

## HAUGHLEY PARISH COUNCIL

Chairman: Councillor Alf Hannan  
Clerk: Claire Pizzey  
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HAUGHLEY PARISH COUNCIL MEETING  
to be held in **Ron Crascall Pavilion** on Tuesday 15<sup>th</sup> February 2022 at 7.00pm.

The meeting will consider the items set out below. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (07871 692117) or email clerk@haughleypc.co.uk at least 24 hours before the meeting so that every effort may be made to provide access.

All Parish Council Meetings are open to the Public and Press. Photographing, recording and broadcasting or transmitting the proceedings of a meeting by any means is permitted. It is our policy that anyone who wishes to do so must speak with the Clerk prior to the meeting.

### **AGENDA**

**1. Apologies for absence**

1. Councillors to note any apologies for absence
2. Councillors to vote on acceptance of apologies for absence

**2. Declarations of Interest**

To receive any Councillor's Declarations of Local Non-Pecuniary interest

**3. Dispensations**

To receive any requests for dispensations

**4. Minutes**

Councillors to review and approve the minutes of:

1. Parish Council Meeting 19<sup>th</sup> January 2022

**5. Action Log**

To review the action log arising from previous meetings and agree further action

**6. Public Forum**

The public will be invited to address the Parish Council. Each member of the public will be allowed a maximum of 3 minutes to address the council with their questions

**7. To receive written reports for information only from County Councillor Andrew Stringer**

To respond to any questions on reports previously submitted to the Parish Council

**8. To receive written reports for information only from District Councillors Keith Welham and Rachel Eburne**

To respond to any questions on reports previously submitted to the Parish Council

## **9. Planning**

1. Councillors to review and approve a response to the following planning applications:  
**DC/22/00272** - Planning Application - Erection of two Jack Leg cabins for a temporary period of two years Location: The Coach House, Walnut Tree Manor, Haughley Green, Haughley IP14 3RQ
2. Councillors to note the decisions issued by Mid Suffolk District Council:  
**DC/21/06272** - Application for Listed Building Consent - Completion of emergency repairs to existing timber frame and render as per schedule of works. Antrim House, Old Street, Haughley, Suffolk IP14 3NR: Listed building consent was GRANTED

## **10. Annual Parish Meeting**

Councillors to consider date, venue and format for the 2022 Annual Parish Meeting

## **11. Queens Jubilee Working Group**

1. Councillors to note the Jubilee outline for the weekend
2. Councillors to agree that the Parish Council confirms their involvement in the Queens Platinum Jubilee Beacon lighting event

## **12. Footpath Officer**

Councillors to receive a report from the Footpath Officer

## **13. Land Adjacent to The Cricket**

Councillors to receive a report and consider the following recommendations:

1. Councillors to agree the land is added to the Parish Council Asset Register
2. Councillors to agree a quote is sought to replace the damaged wood posts

## **14. HGV Count**

1. Councillors to note the correspondence received in relation to the traffic count
2. Councillors to consider the format for the traffic count and any other action

## **15. Wildlife Exhibition**

Councillors to agree a donation of £200 towards the event

## **16. Playing Field**

Councillors to receive a report from the Playing Field Committee

## **17. Policies and Procedures**

Councillors to receive the policies and procedures document and agree members to review

## **18. Statutory Business**

1. Councillors to adopt the Haughley Website Accessibility Statement
2. Councillors to adopt the amended Internal Control Statement V1.1 (added in GDPR)

## **19. Finance:**

1. Councillors to receive the January Finance Reports:
  - i. Bank reconciliation
  - ii. Budget to actual
  - iii. Reserves

2. Councillors to note receipts allocated since the last meeting
3. Councillors to authorise February payments (BACS, SOs and cheques)
4. Councillors to agree the quote to remove the moles at The Cricket

**20. Clerks report**

Councillors to note report and respond to any questions from Councillors

**21. Councillor's reports**

Councillors to report any issues arising

**22. Correspondence**

Councillors to note correspondence circulated and consider any action

**23. Date of next meetings**

1. Biodiversity & Wildlife Conservation Working Group Scheduled for Tuesday 1<sup>st</sup> March 2022 at Ron Crascall Pavilion.
2. Full Parish Council is scheduled for Tuesday 15<sup>th</sup> March 2022 at 7.00pm at Ron Crascall Pavilion.

*Claire Pizzey*

Claire Pizzey | Clerk & RFO to Haughley Parish Council  
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