

HAUGHLEY PARISH COUNCIL

Chairman: Councillor Alf Hannan
Clerk: Claire Pizzey
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Parish Council Meeting of
HAUGHLEY PARISH COUNCIL to be held in **Ron Crascall Pavilion** on Tuesday 19th April 2022 at 7.00pm.

The meeting will consider the items set out below. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (07871 692117) or email clerk@haughleypc.co.uk at least 24 hours before the meeting so that every effort may be made to provide access.

All Parish Council Meetings are open to the Public and Press. Photographing, recording and broadcasting or transmitting the proceedings of a meeting by any means is permitted. It is our policy that anyone who wishes to do so must speak with the Clerk prior to the meeting.

AGENDA

1. Apologies for absence

1. Councillors to note any apologies for absence
2. Councillors to vote on acceptance of apologies for absence

2. Declarations of Interest

To receive any Councillor's Declarations of Local Non-Pecuniary interest

3. Dispensations

To receive any requests for dispensations

4. Minutes

Councillors to review and approve the minutes of:

1. Parish Council Meeting 15th March 2022

5. Action Log

To review the action log arising from previous meetings and agree further action

6. Public Forum

The public will be invited to address the Parish Council. Each member of the public will be allowed a maximum of 3 minutes to address the council with their questions

7. To receive written reports for information only from County Councillor Andrew Stringer

To respond to any questions on reports previously submitted to the Parish Council

8. To receive written reports for information only from District Councillors Keith Welham and Rachel Eburne

To respond to any questions on reports previously submitted to the Parish Council

9. Planning

1. Councillors to review and approve a response to the following planning applications:

DC/22/00924 – Proposal: Full Planning Application – Conversion of and extension to chapel to form 1No (1bed) apartment. Location: Gospel Hall and Bungalow, Haughley Green, Haughley, Suffolk, IP14 3RR

DC/22/01527 - Proposal: Householder Application - Erection of a 5.5m x 4m Log Cabin studio to the front of the property on a concrete raft base. Height at ridge 3.5 m. Connected to mains electricity and mains water. Location: 2 New Bells Cottages, New Bells Lane, Haughley, Suffolk IP14 3RN

2. Councillors to note the decisions issued by Mid Suffolk District Council:

DC/22/01162 - Proposal & Location of Development: Application for works to a tree protected by Tree Preservation Order ES67/T1 - Works to 1No Horse Chestnut tree to retain size and shape of the tree within its surrounding environment and to reduce the weight and leverage on the tight unions, in particular the large east stem that leans towards the neighbouring property. Reduce the overall canopy of the tree by approx.. 2- 2.5m to suitable replacement growth points. Reduce the height of the stem on the east side of the tree stem on the east side by 3m. and remove deadwood. Raise the lower canopy to 5m from ground level. The Elms, The Folly, Haughley, Suffolk IP14 3NS: Consent has been GRANTED

DC/22/00272 - Proposal & Location of Development: Planning Application - Erection of two Jack Leg cabins for a temporary period of two years The Coach House, Walnut Tree Manor, Haughley Green, Haughley IP14 3RQ: Planning permission has been GRANTED

10. Bio-diversity and Wildlife Working Group

Councillors to agree the Bellway site wildflower meadow area for Parish Council ownership

11. Queens Platinum Jubilee Working Group

Councillors to note the report from the meeting of 7th April 2022

12. 850th Anniversary of the attack on Haughley Castle 1173

Councillors to consider the proposal for an event to commemorate the attack on Haughley Castle

13. The Green

Councillors to consider seeking quotes to erect posts on all of Haughley Green to protect the grass verges

14. Village Maintenance

1. Councillors to consider the village maintenance program proposal and agree to seek quotes
2. Councillors to consider Parish CIL funding for items on the village maintenance program proposal and agree a grant application is completed

15. Parish Council Policies Review 2022

1. Councillors to note that the following policies have been reviewed and to approve unchanged as no updates are required

ADOPTED	MEMBER	REVIEWED

Policies			
Anti-Harassment Policy (V1.0)	22.06.21	TS	15.03.22
Safeguarding Policy (V1.1)	16.03.21	TS	15.03.22

16. Annual Parish Meeting

Councillors to consider the Parish Council achievements list for the meeting and finalise arrangements

17. Finance:

1. Councillors to receive the March Finance Reports:
 - i. Bank reconciliation
 - ii. Budget to actual
 - iii. Reserves
2. Councillors to note receipts allocated since the last meeting
3. Councillors to authorise April payments (BACS, SOs and cheques)
4. To receive and approve the budget to actual for the year ending 31st March 2022
5. To consider and approve the annual return figures for the year ending 31st March 2022 and explanation of variances
6. To approve the Statement of Accounts for Haughley Parish Council for the year ending 31st March 2022
7. To consider and approve the Statement of Reserves for the year ending 31st March 2022
8. To consider and approve the asset register for the year ending 31st March 2022
9. To consider and approve the CIL report for 2021-22

18. Clerk's report

Councillors to note report and respond to any questions from Councillors

19. Councillor's reports

Councillors to report any issues arising

20. Correspondence

Councillors to note correspondence circulated and consider any action

21. Date of next meetings

1. Biodiversity & Wildlife Conservation Working Group Scheduled for Tuesday 3rd May 2022 at Ron Crascall Pavilion
2. Haughley Parish Council Annual General Meeting scheduled for Tuesday 17th May 2022 at Ron Crascall Pavilion

Claire Pizzey