

# HAUGHLEY PARISH COUNCIL

## GRANT AWARDING POLICY

Adopted 15<sup>th</sup> December 2020

Haughley Parish Council has statutory powers to make funds available to local organisations for the overall benefit of Haughley and its residents.

This document outlines Haughley Parish Council's guidelines for awarding funds. It also formalises the application process to ensure access, openness and fairness to the groups and organisations we aim to support. We will ensure that our grant awarding activity is fair and transparent.

### General information for applicants

It is Haughley Parish Council's intention (subject to budget restrictions and available resources) to support initiatives from local community groups and organisations. Priority will be given to applicants who have not previously received grants from Haughley Parish Council. Haughley Parish Council offers grant applications for funding sums between £100 and £3,000. The size of any grant awarded is at the discretion of the Parish Council.

### Who is eligible to apply?

The following organisations may apply to Haughley Parish Council:

- a. A Haughley based charity
- b. An organisation serving the needs of the residents of Haughley
- c. Resident(s) of Haughley requesting grant aid with a project/event, which will be for the benefit of the local community
- d. A Haughley based club/association/charity serving a specific section of the community or the community as a whole
- e. A local branch of a regional or national organisation/group which serves the needs of the residents of Haughley

### Who is not eligible to apply?

We will normally reject applications from:

- a. Projects which are the prime statutory responsibility of other government bodies, which would normally be funded by a local or regional authority
- b. Projects which improve or benefit privately owned land or property
- c. Support for individuals or private business projects
- d. Applications by "for profit" commercial organisations
- e. From regional and national organisations unless it can be clearly demonstrated that the grant would be used specifically for the residents served by Haughley Parish Council
- f. From organisations with political affiliations or those established for the purpose of forwarding a party-political agenda

### What can be funded

The project should be something that makes the local community a better place to live, work and play. It should be something that will provide a long lasting and sustainable benefit to our local area. The project must be something that will improve the social, environmental and /or economic profile

of Haughley. Priority will be given to those applications which add value over applications for running costs.

**The following are unlikely to be considered as a grant priority**

Projects where there is a large shortfall in the funding required to complete the project or projects that simply replace existing facilities with no significant improvement. Under no circumstance will grants be made to offset in part or in full, losses sustained by a project.

**Conditions of grant**

Haughley Parish Council support must be acknowledged as appropriate on all publicity and promotional material including posters, advertisements, press releases and leaflets. All grant applications must be received by the Parish Clerk using the duly completed appropriate form and supporting documents by the date of the December Parish Council meeting for inclusion in the budget for the following financial year.

Financial support can be only be used for the purpose for which the grant is given. Grants must not be distributed to any other organisation.

Grant Applications should be submitted:

The Clerk, Mrs Claire Pizzey  
2 Broomspath Road  
Stowupland  
Stowmarket  
Suffolk  
IP14 4DB

Decisions will be based on the following criteria

- General eligibility
- Impact on key local need
- Community support
- Value for money
- Environmental impact
- Community involvement
- Feasibility
- Likely effectiveness.

Grants will not be made on the basis of awarding a grant in any previous period.