS)

Councillors to note the proposal for the purchase of two solar VAS devices

1. Councillor to agree that the Parish Council purchase 2 x Evolis Radar Speed Signs from Elan City at a cost of £4,500 +vat
2. Councillors to agree that the Parish Council replaces 2 posts to allow for the VAS devices at a cost of £1,140 +vat

16. Benches Project

Councillors to agree that the 2 benches in storage for the Junior football pitch are used at The Cricket and on The Playing field

17. Allotments

1. Councillors to consider the quote received from W Jarvis and Son Tree Services & Landscapes for £7,830 + VAT to supply and erect wooden pointed post and wire fencing to outline the boundaries of the individual allotments, to supply and erect 4" round post 1.8m tall (4ft out of the ground) with half round rails fixed to the posts on the horse paddock boundary and to supply and erect two 3.6m paddocks gates to entrance to horse paddock and the other to the rear access of allotments
2. To agree that a Parish CIL application is completed for the works

18. HGV Count

Councillors to note receipt of the HGV count analysis carried out week commencing 29th June 2022

19. Councillor Recruitment Project

Councillors to receive a short presentation to include a video and update on the project and take feedback

20. Communication

1. Councillors to agree the Chairmans announcement written for Operation London Bridge
2. Councillors to note the article written for the H&WPN on reporting incidents to the Police
3. Councillors to note the article written for the H&WPN on riding bicycles on the pavement

21. Community Handyman

Councillors to agree that the Parish Council considers the appointment of a Community Handyman and delegation is given to the Chairman and Clerk to write a job description and advert for the September Parish Council meeting

22. Finance

1. Councillors to receive the June Finance Reports:
 - a) Bank reconciliation
 - b) Budget to actual
 - c) Reserves
2. Councillors to note receipts received since the last meeting

3. Councillors to authorise July payments (BACS, SOs and cheques)
4. Councillors to agree that delegated power is given to The Chairman and Clerk to authorise a payment run in August

23. Clerk's report

Councillors to note report and respond to any questions from Councillors

24. Councillor's reports

Councillors to report any issues arising

25. Correspondence

Councillors to note correspondence circulated and consider any action

26. Date of next meetings

1. Neighbourhood Plan Revision Working Group scheduled for Monday 1st August 2022 at Maxwell Charnley Room
2. Biodiversity & Wildlife Conservation Working Group Scheduled for Monday 5th September 2022 at Maxwell Charnley Room
3. Haughley Parish Council Meeting scheduled for Tuesday 20th September 2022 at Ron Crascall Pavilion

Claire Pizzey

Claire Pizzey | Clerk & RFO to Haughley Parish Council
Tel: 07871 692117 | Email: clerk@haughleypc.co.uk